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*The Advocacy Institute Is Pleased to Announce*

## **PROGRAM ANNOUNCEMENT**

### **THE BUDGET CYCLE**

**AUGUST 17, 2016  
2:00 p.m. to 3:15 p.m.  
New Jersey State House  
Third Floor, Room 319  
125 West State Street  
Trenton, New Jersey**

### **PLEASE READ: NOTICE REGARDING COURSE MATERIALS**

All materials for New Jersey Attorney General's Advocacy Institute continuing legal education courses are now available electronically through the Advocacy Institute website: [www.njadvocacyinstitute.com](http://www.njadvocacyinstitute.com). Materials will be posted to the website approximately one week before the course date.

The institute will no longer provide paper copies of course materials. This policy is effective immediately and is within the guidelines of the New Jersey Board of Continuing Legal Education and the Pennsylvania Continuing Legal Education Board. Please follow the procedure below to obtain course materials:

- Click on the Course Information tab.
- Select Course Materials from the drop-down menu.
- Click on the course that you are registered for. Courses are listed alphabetically by title.
- Most courses will have two files; a file containing class materials that you should bring to the session and a file with reference materials such as statutes, regulations and cases.
- Print the documents in the class materials file and bring them with you to the session.
- You have the option of printing the documents in the reference materials file or downloading them to a computer or mobile device.

### ***Program Summary***

This presentation covers the State's budget cycle from the creation of the Governor's Annual Budget Message to the Legislature's enactment of the Annual Appropriations Act. Topics include: the significance of the budget to the conduct of State government; the history of the constitutional provisions governing the State's fiscal structure; the key players in the process; the four requirements of the constitutional mandate; what happens if an annual appropriations act is not enacted by the beginning of the fiscal year; recent case law involving challenges to budgetary actions; and the current fiscal challenges and problems facing the State.

### *Who Should Attend?*

**Registration for this course is limited to those who have been selected to participate in the State House Series programs. Please do not attempt to register if you have not been notified of your eligibility for this series.**

### *Who Is the Faculty?*

**Raymond Brandes** began serving as the Governor's Deputy Chief of Staff for Budget in December 2014. Prior to that, he provided policy guidance as a Senior Policy Advisor to the Governor. His policy portfolio included Education, Treasury, Economic Development, Labor & Workforce, Law & Public Safety and Transportation issues. From January 2010 to March 2012, Brandes served as an Assistant Counsel in the Office of Chief Counsel to the Governor. Prior to joining the Christie Administration, Brandes worked as an associate in private practice for the law firm of Wolff & Samson and served as a law clerk to the Honorable Helen E. Hoens, Justice of the New Jersey Supreme Court. Brandes graduated from Rutgers University with a Bachelor of Science degree in Economics in 2004 and also earned his law degree from Rutgers University in 2007.

**AAG Susan K. Fischer** heads the Division of Law's Financial Affairs Practice Group, where she provides advice concerning State budget and debt issues to the State Treasurer, the Governor's Office and various independent authorities. She joined the DOL in 1994, starting as a deputy in the Treasury Section, becoming Section Chief of the Treasury Section in 2000, and moving to the Financial Affairs Practice Group in 2008. AAG Fischer has thirty years of experience as a transactional attorney practicing in governmental, banking and private practice settings. She began her legal career as a public finance attorney at Riker Danzig Scherer Hyland and Perretti, and then joined Orloff Lowenback Stifelman and Siegel as an associate in their corporate department. From there, AAG Fischer was counsel in the secured lending division at First Fidelity Bancorporation, Senior Counsel at the Office of Thrift Supervision in the U.S. Department of the Treasury, and senior counsel at United Jersey Bank. AAG Fischer received her B.A. cum laude with a major in government from Barnard College, New York City, and her J.D. with honors from Rutgers Law School, Newark, New Jersey.

**Robert Garrenger** is the Governor's Senior Special Counsel –Finance. Mr. Garrenger serves as a member of the Governor's budget team and oversees the legal sufficiency of the structure and contents of the annual State budget. Mr. Garrenger commenced his State service in 1995 as a Deputy Attorney General in the New Jersey Department of Law and Public Safety. As a DAG, Mr. Garrenger represented the State of New Jersey and various State officials, including the Governor and the State Treasurer, in a variety of civil litigation. Since 1999, Mr. Garrenger has served in various legal positions in the Office of the Governor, including Senior Associate Counsel, Deputy Chief Counsel, Assistant Counsel, and Special Budget Counsel. Prior to his service in State government, Mr. Garrenger worked as an associate in the Washington, D.C. firm of Sutherland, Asbill & Brennan, LLP, and served as a law clerk to the Honorable John C. Lifland of the United States District Court for the District of New Jersey. Mr. Garrenger received his Bachelor of Arts degree, cum laude, from Yale University in 1989, and earned his Juris Doctorate degree, cum laude, from the University of Michigan Law School in 1992.

## *CLE Credit*

**NJ CLE Credit:** This program had been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for 1.5 hours of total CLE credit. Of these, 0.0 qualify as hours of credit for ethics/professionalism.

**NY CLE Credit:** 1.5 substantive credits (pursuant to the approved jurisdiction policy).

**PA CLE Credit:** 1.0 substantive credits (\$1.50 mandatory registration fee required).

## *How Do I Register?*

### **State Employees**

Most State employees are able to register for this course by going to <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> and creating an AGAI Course Registration account. To do so, your computer **must** be attached to the government's Garden State Network. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.

### **Non-State Employees or State Employees not Connected to the Garden State Network**

If you are not a State employee, or are otherwise unable to access the AGAI Course Registration System through the Garden State Network, kindly email the Advocacy Institute at: [AdvocacyInstitute@lps.state.nj.us](mailto:AdvocacyInstitute@lps.state.nj.us) for an authorization code to allow you access to the AGAI Course Registration System through the My New Jersey portal. **Setting up your account through the portal is a two-step process, the details of which are set forth in the next two paragraphs.**

Once you receive the portal authorization code you will be prompted to go to the My New Jersey portal at <http://www.state.nj.us/> and create a portal account. Once your portal account is created you are prompted to enter your authorization code. This is Step 1 of the process, which you need only do once.

**If you have already been issued an authorization code in the past you do not need to request another one.** You can log into your account on the Garden State Network at <http://www.state.nj.us> and under the heading NJ L&PS Applications you will see the Attorney General's Advocacy Institute's Registration System. Click on that and log into your account on our system.

Upon setting up your portal account, you need to set up your AGAI Course Registration System account. This is Step 2. To do so, log on to the My New Jersey Portal <http://www.state.nj.us/>. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a new user name and password. Once you create your account, you can access the

AGAI Course Registration System at <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.