



The Advocacy Institute Is Pleased to Announce

PROGRAM ANNOUNCEMENT

2011 ETHICS FEST - CIVIL

October 11, 2011

10:00 a.m. to 4:00 p.m.

NJ Forensic Science & Technology Center

1200 Negron Drive

Hamilton, New Jersey

Program Summary

This program is intended to provide attorneys with an excellent opportunity to obtain up to six Continuing Legal Education ethics credits for attending three presentations. Those interested in attending this program may seek to register for one, two or all three presentations, the descriptive summaries of which are attached.

Who Should Attend?

This program is intended for attorneys handling civil and administrative matters, others may find one or more of the presentations of interest.

Who Is the Faculty?

See Attached.

How Do I Register?

Most State and some county employees will be able to register for this course by going to <http://reg.dcj.lps.state.nj.us/login.aspx?portalid=2> and creating an account. (Your computer must be attached to the government's Garden State Network.). If you are unable to access the above link kindly email the Advocacy Institute at: AdvocacyInstitute@lps.state.nj.us for an authorization code to allow you access to the registration system through the My New Jersey portal. Once you receive the authorization code you will be prompted to go to the My New Jersey portal at <http://www.state.nj.us/> and create an account, if you do not already have one. Once you do, you then will be able to register through the portal at. <http://www.state.nj.us>.

CLE Credit

NJ CLE Credit: This program had been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for up to 6.0 hours of total CLE credit. Of these, 6.0 qualify as hours of credit for ethics/professionalism.

NY CLE Credit: Up to 6.0 ethics credits (pursuant to the approved jurisdiction policy).

PA CLE Credit: Up to 4.5 ethics credits (\$1.50 mandatory registration fee required per credit).

COURSE DESCRIPTIONS & FACULTY INFORMATION

AVOIDING PROFESSIONAL PITFALLS

This program highlights some of the key professional responsibilities of a government attorney. This program addresses 1. maintaining confidentiality; 2. identifying and handling conflicts of interest including when and how members of State Boards must recuse themselves; 3. avoiding delay; and 4. upholding standards of civility. (10:00 a.m. to 11:40 a.m.)

DAG Kim D. Ringler is assigned to the Professional Boards Prosecution Section of the Division of Law. She graduated from Oberlin College and Georgetown University Law School where she was a Law Fellow. She had her own law firm in Hackensack, New Jersey concentrating on attorney ethics, representing attorneys at all stages of the disciplinary and admission processes, and counseling lawyers, law firms and other regulated professionals on ethics and licensure matters. A former assistant district attorney in Kings County (Brooklyn), NY, she served as Special Trial Counsel to the New York Supreme Court, Appellate Division, Departmental Disciplinary Committee for Manhattan and the Bronx. She has been a member of the New York State Bar Association Committee on Professional Ethics, the New York City Bar Committees on Professional Responsibility and on Professional Discipline; the New Jersey Supreme Court District IIB Ethics Committee, as well as Chair of the Fee Arbitration Committee and *pro bono* counsel for indigent attorneys in disciplinary cases. She is a member of the New Jersey State Bar Association Standing Committee on Professional Responsibility and Unlawful Practice. She currently serves as President of the Association of Professional Responsibility Lawyers. She has been listed in *Best Lawyers in America* in the area of Ethics and Professional Responsibility Law and rated AV Preeminent by Martindale Hubbell.

NJ CLE Credit: This program had been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for 2.0 hours of total CLE credit. Of these, 2.0 qualify as hours of credit for ethics/professionalism.

NY CLE Credit: 2.0 ethics credits (pursuant to the approved jurisdiction policy).

PA CLE Credit: 1.5 ethics credit (\$3.00 mandatory registration fee required).

ETHICS REQUIREMENTS FOR STATE EXECUTIVE BRANCH EMPLOYEES

This course will examine ethics requirements for employees of the executive branch of State government, which includes State departments, agencies, authorities, boards, commissions, colleges and universities. The course will cover the Conflicts of Interest Law, *N.J.S.A. 52:13D-12 et seq.*, ethics rules, *N.J.A.C.19:6.1 et seq.*, the Uniform Ethics Code and ethics-related ethics executive orders. The presentation will address the most recent changes to the State executive branch ethics law and focus on specific subject areas most likely to affect executive branch attorneys, including how to comply with the ethics rules regarding gifts, attendance at events, outside activities, secondary employment, conflicts of interest and post employment restrictions. Ethics requirements will be illustrated with case studies from the files of the New Jersey State Ethics Commission as well

as recent court cases of special interest. **This session will satisfy the mandatory ethics training requirement for State executive branch employees.** (12:30 p.m. to 2:10 p.m.)

Margaret A. Cotoia, Esq., is the Ethics Training Officer for the New Jersey State Ethics Commission. Since she joined the Commission, Margaret has designed and provided ethics training for State employees and Special State Officers at 26 State departments and over 75 authorities, boards and commissions. Prior to joining the Commission, Margaret worked for the New Jersey Department of Labor and the Public Employment Relations Commission as a hearing officer, mediator and trainer. Margaret holds a B.S. from Georgetown University in Washington, D.C. and a J.D. from the Penn State University Dickinson School of Law in Carlisle, PA.

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NAVIGATING THE WATERS WHEN LEAVING L&PS

Attorneys leaving State Government are subject not only to the requirements of the Rules of Professional Responsibility (RPCs), but also of the Conflicts of Interest Law (COIL), *N.J.S.A. 52:13D-12 et seq.* This presentation will focus on the interplay between COIL and the RPCs, the restrictions governing a government employee's job search and post-government employment limitations on representation. (2:20 p.m. to 4:00 p.m.)

DAG Frank Croce has been with the Office of the Attorney General for twenty-two years, serving most recently in the Legal Affairs and Employee Relations Unit. DAG Croce also serves as the Department of Law & Public Safety's Ethics Liaison Officer.

AAG Carol Jacobson joined the Division of Law in 1990 and is currently an Assistant Attorney General in the Affirmative Civil Enforcement Litigation Practice Group and the Ethics Officer for the Division of Law in Newark. Prior to joining the Division of Law, she was in private practice. Carol is a graduate of the University of Pennsylvania and Seton Hall University School of Law.

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