



PROGRAM ANNOUNCEMENT

The Advocacy Institute Is Pleased to Present

2018 BASIC CIVIL AND ADMINISTRATIVE PRACTICE WESTLAW EDGE

**November 29, 2018
1:30 p.m. to 2:30 p.m.**

**Richard J. Hughes Justice Complex
6th Floor Point Meeting Area - Attorney General's Library
25 Market Street
Trenton, New Jersey**

NOTICE REGARDING COURSE MATERIALS

You will receive the course materials approximately forty-eight (48) hours prior to the date of the course. The materials will be contained in an email attachment.

Program Summary

This program will review the new features of Westlaw Edge, including Statutes Compare and KeyCite Overruling Risk. The class will cover using Westlaw Edge to retrieve documents by citation and ensuring that they are good law with KeyCite. Students will also learn how to run searches using WestSearch Plus and annotate and folder the most pertinent documents for later reference.

Who Should Attend?

This program is mandatory for Division of Law Deputy Attorneys General hired in 2017 and 2018 who have not previously completed the Basic Civil and Administrative Practice series of courses. DOL deputies who are required to take this program must register for all five sessions.

Who Is the Faculty?

Margie Cunningham, Esq. is the Government and Academic Client Manager for Thomson Reuters, managing government accounts in New Jersey, Delaware, and eastern Pennsylvania. Prior to her current role, Ms. Cunningham held various positions at Thomson Reuters including Education Manager, Marketing Manager and Account Manager for Large Law Firms. Before joining Thomson Reuters (formerly West Publishing) in 1991, she practiced law at a large Philadelphia firm. Ms. Cunningham is a graduate of Cornell University and holds a J.D. from Cornell Law School.

CLE Credit

NJ CLE Credit: This program had been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for 1.2 hour of total CLE credit. Of these, 0.0 qualify as hours of credit for ethics/professionalism.

NY CLE Credit: 1.0 substantive credit (pursuant to the approved jurisdiction policy).

PA CLE Credit: 1.0 substantive credit (\$1.50 mandatory registration fee required).

How Do I Register?

State Employees

Most State employees are able to register for this course by going to <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> and creating an AGAI Course Registration account. To do so, your computer **must** be attached to the government's Garden State Network. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.