



PROGRAM ANNOUNCEMENT

The Advocacy Institute Is Pleased to Present

APPELLATE WRITING

January 31, 2018

3:00 p.m. – 4:30 p.m.

Richard J. Hughes Justice Complex

6th Floor Point Meeting Area – Attorney General's Library

25 Market Street

Trenton, New Jersey

PLEASE READ: NOTICE REGARDING COURSE MATERIALS

You will receive the course materials approximately forty-eight (48) hours prior to the date of the course. The materials will be contained in an email attachment.

Program Summary

This presentation will discuss tips for writing persuasive and interesting appellate briefs taught by two veterans of the Appellate Bureau.

Who Should Attend?

This program is mandatory for all Division of Criminal Justice Deputy Attorneys General hired after January 1, 2015. The Division of Criminal Justice has notified those attorneys who are required to attend this program. Other attorneys within the Department of Law and Public Safety are welcome to attend; space permitting. Please do not attempt to register for this program if you are not an attorney in the Department of Law and Public Safety.

Who Is the Faculty?

AAG Carol Henderson, is Deputy Chief of the Appellate Bureau in the Division of Criminal Justice and has extensive experience litigating cases before the New Jersey Supreme Court, the Appellate Division, the United States District Court and the Third Circuit Court of Appeals. She has lectured and written articles on: appellate practice, habeas litigation, sentencing, legal writing and prosecutor misconduct.

DAG Frank Muroski has been with the Division of Criminal Justice's Appellate Bureau for 15 years. Before joining the Division of Criminal Justice, DAG Muroski worked for 6 years as an Assistant Prosecutor in Union County. DAG Muroski was a law clerk for two criminal trial judges in Union County. He graduated from Rutgers-Camden Law School in 1994.

CLE Credit

NJ CLE Credit: This program has been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for 1.8 hours of total CLE credit. Of these, 0.0 qualify as hours of credit for ethics/professionalism and 1.8 qualify as hours of credit toward certification in criminal trial law.

NY CLE Credit: 1.5 substantive credits (pursuant to the approved jurisdiction policy).

PA CLE Credit: 1.5 substantive credits (\$3.00 mandatory registration fee required).

How Do I Register?

State Employees

Most State employees are able to register for this course by going to <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> and creating an AGAI Course Registration account. To do so, your computer **must** be attached to the government's Garden State Network. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.

Non-State Employees or State Employees not Connected to the Garden State Network

If you are not a State employee, or are otherwise unable to access the AGAI Course Registration System through the Garden State Network, kindly email the Advocacy Institute at: njagai@njoag.gov for an authorization code to allow you access to the AGAI Course Registration System through the My New Jersey portal. **Setting up your account through the portal is a two-step process, the details of which are set forth in the next two paragraphs.**

Once you receive the portal authorization code you will be prompted to go to the My New Jersey portal at <http://www.state.nj.us/> and create a portal account. Once your portal account is created you are prompted to enter your authorization code. This is Step 1 of the process, which you need only do once.

If you have already been issued an authorization code in the past you do not need to request another one. You can log into your account on the Garden State Network at <http://www.state.nj.us> and under the heading NJ L&PS Applications you will see the Attorney General's Advocacy Institute's Registration System. Click on that and log into your account on our system.

Upon setting up your portal account, you need to set up your AGAI Course Registration System account. This is Step 2. To do so, log on to the My New Jersey Portal <http://www.state.nj.us/>. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a new user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.