



---

## **PROGRAM ANNOUNCEMENT**

*The Advocacy Institute Is Pleased to Present*

### **PENNSYLVANIA BRIDGE THE GAP: ETHICS FOR NEW PENNSYLVANIA ATTORNEYS**

**April 3, 2017**

**10:00 a.m. to 3:30 p.m.**

**Richard J. Hughes Justice Complex**

**6th Floor Point Meeting Area – Attorney General's Library**

**25 Market Street**

**Trenton, New Jersey**

### **PLEASE READ: NOTICE REGARDING COURSE MATERIALS**

All materials for New Jersey Attorney General's Advocacy Institute continuing legal education courses are now available electronically through the Advocacy Institute website: [www.njadvocacyinstitute.com](http://www.njadvocacyinstitute.com). Materials will be posted to the website approximately forty-eight (48) hours prior to the course date.

The institute will no longer provide paper copies of course materials. This policy is effective immediately and is within the guidelines of the New Jersey Board of Continuing Legal Education and the Pennsylvania Continuing Legal Education Board. Please follow the procedure below to obtain course materials:

- Click on the Course Information tab.
- Select Course Materials from the drop-down menu.
- Click on the course that you are registered for. Courses are listed alphabetically by title.
- Most courses will have two files; a file containing class materials that you should bring to the session and a file with reference materials such as statutes, regulations and cases.
- Print the documents in the class materials file and bring them with you to the session.
- You have the option of printing the documents in the reference materials file or downloading them to a computer or mobile device.

### ***Program Summary***

The Supreme Court of Pennsylvania requires that newly admitted lawyers complete a Bridge the Gap program prior to their first mandatory CLE deadline. This program provides the information necessary to smooth the transition from law student to attorney. It assists recent law school graduates with practical aspects of the practice of law, which can otherwise be learned through trial and error. This basic program will provide practical insight into the key areas that new lawyers need to know in order to comply with the Rules of Professional Conduct and avoid potential malpractice claims. Moderators will lead a discussion format and answer participants' questions.

## *Who Should Attend?*

**This program is intended solely for newly admitted Pennsylvania attorneys who must fulfill their mandatory Pennsylvania Bridge the Gap requirements.**

## *Who Is the Faculty?*

**AAG Margaret A. Cotoia** is the Director of the New Jersey Attorney General's Advocacy Institute. The Advocacy Institute offers a broad array of high quality legal education programs that meet the needs of New Jersey government lawyers. Prior to joining the Advocacy Institute, Margaret was the Ethics Training Officer for the New Jersey State Ethics Commission ("SEC"), where she designed and conducted ethics training for State officials at 26 State departments and over 75 authorities, boards, and commissions, provided ethics advice to a state-wide network of agency ethics liaison officers and planned and conducted quarterly meetings for their continuing education. Margaret is also an ethics instructor for the National Attorneys General Training and Research Institute. Before working for the SEC, Margaret was a hearing officer and trainer at the New Jersey Department of Labor and a staff attorney and mediator at the Public Employment Relations Commission. Margaret holds a B.S. from Georgetown University in Washington, D.C. and a J.D. from the Penn State University Dickinson School of Law in Carlisle, Pennsylvania where she was an editor of the law review.

**DAG Dianne Moratti** is the Section Chief of the Corrections and State Police unit within the Division of Law. DAG Moratti is a graduate of Rutgers Law School - Camden. Following a federal clerkship with the Hon. Jerome B. Simandle, U.S.D.J., she worked in private practice for several years before joining the Division of Law. She primarily represents the Department of Corrections in federal civil rights lawsuits filed in both federal and state court.

## *CLE Credit*

**NJ CLE Credit:** This program has been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for 4.8 hours of total CLE credit. Of these, 4.8 qualify as hours of credit for ethics/professionalism. These credits will **not** satisfy **New Jersey's Bridge the Gap** obligations.

**NY CLE Credit:** 4.5 ethics credits (pursuant to the approved jurisdiction policy).

**PA CLE Credit:** 4.0 ethics credits (**There is no fee required for this course**).

## **How Do I Register?**

### **State Employees**

Most State employees are able to register for this course by going to <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> and creating an AGAI Course Registration account. To do so, your computer **must** be attached to the government's Garden State Network. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2>

to register for future courses or to manage your account. Please retain your user name and password for your records.

### **Non-State Employees or State Employees not Connected to the Garden State Network**

If you are not a State employee, or are otherwise unable to access the AGAI Course Registration System through the Garden State Network, kindly email the Advocacy Institute at: [AdvocacyInstitute@lps.state.nj.us](mailto:AdvocacyInstitute@lps.state.nj.us) for an authorization code to allow you access to the AGAI Course Registration System through the My New Jersey portal. **Setting up your account through the portal is a two-step process, the details of which are set forth in the next two paragraphs.**

Once you receive the portal authorization code you will be prompted to go to the My New Jersey portal at <http://www.state.nj.us/> and create a portal account. Once your portal account is created you are prompted to enter your authorization code. This is Step 1 of the process, which you need only do once.

**If you have already been issued an authorization code in the past you do not need to request another one.** You can log into your account on the Garden State Network at <http://www.state.nj.us> and under the heading NJ L&PS Applications you will see the Attorney General's Advocacy Institute's Registration System. Click on that and log into your account on our system.

Upon setting up your portal account, you need to set up your AGAI Course Registration System account. This is Step 2. To do so, log on to the My New Jersey Portal <http://www.state.nj.us/>. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a new user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.