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*The Advocacy Institute Is Pleased to Announce*

## **PROGRAM ANNOUNCEMENT**

### **HOW TO PREPARE FOR AND TAKE A DEPOSITION**

**June 6, 2016  
1:30 p.m. – 5:00 p.m.  
124 Halsey Street  
Conference Room 10C  
Newark, New Jersey**

#### ***Program Summary***

This course is a refresher for experienced attorneys and an excellent overview of discovery through depositions under New Jersey law for less experienced attorneys. Attendees will learn how to prepare for and take a deposition and the use of depositions. Discussion will include case theory and how to test it through a deposition, how to deal with obstreperous lawyers, obtaining admissions, the nuts and bolts of preparing for and taking a deposition, questions to ask, the handling and use of exhibits, and making and handling objections. Attendees should bring a copy of the NJ Rules of Court to the course.

#### ***Who Should Attend?***

Registration for this course is limited to those Division of Law Deputies who have been selected to participate.

#### ***Who Is the Faculty?***

**AAG Anthony Zarrillo** is the Coordinator of Skills Programs for the Attorney General's Advocacy Institute. He is responsible for all aspects of AGAI skills courses, including logistics, content, materials, faculty recruitment and training, course presentation and attorney skills development and mentoring. Prior to his current position he was an AAG with the Division of Gaming Enforcement where he served as Chief of Litigation. Before joining the Division of Gaming Enforcement he was the Executive Director of the New Jersey Office of Counter-Terrorism. Prior to Counter-Terrorism, AAG Zarrillo served as Deputy Director of the Division of Criminal Justice in charge of investigations where he oversaw approximately 75 DAsG and 200+ investigators. Prior to returning to the Department of Law and Public Safety in 2000, he ran a law firm in Cherry Hill where he specialized in criminal defense work and tried a number of civil cases. He also served as Deputy Chief of the homicide unit in the Camden County

Prosecutors Office where he worked for five years. AAG Zarrillo has tried approximately 200 jury trials in New Jersey and in federal courts in New Jersey, Pennsylvania, New York City and Wilmington, Delaware. Most of these were criminal cases either as a prosecutor or defense attorney. His trial experience includes trying approximately 20 homicides as a prosecutor and as lead prosecutor in a 57 defendant criminal anti-trust conspiracy trial. He has tried several dozen administrative cases as well. AAG Zarrillo taught Trial Advocacy at Rutgers Camden Law School for ten years. He is also a grader for the New Jersey Bar Exam and has been since 1993.

### *CLE Credit*

**NJ CLE Credit:** This program had been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for 3.6 hours of total CLE credit. Of these, 0.00 qualify as hours of credit for ethics/professionalism.

**NY CLE Credit:** 3.5 Substantive Credits (pursuant to the approved jurisdiction policy).

**PA CLE Credit:** 3.0 Substantive Credits (\$4.50 mandatory registration fee required).

### **How Do I Register?**

#### **State Employees**

Most State employees are able to register for this course by going to <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> and creating an AGAI Course Registration account. To do so, your computer **must** be attached to the government's Garden State Network. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.

#### **Non-State Employees or State Employees not Connected to the Garden State Network**

If you are not a State employee, or are otherwise unable to access the AGAI Course Registration System through the Garden State Network, kindly email the Advocacy Institute at: [AdvocacyInstitute@lps.state.nj.us](mailto:AdvocacyInstitute@lps.state.nj.us) for an authorization code to allow you access to the AGAI Course Registration System through the My New Jersey portal. **Setting up your account through the portal is a two-step process, the details of which are set forth in the next two paragraphs.**

Once you receive the portal authorization code you will be prompted to go to the My New Jersey portal at <http://www.state.nj.us/> and create a portal account. Once your portal account is created you are prompted to enter your authorization code. This is Step 1 of the process, which you need only do once.

**If you have already been issued an authorization code in the past you do not need to request another one.** You can log into your account on the Garden State Network at <http://www.state.nj.us> and under the heading NJ L&PS Applications you will see the Attorney

General's Advocacy Institute's Registration System. Click on that and log into your account on our system.

Upon setting up your portal account, you need to set up your AGAI Course Registration System account. This is Step 2. To do so, log on to the My New Jersey Portal <http://www.state.nj.us/>. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a new user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.

## **PROGRAM SCHEDULE**

1:30 p.m. – 2:00 p.m.	Case Theory
2:00 p.m. – 2:30 p.m.	Skills for Effective Depositions
2:30 p.m. – 2:45 p.m.	Break
2:45 p.m. – 3:15 p.m.	Starting the Deposition and Inquiry into Preliminary Matters
3:15 p.m. – 3:45 p.m.	Obtaining Admissions and Theory Testing
3:45 p.m. – 4:00 p.m.	Break
4:00 p.m. – 4:30 p.m.	Dealing with the Obstreperous Lawyer
4:30 p.m. – 5:00 p.m.	Handling and Using Exhibits and Making and Handling Objections