



Meeting Minutes
Department of Labor
13th Floor Auditorium
Trenton, NJ 08625
Wednesday, September 6, 2017

Attendance:

Hal Beder-Acting Chair, **Gary Altman**-Acting Executive Director-SETC, **Kate Butler**-Department of Community Affairs, , **Renee Ingram**-Department of Human Services, **Barry Semple**-Co-Chair, **Jessica Tomkins**- LITERACY New Jersey, **Joanne Hala**-United Way, **Nancy Fisher**-Jewish Vocational Services, **Julio Sabater**-Workforce Advantage, **Brigitte Satchell**-Rowan College at Gloucester County, **Jean Baptiste**-Department of Corrections, **Hugh DeHaven**-Department of Corrections, **Joanne Coffero**-Raritan Valley Community College **Howard Miller**-Chief, Business Services-New Jersey Department of Labor & Workforce Development, **Danielle Jubanyik**-Department of Labor & Workforce Development, **Joel Thomas**-Department of Labor & Workforce Development

Welcome, Introduction and Minutes

Acting Chair Hal Beder opened the meeting at 10:05. The group took a moment to introduce themselves.

Chair Beder explained that the Council approved a draft policy resolution regarding sharing/joint services concerning Titles I and II of the Workforce Innovation and Opportunity Act that was presented to SETC on June 6, 2017.

The Commission passed the resolution unanimously and it is now policy. Its purpose is to break down the barriers around funding sources to produce a better service system with less duplication.

SCALES Policy Resolution-Update.

Acting Chair Beder explained that the New Jersey State Employment and Training Commission(SETC) approved the policy resolution regarding Title I and Title II programs of the Workforce Innovation and Opportunity Act (WIOA) regarding. The



purpose of the resolution is to break down the barriers between the two funding sources to result in improved coordination of services.

Policy Resolution Workgroup

SETC Acting Executive Director Gary Altman explained to attendees that a discussion group was formed consisting of representatives of Title I and Title II and State administrators to meet periodically to discuss aspects of programs that have applicability to each other. The group first met on August 30th and a list of 14 activities, with their definitions, that exist in both Title I & II. Members were asked to rank each by priority and ease of coordination. Assessment ranked highest in both categories and Counseling was second. The members of the workgroup also recommended that some subjects be considered together as they may have a link. This joint consideration may be applied towards Assessment/Cost Sharing and the combination of Counseling/Follow-Up/Placement for a Case Management model. The group will meet again in September with focus on Assessment. SETC staff will provide ongoing results of these discussions.

Program Update

LWD Assistant Director Joel Thomas for Special Programs & Populations and Danielle Jubanyik, LWD Supervisor of Title II Adult Literacy provided updates to the Council regarding a number of subjects including:

- New grants have been awarded to 17 grantees for the 3 year competitive grant cycle.
- Contracted with the College of Career Readiness Standards for the training of instructors in Language Arts with a follow up in Math.
- A new digital tool has been approved by LWD Office of Information Technology a private Facebook group to be used by instructors as a forum to be used as a chatroom for regions to share their professional development and best practices.
- Working again with Rutgers University with focus on offering courses in Integrated Education and Training (IET) through co-teaching which, under WIOA, is now being required by each consortium to provide English Literacy as well as occupational skills that lead to career pathways.

There was discussion regarding the funding sources available for IET. No additional federal funds were provided and it was suggested that there is the need to work with the



local Workforce Development Boards regarding the braiding of funds. It was also noted, that this may be a long term goal.

Next Steps

Mr. Altman asked attendees if there would be an interest in having representatives from Talent Networks present at the next meeting to provide input on what skills they are looking for based on Employer needs. There was interest regarding:

1. Health Care
2. Retail/Hospitality
3. Advanced Manufacturing

Members are interested in these fields as they represent sectors where many students historically served by Title II programming are employed. Mr. Altman offered to arrange the participation and share the interests of the Council.

Approval of Minutes

Acting Chair Hal Beder asked for a motion to approve the minutes of the May 10, 2017 meeting. Bridgette Satchell made a motion to approve the minutes that were unanimously approved.

Adjournment

Mr. Beder asked for a motion to adjourn the meeting which was provided and approved by all members and adjourned at 11:35.

The next SCALES Council meeting is scheduled for December 6, 2017.