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*The Advocacy Institute Is Pleased to Announce*

## **PROGRAM ANNOUNCEMENT**

### **PROSECUTOR ALCOTEST TRAINING**

**November 24, 2014**

**9:30 a.m. to 4:00 p.m.**

**Warren County Community College: Room 123 (A-C)**

**475 New Jersey Route 57 West**

**Washington, New Jersey 07882**

#### *Program Summary*

This program will provide an overview of the basics of a DWI prosecution and will include instruction, by a certified breath test coordinator, on how the Alcotest 7110 MK-IIIIC works, a demonstration of a re-calibration of an Alcotest instrument, and a demonstration of how a breath test is conducted. This program will also review current hot topics being raised by defense attorneys in DWI prosecutions.

#### *Who Should Attend?*

This program is open to municipal and county assistant prosecutors as well as deputy and assistant attorneys general within the Division of Criminal Justice only.

#### *Who Is the Faculty?*

**Robyn Mitchell** is a Deputy Attorney General with the New Jersey Division of Criminal Justice. DAG Mitchell joined the Division in January 2000, where she worked in the Legislation Section until 2003, and in the Appellate Bureau between 2003 and 2011. Assigned to the Prosecutors Supervision & Training Bureau since March 2011, DAG Mitchell handles matters involving DWI and Alcotest-related issues, and provides legal guidance and support to assistant and municipal prosecutors in the prosecution of DWI cases. She started her career in 1991 as a Staff Attorney in the Criminal Defense Division of The Legal Aid Society in Manhattan. She received her B.A. degree in 1988 from Rutgers College and her J.D. in 1991 from The University of Maryland School of Law in Baltimore, Maryland.

**Sergeant Thomas J. Snyder** is currently assigned to the Alcohol Drug Testing Unit's south training team, wherein his responsibilities include the scheduling and instruction of the following

courses: Four Day Alcotest 7110 MKIII-C Operator's Course, Alcotest 7110 MKIII-C Recertification Course, DWI Detection and Standardized Field Sobriety Testing Course, DWI Detection and Standardized Field Sobriety Testing Refresher Course, Drug Recognition Expert Course and Advanced Roadside Impaired Driving Enforcement Course. Prior to his current assignment, he was assigned as a Breath Test Coordinator/Instructor for New Jersey's northern and southern counties, he was also assigned to Alcohol/Drug Test Unit Coordinator Training where he apprenticed with certified Coordinators/Instructors and received formal training and one-on-one instruction relative to the inspection and maintenance of evidential instruments. He is certified by Draeger Safety Diagnostics to train and certify operators in the proper use and operation, as well as perform preventive maintenance on the New Jersey Specific Alcotest 7110 MKIII-C. He received a Masters of Arts degree in Police Graduate Studies from Seton Hall University in 2008, graduated with Honors, Cum Laude from Richard Stockton College of New Jersey in 1995 with a Bachelor of Arts Degree in Criminal Justice and from Ocean County College in 1993 with an Associate of Science Degree in Criminal Justice also with Honors, Cum Laude. He has also attended many technical and professional trainings.

### **CLE Credit**

**NJ CLE Credit:** This program has been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for 6.1 hours of total CLE credit. Of these, 0.0 qualify as hours of credit for ethics/professionalism, and 6.1 qualify as hours of credit toward certification in criminal trial law.

**NY CLE Credit:** 6.0 substantive credits (pursuant to the approved jurisdiction policy)

**PA CLE Credit:** 5.0 substantive credits (\$7.50 mandatory registration fee required)

### **How Do I Register?**

#### **State Employees**

Most State employees are able to register for this course by going to <http://reg.dcj.lps.state.nj.us/login.aspx?portalid=2> and creating an AGAI Course Registration account. To do so, your computer **must** be attached to the government's Garden State Network. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg.dcj.lps.state.nj.us/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.

#### **Non-State Employees or State Employees not Connected to the Garden State Network**

If you are not a State employee, or are otherwise unable to access the AGAI Course Registration System through the Garden State Network, kindly email the Advocacy Institute at: [AdvocacyInstitute@lps.state.nj.us](mailto:AdvocacyInstitute@lps.state.nj.us) for an authorization code to allow you access to the AGAI Course Registration System through the My New Jersey portal. **Setting up your account through the portal is a two-step process, the details of which are set forth in the next two paragraphs.**

Once you receive the portal authorization code you will be prompted to go to the My New Jersey portal at <http://www.state.nj.us/> and create a portal account. Once your portal account is created you are prompted to enter your authorization code. This is Step 1 of the process, which you need only do once.

**If you have already been issued an authorization code in the past you do not need to request another one.** You can log into your account on the Garden State Network at <http://www.state.nj.us> and under the heading NJ L&PS Applications you will see the Attorney General's Advocacy Institute's Registration System. Click on that and log into your account on our system.

Upon setting up your portal account, you need to set up your AGAI Course Registration System account. This is Step 2. To do so, log on to the My New Jersey Portal <http://www.state.nj.us/>. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a new user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg.dcj.lps.state.nj.us/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.