



---

*The Advocacy Institute Is Pleased to Announce*

## **PROGRAM ANNOUNCEMENT**

### **OPEN PUBLIC RECORDS ACT ("OPRA")**

#### **SEE ATTACHED SCHEDULE FOR PROGRAM DATES & TIMES**

**New Jersey State House  
125 West State Street  
3rd Floor, Authorities Conference Room  
Trenton, New Jersey**

#### *Program Summary*

This presentation will provide a basic overview of the requirements under the Open Public Records Act ("OPRA"). This program will include an examination of the OPRA law itself, and the requirements imposed thereunder upon all government employees, including attorneys and non-attorneys. The program will also provide perspective and insights into the practical problems and legal issues which confront records custodians and their legal counsel on a daily basis. Moreover, those attending will have the opportunity to participate in an informal question and answer period to discuss the intricacies of the requirements under OPRA.

#### *Who Should Attend?*

This program is intended for Governor's Office employees only. This program is not part of the *State House Series*. **Please do not attempt to register for this program if you have not been invited to participate through the Governor's Office.**

#### *Who Is the Faculty?*

**Amy Cattafi, Esq.** has served as an assistant counsel to Governor Christie since August 2011, and as a legal specialist to the Governor since September 2010. During that time, Ms. Cattafi has assisted in handling OPRA matters for the office, worked on legislative issues concerning the Department of State and the Department of Children and Families, and manages executive pardons and extraditions. Prior to her work for the administration, Ms. Cattafi was an associate with the law firm of Porzio, Bromberg & Newman.

**Hillary Hewit, Esq.** has served as a legal specialist to Governor Christie since September 2011. During that time, Ms. Hewit has assisted in handling OPRA matters for the office, worked on various legislative and legal issues, and assists Ms. Cattafi with executive pardons and extraditions. Ms. Hewit was a legal intern with the Office of Counsel to the Governor in the summer of 2010, and graduated *cum laude* from the Penn State Dickinson School of Law in May 2011.

**Colin Newman** currently serves as Senior Counsel to the Governor of New Jersey, where he functions as the Governor's liaison to the New Jersey General Assembly and advises on pending legislation, policy, and legal issues. Prior to joining the Governor's office, Mr. Newman served as Chief Counsel to the Republican Caucus of the New Jersey General Assembly, where he provided legal advice to the Minority Leader and Republican legislators on policy and ethics issues. Mr. Newman previously served as a judicial law clerk to the Honorable James R. Zazzali, Chief Justice of the Supreme Court of New Jersey, where he reviewed pending civil and criminal appeals, participated in the opinion-writing process, and assisted incoming Chief Justice Stuart Rabner with various projects. Earlier in his career, Mr. Newman served at the White House as a legal aide to the Counsel to the President during the Administration of George W. Bush. During his tenure at the White House, Mr. Newman functioned as a liaison to the National Commission on Terrorist Attacks Upon the United States (also known as the 9/11 Commission), assisted with high-level government investigations, and participated in the judicial selection process. Mr. Newman previously served as a congressional advisor at the United States Department of State, consulting both houses of Congress on political-military affairs, nonproliferation, and war crimes issues. A recipient of the State Department's Meritorious Honor Award, Mr. Newman assisted in the Senate confirmation of senior State Department officials and advised members of Congress on major United States diplomatic and military engagements. In the private sector, Mr. Newman worked as an attorney at Patton Boggs LLP in Newark, New Jersey and Washington, DC, where his practice focused on complex litigation. Mr. Newman litigated high-profile mass tort cases in federal court, was part of the trial team representing a Fortune 500 company in New Jersey state court, and also handled matters involving election law, public policy, and government investigations. Mr. Newman previously held staff positions in the policy and budget offices of the Bush/Cheney 2000 presidential campaign and in the national security division of the 2000 Presidential Transition Team. After graduating from the Delbarton School in Morristown, New Jersey, Mr. Newman earned a Bachelor of Arts in Economics and Government at Georgetown University, where he served as the Senior News Editor of The Hoya, and received his Juris Doctor from the Georgetown University Law Center. He is a member of the New Jersey State Bar Association, the Federalist Society, the Republican National Lawyers Association, and the National Eagle Scout Association. A native of Chester, New Jersey, Mr. Newman is admitted to practice law in New Jersey, New York, and the District of Columbia.<sup>1</sup>

---

<sup>1</sup>Colin Newman will be filling in for Amy Cattafi for the Friday, March 23, 2012 presentation.

**Dominick DiRocco, Esq.** has served as Senior Counsel to Governor Christie since January 2012. Prior to that time, he served as Assistant Counsel to the Governor, since September 2010. Mr. DiRocco provides advice and counsel to the Governor and members of the Governor's senior staff concerning a wide variety of legal and policy related issues. He also serves as the Chief Counsel's primary liaison to the State Senate and serves as the Governor's appointee to, and Chairman of, the State House Commission.<sup>2</sup>

### *How Do I Register?*

**For those eligible to attend, please follow these instructions.** Most State and some county employees will be able to register for this course by going to <http://reg.dcj.lps.state.nj.us/login.aspx?portalid=2> and creating an account. (Your computer must be attached to the government's Garden State Network.). If you are unable to access the above link kindly email the Advocacy Institute at: [AdvocacyInstitute@lps.state.nj.us](mailto:AdvocacyInstitute@lps.state.nj.us) for an authorization code to allow you access to the registration system through the My New Jersey portal. Once you receive the authorization code you will be prompted to go to the My New Jersey portal at <http://www.state.nj.us/> and create an account, if you do not already have one. Once you do, you then will be able to register through the portal at <http://www.state.nj.us>.

### *CLE Credit*

**NJ CLE Credit:** This program had been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for 1.5 hours of total CLE credit. Of these, 0.0 qualify as hours of credit for ethics/professionalism, and 1.5 qualify as hours of credit toward certification in civil trial law.

**NY CLE Credit:** 1.5 substantive credits (pursuant to the approved jurisdiction policy).

**PA CLE Credit:** 1.0 substantive credits (\$1.50 mandatory registration fee required).

---

<sup>2</sup>Dominick DiRocco will be filling in for Amy Cattafi on Friday, March 30, 2012.

## **STATE HOUSE - OPEN PUBLIC RECORDS ACT ("OPRA")**

### **Program Schedule\***

Wednesday, February 29, 2012, 3:00 p.m. to 4:15 p.m.

Friday, March 2, 2012, 3:00 p.m. to 4:15 p.m.

Wednesday, March 7, 2012, 3:00 p.m. to 4:15 p.m.

Friday, March 9, 2012, 3:00 p.m. to 4:15 p.m.

Wednesday, March 14, 2012, 3:00 p.m. to 4:15 p.m.

Friday, March 16, 2012, 3:00 p.m. to 4:15 p.m.

Wednesday, March 21, 2012, 3:00 p.m. to 4:15 p.m.

Friday, March 23, 2012, 3:00 p.m. to 4:15 p.m.

Wednesday, March 28, 2012, 3:00 p.m. to 4:15 p.m.

\* All sessions will be held in the Authorities Conference Room, 3rd Floor, State House.