



*The Advocacy Institute, in Conjunction with the Department of Human Services,
Is Pleased to Announce*

PROGRAM ANNOUNCEMENT

DHS SERIES: LEGAL FOUNDATIONS OF ADMINISTRATIVE LAW

August 24, 2012

10:00 a.m. to 12:00 p.m.

DMAHS/DFD Office Complex

Quakerbridge Plaza, Bldg. 7, 2nd Fl. Conference Rm. A-C

3635 Quakerbridge Road

Hamilton, New Jersey

Program Summary

This program will provide an overview of basic principles of administrative law, focusing on agency authority and its exercise. Issues to be discussed will include the sources of, and limitations on, agency authority, formal and informal agency processes, and judicial oversight of agency action and inaction. The presenters will discuss the varying roles of the attorney advising and representing an agency throughout the process.

Who Should Attend?

This program is intended for Department of Human Services personnel and those attorneys within the Department of Law and Public Safety whose sections represent the Department of Human Services, and selected invitees **only**. **Please do not attempt to register for this program if you are not a Department of Human Services employee, an attorney assigned to one of the designated Department of Law and Public Safety sections, or selected invitee.**

Who Is the Faculty?

Sarah Steindel, Esq., is an Assistant Deputy Rate Counsel. Her work focuses primarily on energy utility ratemaking, energy efficiency and renewable energy. Ms. Steindel has practiced in the area of public utility regulation for 20 years. Before joining the Division of Rate Counsel (formerly the Division of Ratepayer Advocate) in 1997, Ms. Steindel served for six years as a Deputy Attorney General representing the Board of Public Utilities staff. Ms. Steindel is a graduate of Duke University and Duke Law School. Before entering government service, she spent several years in private practice, and taught legal writing at NYU Law School.

Brian Weeks, Esq. is a Deputy Rate Counsel, focusing on electric utility regulation. He has practiced environmental and land use law since 1991. Mr. Weeks started in private practice, representing and counseling corporations in litigation, regulatory compliance and transactions. He served as a Deputy Attorney General from 2000 through 2006, representing and counseling the Department of Environmental Protection. He then worked, as a Deputy Public Advocate through 2009, on reforming eminent domain and redevelopment law. Mr. Weeks started with the Division of Rate Counsel in 2010. He is a graduate of Jersey City State College, Fordham University Graduate School of Social Service and Rutgers - Newark School of Law. Mr. Weeks has spoken and written articles on a variety of legal issues.

CLE Credit

NJ CLE Credit: This program had been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for 2.0 hours of total CLE credit. Of these, 0.0 qualify as hours of credit for ethics/professionalism.

NY CLE Credit: 2.0 substantive credits (pursuant to the approved jurisdiction policy).

PA CLE Credit: 1.5 substantive credits (\$3.00 mandatory registration fee required).

How Do I Register?

State Employees

Most State employees are able to register for this course by going to <http://reg.dcj.lps.state.nj.us/login.aspx?portalid=2> and creating an AGAI Course Registration account. To do so, your computer **must** be attached to the government's Garden State Network. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg.dcj.lps.state.nj.us/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.

Non-State Employees or State Employees not Connected to the Garden State Network

If you are not a State employee, or are otherwise unable to access the AGAI Course Registration System through the Garden State Network, kindly email the Advocacy Institute at: AdvocacyInstitute@lps.state.nj.us for an authorization code to allow you access to the AGAI Course Registration System through the My New Jersey portal. **Setting up your account through the portal is a two-step process, the details of which are set forth in the next two paragraphs.**

Once you receive the portal authorization code you will be prompted to go to the My New Jersey portal at <http://www.state.nj.us/> and create a portal account. This is Step 1 of the process, which you

need only do once.

Upon setting up your portal account, you need to set up your AGAI Course Registration System account. This is Step 2. To do so, log on to the My New Jersey Portal <http://www.state.nj.us/>. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a new user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg.dcj.lps.state.nj.us/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.