



The Advocacy Institute Is Pleased to Present

PROGRAM ANNOUNCEMENT

ELECTION DUTY 101 – A PRIMER FOR DEPUTIES

OCTOBER 11, 2016

AND

NOVEMBER 3, 2016

10:00 a.m. to 11:30 a.m.

Richard J. Hughes Justice Complex

6th Floor Point Meeting Area – Attorney General's Library

25 Market Street

Trenton, New Jersey 08625

OCTOBER 18, 2016

AND

OCTOBER 27, 2016

10:00 a.m. to 11:30 a.m.

124 Halsey Street

5th Floor, Conference Room 10-C

Newark, New Jersey 07101

PLEASE READ: NOTICE REGARDING COURSE MATERIALS

All materials for New Jersey Attorney General's Advocacy Institute continuing legal education courses are now available electronically through the Advocacy Institute website: www.njadvocacyinstitute.com. Materials will be posted to the website approximately one week before the course date.

The institute will no longer provide paper copies of course materials. This policy is effective immediately and is within the guidelines of the New Jersey Board of Continuing Legal Education and the Pennsylvania Continuing Legal Education Board. Please follow the procedure below to obtain course materials:

- Click on the Course Information tab.
- Select Course Materials from the drop-down menu.
- Click on the course that you are registered for. Courses are listed alphabetically by title.
- Most courses will have two files; a file containing class materials that you should bring to the session and a file with reference materials such as statutes, regulations and cases.
- Print the documents in the class materials file and bring them with you to the session.
- You have the option of printing the documents in the reference materials file or downloading them to a computer or mobile device.

Program Summary

This course is designed to prepare deputies for their election day duties. They will learn about the work of their clients (county election officials), the legal and non-legal issues they are likely to encounter, and their roles as both counselor and advocate.

Who Should Attend?

This is open to DAsG within the Division of Law only. If you are not a DAsG in the Division of Law, please do not attempt to register.

Who Is the Faculty?

SDAG George Cohen has provided legal guidance to a host of State agency clients during his tenure, including years of hands-on experience with New Jersey's election laws. George has skillfully handled a variety of sensitive election law cases, including *Gusciora v. McGreevey*, which questioned the adequacy of electronic voting machines used in New Jersey, *Rutgers University Student Assembly v. Middlesex County Board of Elections*, which raised a constitutional attack on the statutory requirement that voters register at least 21 days before an election, and *Empower Our Neighborhoods v. Guadagno*, a First Amendment challenge to the New Jersey residency and registration requirements for circulators of petitions seeking to nominate candidates for public office.

DAG Alan Stephens has spent most of his career representing the State's Division of Elections, although he has also represented the Department of Labor. He has tackled some of the most complex and unusual election law cases handled by the Department of Law and Public Safety. Al successfully handled *In re General Election in Livingston*, resulting in a published trial court opinion affirming that county election officials properly rejected mail-in ballots that did not have signed certifications. In another reported opinion, Al deftly managed the high-profile election in *In re Contest of Democratic Primary Election, 31st Legislative District*, and the claims that the outcome of the election was tainted by violations of the Campaign Contributions and Expenditures Act. Al's considerable experience and expertise led the Attorney General to appoint him as the Acting Director of the Division of Elections in 2002.

AAG Todd Wigder has represented a wide variety of State agencies over the course of over 30 years as a lawyer with the Attorney General's Office, appearing at every level of the State and federal court systems and arguing 12 cases before the New Jersey Supreme Court. Earlier this year, Todd became responsible for managing all of the legal work that the Attorney General's office provides for the State's Division of Elections and for the Superintendents of Election and Boards of Election in each of the State's 21 counties.

CLE Credit

NJ CLE Credit: This program had been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for 1.8 hours of total CLE credit. Of these, 0.0 qualify as hours of credit for ethics/professionalism.

NY CLE Credit: 1.5 substantive credits (pursuant to the approved jurisdiction policy).

PA CLE Credit: 1.5 substantive credits (\$3.00 mandatory registration fee required).

How Do I Register?

State Employees

Most State employees are able to register for this course by going to <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> and creating an AGAI Course Registration account. To do so, your computer **must** be attached to the government's Garden State Network. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.

Non-State Employees or State Employees not Connected to the Garden State Network

If you are not a State employee, or are otherwise unable to access the AGAI Course Registration System through the Garden State Network, kindly email the Advocacy Institute at: AdvocacyInstitute@lps.state.nj.us for an authorization code to allow you access to the AGAI Course Registration System through the My New Jersey portal. **Setting up your account through the portal is a two-step process, the details of which are set forth in the next two paragraphs.**

Once you receive the portal authorization code you will be prompted to go to the My New Jersey portal at <http://www.state.nj.us/> and create a portal account. Once your portal account is created you are prompted to enter your authorization code. This is Step 1 of the process, which you need only do once.

If you have already been issued an authorization code in the past you do not need to request another one. You can log into your account on the Garden State Network at <http://www.state.nj.us> and under the heading NJ L&PS Applications you will see the Attorney General's Advocacy Institute's Registration System. Click on that and log into your account on our system.

Upon setting up your portal account, you need to set up your AGAI Course Registration System account. This is Step 2. To do so, log on to the My New Jersey Portal <http://www.state.nj.us/>. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a new user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.