



The Advocacy Institute Is Pleased to Announce

PROGRAM ANNOUNCEMENT

MYERS BRIGGS TYPE FOR MANAGERS

July 13, 2016

2:00 p.m. to 4:00 p.m.

New Jersey State House

Third Floor, Room 319

125 West State Street

Trenton, New Jersey

PLEASE READ: NOTICE REGARDING COURSE MATERIALS

All materials for New Jersey Attorney General's Advocacy Institute continuing legal education courses are now available electronically through the Advocacy Institute website: www.njadvocacyinstitute.com. Materials will be posted to the website approximately one week before the course date.

The institute will no longer provide paper copies of course materials. This policy is effective immediately and is within the guidelines of the New Jersey Board of Continuing Legal Education and the Pennsylvania Continuing Legal Education Board. Please follow the procedure below to obtain course materials:

- Click on the Course Information tab.
- Select Course Materials from the drop-down menu.
- Click on the course that you are registered for. Courses are listed alphabetically by title.
- Most courses will have two files; a file containing class materials that you should bring to the session and a file with reference materials such as statutes, regulations and cases.
- Print the documents in the class materials file and bring them with you to the session.
- You have the option of printing the documents in the reference materials file or downloading them to a computer or mobile device.

Program Summary

In this class we will use the Myers Briggs Type Indicator (MBTI) to build self-awareness of your individual leadership style as an attorney manager and to increase your personal effectiveness. We will also look at ways to interact with other styles of both managers and direct reports in order to maximize both work and communication amongst attorneys. The MBTI is routinely utilized by Fortune 500 companies to develop their talent, build teams, and bolster communication within the organization. The format for this class is small groups and interactive.

Who Should Attend?

Registration for this course is limited to those who have been selected to participate in the State House Series programs. Please do not attempt to register if you have not been notified of your eligibility for this series.

Who Is the Faculty?

Karen S. Husband, LCSW, MBA is Director of the Office of Employee and Organization Development for the New Jersey State Police and Department of Law and Public Safety. In the 19 years she has been with Law and Public Safety she has provided management consultation, short term counseling, coaching, and critical incident stress management to managers and employees. She has also taught classes and conducted training on Leadership and Psychological Type, Stress Management, Conflict Resolution, Communication, and Management Skills.

Ms. Husband has been a long time practitioner and teacher of mindfulness meditation. She has also studied Jungian Psychology and trained in Internal Family Systems Therapy. She is an advocate for employee and organizational health. She believes it is the small, daily practices in a work place that create employee engagement even in difficult times; such as how we talk to each other and recognize each other's contribution and motivate each other.

Kathleen G. Williams is currently the Central Regional Manager for the Office of Employee and Organizational Development which services the Department of Law and Public Safety. In this capacity she provides consultation, coaching, and organizational development to all levels of staff within the Department. She has designed and presented training seminars on Leadership Enhancement, Change Management, Conflict Resolution, Managing Difficult Employees and other topics. She was the program manager for the NJSP's Law Enforcement Domestic Violence Project which provided training for law enforcement agencies throughout the state.

Ms. Williams has presented at national conferences sponsored by Tufts University, Syracuse University, Presque Isle University, University of Pennsylvania, and the OJJDP in Washington, DC amongst others. Special projects have included the development of a Regional Leadership Alliance for Nonprofit Directors in the Northeast and authoring the *Philadelphia Court School Manual*, a guide to preparing witnesses for court testimony which has been distributed by the US Department of Health and Human Services. She has served on a variety of state and regional committees and has taught continuing education courses at Bryn Mawr Graduate School.

Ms. Williams has Masters from Bryn Mawr College in Policy Administration as well as Clinical Social Work and is a Licensed Clinical Social Worker. She completed a post graduate executive degree in Leadership at Georgetown University. She is a certified executive coach, certified to administer the Myers Briggs Type Indicator, and certified employee assistance professional. Other certifications include stress management and trauma response.

CLE Credit

NJ CLE Credit: This program had been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for 2.0 hours of total CLE credit. Of these, 0.0 qualify as hours of credit for ethics/professionalism.

NY CLE Credit: 2.0 Substantive Credits (pursuant to the approved jurisdiction policy).

PA CLE Credit: 1.5 Substantive Credits (\$3.00 mandatory registration fee required).

How Do I Register?

State Employees

Most State employees are able to register for this course by going to <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> and creating an AGAI Course Registration account. To do so, your computer **must** be attached to the government's Garden State Network. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.

Non-State Employees or State Employees not Connected to the Garden State Network

If you are not a State employee, or are otherwise unable to access the AGAI Course Registration System through the Garden State Network, kindly email the Advocacy Institute at: AdvocacyInstitute@lps.state.nj.us for an authorization code to allow you access to the AGAI Course Registration System through the My New Jersey portal. **Setting up your account through the portal is a two-step process, the details of which are set forth in the next two paragraphs.**

Once you receive the portal authorization code you will be prompted to go to the My New Jersey portal at <http://www.state.nj.us/> and create a portal account. Once your portal account is created you are prompted to enter your authorization code. This is Step 1 of the process, which you need only do once.

If you have already been issued an authorization code in the past you do not need to request another one. You can log into your account on the Garden State Network at <http://www.state.nj.us> and under the heading NJ L&PS Applications you will see the Attorney General's Advocacy Institute's Registration System. Click on that and log into your account on our system.

Upon setting up your portal account, you need to set up your AGAI Course Registration System account. This is Step 2. To do so, log on to the My New Jersey Portal <http://www.state.nj.us/>. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a new user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.