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*The Advocacy Institute in Conjunction with National Attorneys General Training and Research Institute (NAGTRI) Is Pleased to Announce*

## **PROGRAM ANNOUNCEMENT**

### **ELECTRONIC EVIDENCE: CHALLENGES AND OPPORTUNITIES IN E-DISCOVERY**

**June 30, 2015**

**8:30 a.m. – 4:00 p.m.**

**NJ Forensic Science & Technology Center**

**1200 Negron Drive**

**Hamilton, New Jersey**

#### **Program Summary**

This course is designed to give attorneys an understanding of best practices when they 1) propound discovery requests for electronic documents, and 2) receive a request for discovery of electronic documents. This course will also discuss preservation obligations, spoliation sanctions and the federal rules. It will also cover ethical considerations surrounding metadata.

#### **Who Should Attend?**

This program is open to all government attorneys, space allowing.

#### **Who Is the Faculty?**

Members of the NAGTRI's national faculty will be faculty for this program.

#### **CLE Credit**

**NJ CLE Credit:** This program has been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for 6.3 hours of total CLE credit. Of these, 1.2 qualify as hours of credit for ethics/professionalism.

**NY CLE Credit:** 5.0 substantive credits and 1.0 ethics credits (pursuant to the approved jurisdiction policy).

**PA CLE Credit:** 4.0 substantive credits and 1.0 ethics credits (\$7.50 mandatory registration fee is required).

## How Do I Register?

### State Employees

Most State employees are able to register for this course by going to <http://reg.dcj.lps.state.nj.us/login.aspx?portalid=2> and creating an AGAI Course Registration account. To do so, your computer **must** be attached to the government's Garden State Network. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg.dcj.lps.state.nj.us/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.

### Non-State Employees or State Employees not Connected to the Garden State Network

If you are not a State employee, or are otherwise unable to access the AGAI Course Registration System through the Garden State Network, kindly email the Advocacy Institute at: [AdvocacyInstitute@lps.state.nj.us](mailto:AdvocacyInstitute@lps.state.nj.us) for an authorization code to allow you access to the AGAI Course Registration System through the My New Jersey portal. **Setting up your account through the portal is a two-step process, the details of which are set forth in the next two paragraphs.**

Once you receive the portal authorization code you will be prompted to go to the My New Jersey portal at <http://www.state.nj.us/> and create a portal account. Once your portal account is created you are prompted to enter your authorization code. This is Step 1 of the process, which you need only do once.

**If you have already been issued an authorization code in the past you do not need to request another one.** You can log into your account on the Garden State Network at <http://www.state.nj.us> and under the heading NJ L&PS Applications you will see the Attorney

General's Advocacy Institute's Registration System. Click on that and log into your account on our system.

Upon setting up your portal account, you need to set up your AGAI Course Registration System account. This is Step 2. To do so, log on to the My New Jersey Portal <http://www.state.nj.us/>. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a new user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg.dcj.lps.state.nj.us/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.