



The Advocacy Institute Is Pleased to Announce

PROGRAM ANNOUNCEMENT

CLEXTRAVAGANZA

**December 13, 2012
9:00 a.m. to 4:30 p.m.
New Jersey Law Center
One Constitution Square
New Brunswick, NJ 08901**

Program Summary

The end of calendar year is fast approaching, and time is running out on opportunities to satisfy your Continuing Legal Education obligations. This program is intended to provide attorneys with an excellent opportunity to obtain up to 6.0 Continuing Legal Education credits for attending three presentations. Those interested in attending this program may seek to register for one, two, or all three presentations, the descriptive summaries of which are attached.

Who Should Attend?

This program is intended for all government attorneys, space allowing.

Who Is the Faculty?

See attached.

CLE Credit

NJ CLE Credit: This program has been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for up to 6.0 hours of total CLE credit. Of these, 0.0 qualify as hours of credit for ethics/professionalism, and up to 6.0 qualify as hours of credit toward certification in civil trial law and criminal trial law.

NY CLE Credit: up to 6.0 substantive credits (pursuant to the approved jurisdiction policy).

PA CLE Credit: up to 4.5 substantive credits (\$1.50 per credit mandatory registration fee required).

How Do I Register?

State Employees

Most State employees are able to register for this course by going to <http://reg.dcj.lps.state.nj.us/login.aspx?portalid=2> and creating an AGAI Course Registration account. To do so, your computer **must** be attached to the government's Garden State Network. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg.dcj.lps.state.nj.us/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.

Non-State Employees or State Employees not Connected to the Garden State Network

If you are not a State employee, or are otherwise unable to access the AGAI Course Registration System through the Garden State Network, kindly email the Advocacy Institute at: AdvocacyInstitute@lps.state.nj.us for an authorization code to allow you access to the AGAI Course Registration System through the My New Jersey portal. **Setting up your account through the portal is a two-step process, the details of which are set forth in the next two paragraphs.**

Once you receive the portal authorization code you will be prompted to go to the My New Jersey portal at <http://www.state.nj.us/> and create a portal account. This is Step 1 of the process, which you need only do once.

Upon setting up your portal account, you need to set up your AGAI Course Registration System account. This is Step 2. To do so, log on to the My New Jersey Portal <http://www.state.nj.us/>. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a new user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg.dcj.lps.state.nj.us/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.

COURSE DESCRIPTIONS & FACULTY INFORMATION

CONTRACTING BASICS

This course offers you a framework to use when asked to review, draft or revise a contract for your public entity-client. What does legal review entail? Does it matter how the contract was procured? What elements must be in the contract? Should be in the contract? Can't be in the contract? Plus, some views on indemnification clauses, why they either can or can't be there, and what they mean. **(9:30 a.m. to 11:20 a.m.)**

AAG Beth Leigh Mitchell has been with the Division of Law since 1998 and the Financial Practice Group since 2008. Prior to that she was an Assistant Section Chief in the HHS section, where she handled contract assignments for a variety of State agencies. She received a Bachelor of Fine Arts in Graphic Design in 1990 from Rhode Island School of Design and a Juris Doctor in 1997 from Rutgers University School of Law, Newark, NJ.

NJ CLE Credit: This program has been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for 2.0 hours of total CLE credit. Of these, 0.0 qualify as hours of credit for ethics/professionalism, and 2.0 qualify as hours of credit toward certification in civil trial law.

NY CLE Credit: up to 2.0 substantive credits (pursuant to the approved jurisdiction policy).

PA CLE Credit: up to 1.5 substantive credits (\$3.00 mandatory registration fee required).

THE ABC'S OF APPEARING BEFORE THE OFFICE OF ADMINISTRATIVE LAW

This program will provide an overview of the basic principles of appearing before the office of administrative law. **(11:30 a.m. to 1:20 p.m.)**

DAG Kim D. Ringler is assigned to the Division of Law's Professional Boards Prosecution Section. She graduated from Oberlin College and Georgetown University Law School where she was a Law Fellow. She had her own law firm in Hackensack, NJ concentrating on attorney ethics, representing attorneys at all stages of the disciplinary and admission processes, and counseling lawyers, law firms and other regulated professionals on ethics and licensure matters. A former assistant district attorney in Kings County (Brooklyn), NY, she served as Special Trial Counsel to the New York Supreme Court, Appellate Division, Departmental Disciplinary Committee for Manhattan and the Bronx. She has been a member of the New York State Bar Association Committee on Professional Ethics, the New York City Bar Committees on Professional Responsibility and on Professional Discipline; the New Jersey Supreme Court District IIB Ethics Committee, as well as Chair of the Fee Arbitration Committee and *pro bono* counsel for indigent attorneys in disciplinary cases. She is a member of the New Jersey State Bar Association Standing Committee on Professional Responsibility and Unlawful Practice. She

currently serves as President of the Association of Professional Responsibility Lawyers. She has been listed in *Best Lawyers in America* in the area of Ethics and Professional Responsibility Law and rated AV Preeminent by Martindale Hubbell.

NJ CLE Credit: This program has been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for 2.0 hours of total CLE credit. Of these, 0.0 qualify as hours of credit for ethics/professionalism, and 2.0 qualify as hours of credit toward certification in civil trial law.

NY CLE Credit: up to 2.0 substantive credits (pursuant to the approved jurisdiction policy).

PA CLE Credit: up to 1.5 substantive credits (\$3.00 mandatory registration fee required).

ANATOMY OF A CORRUPTION CASE

This presentation is a case study in which we will focus on the nuts and bolts of a corruption case and how to put a corruption case together. Among the topics addressed in this presentation will be the recent investigation and prosecution of a high profile corruption case involving a state legislator. **(2:20 p.m. to 4:10 p.m.)**

DAG Christine A. Hoffman is a Deputy Attorney General with the Division of Criminal Justice and Chief of the Division's Corruption Bureau. DAG Hoffman previously served as Deputy Chief of the Division's Major Crimes Bureau and Assistant Prosecutor with the Burlington County Prosecutor's Office. DAG Hoffman is a member of the Attorney General's Advocacy Institute faculty, and is a member of the National Attorneys General Training and Research Institute faculty.

DAG Anthony A. Picione is a Deputy Chief in the Division's Corruption Bureau. Mr. Picione's practice concentrates largely on white collar crime, particularly offenses involving public officials and public funds. Mr. Picione received his J.D. *cum laude* from the University of Pennsylvania Law School in 1995, and received his B.A. *magna cum laude* from Drew University in 1992. Prior to joining the Division in 1999, Mr. Picione was associated with the law firm of Pitney, Hardin, Kipp & Szuch, where his practice concentrated on commercial litigation.

NJ CLE Credit: This program has been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for 2.0 hours of total CLE credit. Of these, 0.0 qualify as hours of credit for ethics/professionalism, and 2.0 qualify as hours of credit toward certification in civil trial law.

NY CLE Credit: up to 2.0 substantive credits (pursuant to the approved jurisdiction policy).

PA CLE Credit: up to 1.5 substantive credits (\$3.00 mandatory registration fee required).