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*The Advocacy Institute Is Pleased to Announce*

## **PROGRAM ANNOUNCEMENT**

### **DEPOSITION SKILLS TRAINING**

**May 30 & 31, 2013**

**8:30 a.m. to 5:30 p.m. (May 30, 2013)**

**8:30 a.m. to 5:15 p.m. (May 31, 2013)**

**124 Halsey Street**

**7th Floor, Monmouth Room**

**Newark, New Jersey**

#### ***Program Summary***

This two-day deposition skills program focuses on enhancing the skills needed to effectively elicit information and obtain admissions through depositions. Participants will enhance their deposition skills through frequent opportunities to conduct deposition examinations and defend depositions in a simulated deposition setting, followed by faculty commentary and critique. Presentations on various topics relevant to effective depositions will supplement participant performances and faculty critique. The exercises will focus on the methods and ethics of witness preparation, dealing with preliminary matters, a technique for effectively eliciting complete information from witnesses, making and responding to objections, dealing with the difficult adversary, using exhibits, obtaining admissions and theory testing. Participants will receive materials prior to the program to prepare for the program. Participants are expected to review the materials ahead of the program as there will not be time available for preparation during the program.

#### ***Who Should Attend?***

This program is intended for deputy attorneys general with little or no deposition experience. Those who register for this program must secure the approval of their supervisor prior to enrollment in this program.

#### ***Who Is the Faculty?***

Experienced members of the Attorney General's Advocacy Institute's faculty.

## *CLE Credit*

**NJ CLE Credit:** This program has been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for 15.0 hours of total CLE credit. Of these, 1.2 qualify as hours of credit for ethics/professionalism, and 15.0 qualify as hours of credit toward certification in civil trial law.

**NY CLE Credit:** 14.0 substantive and 1.0 ethics credits (pursuant to the approved jurisdiction policy).

**PA CLE Credit:** 11.5 substantive and 1.0 ethics credits (\$19.50 mandatory registration fee required).

## *How Do I Register?*

### **State Employees**

Most State employees are able to register for this course by going to <http://reg.dcj.lps.state.nj.us/login.aspx?portalid=2> and creating an AGAI Course Registration account. To do so, your computer **must** be attached to the government's Garden State Network. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg.dcj.lps.state.nj.us/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.

### **Non-State Employees or State Employees not Connected to the Garden State Network**

If you are not a State employee, or are otherwise unable to access the AGAI Course Registration System through the Garden State Network, kindly email the Advocacy Institute at: [AdvocacyInstitute@lps.state.nj.us](mailto:AdvocacyInstitute@lps.state.nj.us) for an authorization code to allow you access to the AGAI Course Registration System through the My New Jersey portal. **Setting up your account through the portal is a two-step process, the details of which are set forth in the next two paragraphs.**

Once you receive the portal authorization code you will be prompted to go to the My New Jersey portal at <http://www.state.nj.us/> and create a portal account. This is Step 1 of the process, which you need only do once.

Upon setting up your portal account, you need to set up your AGAI Course Registration System account. This is Step 2. To do so, log on to the My New Jersey Portal <http://www.state.nj.us/>. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a new user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg.dcj.lps.state.nj.us/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.