



The Advocacy Institute Is Pleased to Announce

PROGRAM ANNOUNCEMENT

ETHICS REQUIREMENTS FOR THE GOVERNOR AND STATEHOUSE STAFF MEMBERS

**December 2, 2014
3:30 p.m. to 5:50 p.m.
New Jersey State House
125 West State Street
Counsel's Conference Room
Trenton, New Jersey**

Program Summary

This course will examine the Code of Conduct for the Governor and compare and contrast code provisions with ethics requirements for employees of the executive branch of State government. This course will also emphasize ethics issues that uniquely affect Statehouse staff members. The course will cover the Conflicts of Interest Law, N.J.S.A. 52:13D-12 et seq., ethics rules, N.J.A.C.19:6.1 et seq., the Uniform Ethics Code, the Code of Conduct for the Governor and ethics-related executive orders.

The course will address specific ethics requirements for the Governor and the underlying policy considerations behind areas where the Governor's Code of Conduct diverges from the Uniform Ethics Code. The course will also focus on ethics situations that are commonly encountered by members of the Statehouse staff, including restrictions on acceptance of gifts, statutory provisions limiting reimbursement for out-of-state travel, requirements for documenting business meals, interaction with lobbyists and advocates, attendance at events related to State duties and precautions regarding political activity. Ethics requirements will be reinforced with case studies drawn from the files of the New Jersey State Ethics Commission that illustrate common ethics dilemmas faced by Statehouse staff members.

This course will satisfy the mandatory ethics training requirement for State executive branch employees.

Who Should Attend?

This course is for Attorneys in the Office of the Governor and others who have been invited to attend. Please do not register for this course if you are not one of the individuals invited to attend.

Who Is the Faculty?

Governor Chris Christie was sworn in as Governor of New Jersey on January 19, 2010, and re-elected to a second term on November 5, 2013.

Under Governor Christie, New Jersey has taken on the biggest and toughest challenges with real solutions and bipartisan cooperation. He has implemented an aggressive reform agenda to restore fiscal integrity and accountability to state and local government; lowered New Jersey's property taxes; reformed the state's pension and health benefits system; and improved public education to ensure every child has access to a quality education.

In his first term, Governor Christie fought for and achieved passage of a 2 percent cap on property taxes; landmark public employee pension and health benefit reforms that will save taxpayers over \$130 billion over the next 30 years; four balanced budgets that did not raise taxes; and \$2.35 billion in job-creating tax cuts. After years of decline, New Jersey's economy has turned around, and more than 143,100 private sector jobs have been added under Governor Christie's watch.

In addition, Governor Christie has made education reform a top priority of his Administration, working to turn around failing schools, improve accountability, create a fair and meaningful evaluation system for teachers and principals and increase school choice in the state's worst performing districts. Governor Christie provided billions of dollars in additional state aid for New Jersey schools, setting a historic high for school funding three consecutive years. In August 2012, Governor Christie signed into law landmark bipartisan tenure reform, modernizing the nation's oldest tenure law to increase teacher effectiveness and accountability in the classroom.

Since Superstorm Sandy struck in 2012, New Jersey has made real, substantial strides toward recovery and rebuilding. The Christie Administration has launched dozens of programs and services at an unprecedented pace to put displaced New Jerseyans back in their homes; reopen businesses damaged or destroyed by Sandy; and repair and improve infrastructure to withstand future storms.

After graduating college in 1984, Governor Christie attended Seton Hall University School of Law. Governor Christie graduated in 1987 and joined a Cranford law firm, where he was soon named a partner. He was elected a Freeholder in Morris County, and served as Director of the Board in 1997.

Governor Christie was named U.S. Attorney for the District of New Jersey in 2002. As the chief federal law enforcement officer in New Jersey, earning praise from leaders in both parties and drawing national attention for his efforts in battling political corruption, corporate crime, human trafficking, gangs, terrorism and environmental polluters.

Michele Brown serves as the Chief Executive Officer of the New Jersey Economic Development Authority (EDA). The EDA is a State agency that serves as New Jersey's bank by financing small and mid-sized businesses, administering tax incentives to retain and grow jobs, revitalizing communities through redevelopment initiatives, and supporting entrepreneurial development by providing access to training and mentoring programs. Ms. Brown joined the Authority in October 2012.

Ms. Brown most recently served as Appointments Counsel to Governor Chris Christie, where she provided strategic and legal guidance to the Governor. In this capacity, Ms. Brown was responsible for identifying, recruiting and vetting Cabinet officials, senior executive candidates, judicial and prosecutorial nominees, and volunteer board, commission and authority members.

Ms. Brown has an extensive background practicing law, serving 18 years at the United States Attorney's Office, New Jersey district, specializing in white collar prosecutions that included corporate fraud, bank fraud and tax and money laundering offenses. Her work has been recognized by the President's Council on Integrity and Efficiency and the Federal Bureau of Investigation. A native of New Jersey, Ms. Brown received her J.D., magna cum laude, from Georgetown University Law Center and her B.A., magna cum laude, from Drew University.

Susana E. Guerrero is the Executive Director of the New Jersey State Ethics Commission. Prior to joining the Commission, she was as Assistant Commissioner and Chief of Operations and Legal Affairs at the Department of Education, where Ms. Guerrero had direct oversight of several divisions, including the Office of School Ethics, Bureau of Controversies and Disputes and Office of Legislative Affairs. From 2010 to 2012, Ms. Guerrero served as Associate and Assistant Counsel to Governor Chris Christie. Before entering State service, Ms. Guerrero spent eight years litigating a variety of matters at the law firm of Dughi & Hewit, where she concentrated in the areas of medical malpractice and products liability. Ms. Guerrero also served as a law clerk to the Honorable Rudolph N. Hawkins, Jr., J.S.C. in the Superior Court of New Jersey, Union County. She received her undergraduate degree from New York University and her law degree from The George Washington University Law School.

Heather Taylor, Esq. is the Chief Ethics Officer in the Governor's Office. Prior to Ms. Taylor's service in the Governor's Office, she was a Deputy Attorney General in the Corruption Bureau in the Division of Criminal Justice and a partner at two law firms in Newark where she specialized in civil litigation. Ms. Taylor holds a B.S. from Syracuse University and a J.D. from the University of Virginia School of Law.

CLE Credit

NJ CLE Credit: This program had been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for 2.4 hours of total CLE credit. Of these, 2.4 qualify as hours of credit for ethics/professionalism.

NY CLE Credit: 2.0 qualify as hours of credit for ethics/professionalism (pursuant to the approved jurisdiction policy).

PA CLE Credit: 2.0 qualify as hours of credit for ethics/professionalism (\$3.00 mandatory registration fee required).

How Do I Register?

State Employees

Most State employees are able to register for this course by going to <http://reg.dcj.lps.state.nj.us/login.aspx?portalid=2> and creating an AGAI Course Registration

account. To do so, your computer must be attached to the government's Garden State Network. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg.dcj.lps.state.nj.us/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.

Non-State Employees or State Employees not Connected to the Garden State Network

If you are not a State employee, or are otherwise unable to access the AGAI Course Registration System through the Garden State Network, kindly email the Advocacy Institute at: AdvocacyInstitute@lps.state.nj.us for an authorization code to allow you access to the AGAI Course Registration System through the My New Jersey portal. Setting up your account through the portal is a two-step process, the details of which are set forth in the next two paragraphs.

Once you receive the portal authorization code you will be prompted to go to the My New Jersey portal at <http://www.state.nj.us/> and create a portal account. Once your portal account is created you are prompted to enter your authorization code. This is Step 1 of the process, which you need only do once.

If you have already been issued an authorization code in the past you do not need to request another one. You can log into your account on the Garden State Network at <http://www.state.nj.us> and under the heading NJ L&PS Applications you will see the Attorney General's Advocacy Institute's Registration System. Click on that and log into your account on our system.

Upon setting up your portal account, you need to set up your AGAI Course Registration System account. This is Step 2. To do so, log on to the My New Jersey Portal <http://www.state.nj.us/>. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a new user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg.dcj.lps.state.nj.us/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.