



The Advocacy Institute Is Pleased to Announce

PROGRAM ANNOUNCEMENT

THE LEGISLATIVE PROCESS IN NEW JERSEY

August 19, 2014

10:00 a.m. to 11:00 a.m.

Richard J. Hughes Justice Complex

6th Floor Point Meeting Area – Attorney General's Library

25 Market Street

Trenton, New Jersey

Program Summary

This presentation will provide an overview of the legislative process in New Jersey, covering the basics of the functions of the Legislative branch, and how a bill becomes a law. This presentation will also examine the role of the Governor's Office, executive branch agencies, stakeholders and others in the legislative process, and will review our Department's protocols in dealing with legislative-related matters. This presentation will further provide some practical insights based on lessons learned from nearly twenty years of dealing with legislators and the legislative process.

Who Should Attend?

This program is open to all government attorneys, space allowing.

Who Is the Faculty?

AAG B. Stephan Finkel is currently Director of Legislative Affairs, having served as head of the Department's Legislative Affairs Unit since the tenure of former Attorney General John Farmer. AAG Finkel began his career in the Division of Law in the JUA Complex Litigation Unit, moving to the Insurance Section when the JUA litigation was resolved. In addition to his insurance assignment, AAG Finkel was involved in the constitutional defense of Megan's Law and the Sex Offender Internet Registry Act, drafting briefs and arguing cases in State and federal court. AAG Finkel joined the Legislative Affairs staff as Legislative Counsel in 1996, became Chief Legislative Counsel in 2000, and was named Director of Legislative Affairs in 2004. In this capacity, AAG Finkel supervises the unit responsible for developing and carrying out the Attorney General's legislative agenda, advocating the Attorney General's position on legislative

matters. AAG Finkel also serves as the Attorney General's coordinator for activities of the National Association of Attorneys General. AAG Finkel received his J.D. from Villanova University School of Law and B.A. from Franklin and Marshall College.

CLE Credit

NJ CLE Credit: This program has been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for 1.2 hours of total CLE credit. Of these, 0.0 qualify as hours of credit for ethics/professionalism.

NY CLE Credit: 1.0 substantive credits (pursuant to the approved jurisdiction policy).

PA CLE Credit: 1.0 substantive credits (\$1.50 mandatory registration fee required).

How Do I Register?

State Employees

Most State employees are able to register for this course by going to <http://reg.dcj.lps.state.nj.us/login.aspx?portalid=2> and creating an AGAI Course Registration account. To do so, your computer **must** be attached to the government's Garden State Network. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg.dcj.lps.state.nj.us/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.

Non-State Employees or State Employees not Connected to the Garden State Network

If you are not a State employee, or are otherwise unable to access the AGAI Course Registration System through the Garden State Network, kindly email the Advocacy Institute at: AdvocacyInstitute@lps.state.nj.us for an authorization code to allow you access to the AGAI Course Registration System through the My New Jersey portal. **Setting up your account through the portal is a two-step process, the details of which are set forth in the next two paragraphs.**

Once you receive the portal authorization code you will be prompted to go to the My New Jersey portal at <http://www.state.nj.us/> and create a portal account. Once your portal account is created you are prompted to enter your authorization code. This is Step 1 of the process, which you need only do once.

If you have already been issued an authorization code in the past you do not need to request another one. You can log into your account on the Garden State Network at <http://www.state.nj.us> and under the heading NJ L&PS Applications you will see the Attorney General's Advocacy Institute's Registration System. Click on that and log into your account on our system.

Upon setting up your portal account, you need to set up your AGAI Course Registration System account. This is Step 2. To do so, log on to the My New Jersey Portal <http://www.state.nj.us/>. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a new user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg.dcj.lps.state.nj.us/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.