



---

## PROGRAM ANNOUNCEMENT

*The Advocacy Institute Is Pleased to Present*

### ATTORNEYS AND ADDICTION: SIGNS, SYMPTOMS AND SOLUTIONS

**September 19, 2019**

**1:00 p.m. – 3:00 p.m.**

**N.J. Forensic Science & Technology Center**

**1200 Negron Drive**

**Hamilton, New Jersey**

### NOTICE REGARDING COURSE MATERIALS

You will receive the course materials approximately forty-eight (48) hours prior to the date of the course. The materials will be contained in an email attachment.

#### *Program Summary*

This program will examine why attorneys are uniquely vulnerable to drug and alcohol abuse, which can sometimes start in law school and is often exacerbated by the stresses and pressures of practicing law. It will provide a primer on the signs and symptoms of drug and alcohol addiction, as well as information on access to assistance programs, some of which are specifically designed for attorneys. This course addresses substance abuse and its effects on lawyers and the practice of law and therefore qualifies for New Jersey, New York and Pennsylvania ethics credits. See the CLE credit notice below for the number of ethics credits for each jurisdiction.

#### *Who Should Attend?*

This program is open to all government attorneys, space providing.

#### *Who Is the Faculty?*

**Jackie Pestana** is a Northern Regional Manager for the New Jersey Department of Law and Public Safety's Office of Employee & Organization Development. She is a Licensed Clinical Social Worker, a Licensed Clinical Alcohol and Drug Counselor, a Licensed Professional Counselor and a Certified Employee Assistance Professional. Jackie has conducted training programs throughout LPS on Substance Abuse, Mental Health Matters, Suicide Awareness & Prevention and Stress Management. Jackie enjoys helping LPS employees and their family members navigate through

workplace and personal challenges. She is skilled in analyzing organizations, coaching managers, and developing action plans to address employee and organizational needs. Jackie holds a Master's Degree in Social Work from Rutgers University and both a Master's Degree in Counseling and Master's Degree in Education from Columbia University.

**AAG Margaret A. Cotoia** is the Director of the New Jersey Attorney General's Advocacy Institute, which provides high quality legal education programs that meet the practice needs of New Jersey government lawyers. She recruits instructors and develops curriculum for the AGAI's lecture programs, coordinates skills training programs for new deputy attorneys general and assistant prosecutors and ensures that the Institute maintains its accreditation as a continuing legal education provider in New Jersey and Pennsylvania. Margaret is an instructor for the National Attorneys General Training and Research Institute and a member of its Advisory Board.

Prior to joining the Advocacy Institute, Margaret was the first statutory Ethics Training Officer for the New Jersey State Ethics Commission. She designed, conducted and administered comprehensive ethics training programs for State officials, provided ethics advice and counsel to State employees and officials and trained and supported a state-wide network of agency ethics liaison officers. Before working for the SEC, Margaret was a staff attorney and mediator at the Public Employment Relations Commission and a hearing officer and trainer at the New Jersey Department of Labor. Margaret holds a B.S. from Georgetown University in Washington, D.C. and a J.D. from the Penn State University Dickinson School of Law in Carlisle, Pennsylvania where she was an editor of the law review.

### *CLE Credit*

**NJ CLE Credit:** This program has been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for 2.0 hours of total CLE credit. Of these, 2.0 qualify as hours of credit for ethics/professionalism.

**NY CLE Credit:** 2.0 ethics credits (pursuant to the approved jurisdiction policy).

**PA CLE Credit:** 1.5 ethics credits (\$3.00 mandatory registration fee required).

### **How Do I Register?**

#### **State Employees**

Most State employees are able to register for this course by going to <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> and creating an AGAI Course Registration account. To do so, your computer **must** be attached to the government's Garden State Network. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.

## **Non-State Employees or State Employees not Connected to the Garden State Network**

If you are not a State employee, or are otherwise unable to access the AGAI Course Registration System through the Garden State Network, kindly email the Advocacy Institute at: [njagai@njoag.gov](mailto:njagai@njoag.gov) for an authorization code to allow you access to the AGAI Course Registration System through the My New Jersey portal. **Setting up your account through the portal is a two-step process, the details of which are set forth in the next two paragraphs.**

Once you receive the portal authorization code you will be prompted to go to the My New Jersey portal at <http://www.state.nj.us/> and create a portal account. Once your portal account is created you are prompted to enter your authorization code. This is Step 1 of the process, which you need only do once.

**If you have already been issued an authorization code in the past you do not need to request another one.** You can log into your account on the Garden State Network at <http://www.state.nj.us> and under the heading NJ L&PS Applications you will see the Attorney General's Advocacy Institute's Registration System. Click on that and log into your account on our system.

Upon setting up your portal account, you need to set up your AGAI Course Registration System account. This is Step 2. To do so, log on to the My New Jersey Portal <http://www.state.nj.us/>. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a new user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.