

L0146 Homeland Security Exercise and Evaluation Program (HSEEP)

Location: Essex County Sheriff's Office
Office of Emergency Management
560 Northfield Avenue
West Orange, NJ 07052



Dates: Monday, March 9, 2020 (Day 1)
Tuesday, March 10, 2020 (Day 2)

Time: 8:30 a.m. - 4:30 p.m.

Course Length:

Two days, 16 hours. A student **must attend** both days to receive credit for the L0146 course.

L0146 Course Overview:

This 2-day course is designed to introduce participants to the fundamentals of exercise design. Emergency managers, emergency services personnel, and individuals who are part of the emergency preparedness communities at all levels of government, private sector, or volunteer organizations need to be able to use the fundamentals of exercise simulation and design as an integrated system of resources and capabilities.

This course is designed to develop exercising skills in the following areas:

- Components of the Homeland Security Exercise and Evaluation Program (HSEEP)
- Exercise process application
- Comprehensive exercise program (exercise program management) application
- Exercise design steps application
- Major accomplishments in designing and implementing an exercise
- Purpose and application of various exercise documents
- Tabletop, functional, and full-scale exercises
- Exercise design applications for tabletop, functional, and full-scale exercises

Prerequisites:

If a participant is taking this course as part of the Academy, then he or she should take E/L0101, Foundations of Emergency Management, first (but not required).

National Emergency Management Basic Academy Description:

The National Emergency Management Basic Academy is a gateway for individuals pursuing a career in emergency management. Similar to basic academies operated by the fire service and law enforcement communities, the National Emergency Management Basic Academy will provide a foundational education in emergency management.

The goal of the Basic Academy is to support the early careers of emergency managers through a training experience combining knowledge of all fundamental systems, concepts, and practices of cutting-edge emergency management.

The Basic Academy consists of the following classroom courses:

E/L0101, *Foundations of Emergency Management* (40 hours) 5 days

E/L0102, *Science of Disaster* (24 hours) 3 days

E/L0103, *Planning: Emergency Operations* (16 hours) 2 days

E/L0146, *Homeland Security Exercise and Evaluation Program (HSEEP)* (16 hours) 2 days

E/L0105, *Public Information and Warning* (16 hours) 2 days

Total Course Hours: 112 hours

Target Audience:

The National Emergency Management Basic Academy is designed for newly appointed emergency managers with less than three years of experience, including members of State, local, tribal, and territorial homeland security or emergency services programs; Nongovernmental organizations, voluntary agencies, or professional organizations; Private sector emergency management offices; College or university emergency management staff; and FEMA, federal partners, military and emergency managers at other departments or agencies.

Selection Criteria:

Applicants will be selected based on properly completed applications, completed prerequisites, and whole community representation. **Class size is limited to 24 students.**

For tips on how to complete the FEMA General Admissions Application, please visit: <https://training.fema.gov/apply/emiapptips.pdf?v=2016-02-12>.

Lodging Information:

There are several options for lodging within 5-10 miles of the classroom. Please research the area if you seek lodging.

Registration Information:

Registration is required to attend this course. Please use the [FEMA Training Application](#). Fill out the application completely and correctly with student signature and signature of supervisor or sponsoring agency official. Then, scan your application along with prerequisites, and send to ftu@gw.njsp.org. Missing and/or incomplete information will not be accepted and will disqualify your application from the selection process. You will receive a class confirmation via email prior to the class start date. If you are a local jurisdiction, allow time to process your application through your proper channels to your respective State Training Officer (STO).

Applications must be received by February 24, 2020 for consideration to attend.

For questions or concerns, please contact the NJOEM Training & Exercise Unit;

Lt. Ronald Roberts #5779, email: lpp5779@gw.njsp.org

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