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## PROGRAM ANNOUNCEMENT

*The Advocacy Institute Is Pleased to Present*

### ETHICS REQUIREMENTS FOR STATE EXECUTIVE BRANCH EMPLOYEES

**December 17, 2019**  
**10:00 a.m. – 12:00 p.m.**  
**N.J. Forensic Science & Technology Center**  
**1200 Negron Drive**  
**Hamilton, New Jersey**

### NOTICE REGARDING COURSE MATERIALS

You will receive the course materials approximately forty-eight (48) hours prior to the date of the course. The materials will be contained in an email attachment.

#### *Program Summary*

This course will examine ethics requirements for employees of the executive branch of State government, which includes State departments, agencies, authorities, boards, commissions, colleges and universities. The course will cover the Conflicts of Interest Law, N.J.S.A. 52:13D-12 et seq., ethics rules, N.J.A.C.19:6.1 et seq., the Uniform Ethics Code and ethics-related ethics executive orders. The presentation will address the most recent changes to the State executive branch ethics law and focus on specific subject areas most likely to affect executive branch attorneys, including how to comply with the ethics rules regarding gifts, attendance at events, outside activities, secondary employment, conflicts of interest and post-employment restrictions. Ethics requirements will be illustrated with case studies from the files of the New Jersey State Ethics Commission as well as recent court cases of special interest. **This session will satisfy the mandatory ethics training requirement for State executive branch employees.**

#### *Who Should Attend?*

This program is open to all government attorneys, space allowing.

#### *Who Is the Faculty?*

**Sherry L. Wilson, Esq.** is the Deputy Director for the New Jersey State Ethics Commission .Prior to joining the SEC, Sherry worked in higher education as an Assistant Professor and Assistant Program Chair for Criminal Justice Programs at a private university. Sherry previously served as a Deputy Attorney General for 11 years with the State of New Jersey, where she prosecuted multi-million dollar Medicaid fraud and conspiracy cases. She began her legal career in the Appellate Division of New Jersey as a law clerk for the late Honorable Michael Patrick King and as an associate with Sterns and Weinroth, P.C. Before commencing her legal career, Sherry was an accountant for E.I. DuPont De Nemours & Co. Sherry graduated with honors from both Temple University and Widener University School of Law.

**Christina C. Fullam, Esq.** is the Ethics Training Officer for the New Jersey State Ethics Commission, where she is responsible for coordinating, developing, supervising and conducting comprehensive in-person and on-line ethics training programs for all employees in the Executive Branch of State government, which includes over 26 State departments and over 75 authorities, boards, and commissions. She also plans and conducts orientations and quarterly continuing education meetings for over 100 Ethics Liaison Officers (ELOs) who work within various State agencies. Ms. Fullam reviews financial disclosure statements and provides general advice and counsel to ELOs, State officials, and members of the public regarding the Conflicts of Interest Law, the Uniform Ethics Code and other ethics-related issues.

Immediately prior to joining the SEC, Ms. Fullam served for three years as a DAG within the Department of Law and Public Safety's Office of Equal Employment Opportunity. There, she supervised and participated in investigations of violations of the New Jersey Policy Prohibiting Discrimination in the Workplace and conducted training on the Policy for State employees. Prior to that, Ms. Fullam was in private practice, where she specialized in civil litigation, business and commercial law, and employment law. She advised small businesses on their employment practices, including compliance with federal and State employment laws, and represented small businesses and individuals in employment disputes. Ms. Fullam clerked for one term for the Honorable Jack L. Lintner, P.J.A.D. (ret.) in the Superior Court of New Jersey, Appellate Division, and for two terms for the Honorable Peter G. Sheridan, U.S.D.J., in the United States District Court for the District of New Jersey. She holds a Bachelor of Science degree from Saint Peter's University in Jersey City, New Jersey; a Master of Arts degree from Georgian Court University in Lakewood, New Jersey; and a Juris Doctor degree from Seton Hall University in Newark, New Jersey, where she was a Comments Editor on the law review.

### *CLE Credit*

**NJ CLE Credit:** This program has been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for 2.0 hours of total CLE credit. Of these, 2.0 qualify as hours of credit for ethics/professionalism.

**NY CLE Credit:** 2.0 Ethics Credits (pursuant to the approved jurisdiction policy).

**PA CLE Credit:** 1.5 Ethics Credits (\$3.00 mandatory registration fee required).

### **How Do I Register?**

#### **State Employees**

Most State employees are able to register for this course by going to <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> and creating an AGAI Course Registration account. To do so, your computer **must** be attached to the government's Garden State Network. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.

### **Non-State Employees or State Employees not Connected to the Garden State Network**

If you are not a State employee, or are otherwise unable to access the AGAI Course Registration System through the Garden State Network, kindly email the Advocacy Institute at: [njagai@njoag.gov](mailto:njagai@njoag.gov) for an authorization code to allow you access to the AGAI Course Registration System through the My New Jersey portal. **Setting up your account through the portal is a two-step process, the details of which are set forth in the next two paragraphs.**

Once you receive the portal authorization code you will be prompted to go to the My New Jersey portal at <http://www.state.nj.us/> and create a portal account. Once your portal account is created you are prompted to enter your authorization code. This is Step 1 of the process, which you need only do once.

**If you have already been issued an authorization code in the past you do not need to request another one.** You can log into your account on the Garden State Network at <http://www.state.nj.us/> and under the heading NJ L&PS Applications you will see the Attorney General's Advocacy Institute's Registration System. Click on that and log into your account on our system.

Upon setting up your portal account, you need to set up your AGAI Course Registration System account. This is Step 2. To do so, log on to the My New Jersey Portal <http://www.state.nj.us/>. Upon opening the AGAI Course Registration System home page, you will see the Create Account link in the Login Box. Click on it and create your account, which will include you selecting a new user name and password. Once you create your account, you can access the AGAI Course Registration System at <http://reg2.dcj.lps.state.nj.us/lpcreg/login.aspx?portalid=2> to register for future courses or to manage your account. Please retain your user name and password for your records.