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## **PROGRAM ANNOUNCEMENT**

*The Advocacy Institute Is Pleased to Present*

The DOL Basic Civil & Administrative Practice Series (“BCAP”)

### **Election Training Introduction to Election Duty**

**April 24, 2024  
2:30 p.m. – 4:00 p.m.**

### **WEBINAR**

#### *Program Summary*

The Attorney General provides year-round representation to 21 county boards of elections and 9 county superintendents of elections. On the days of the primary and general elections, as well as during the early voting periods preceding each of those elections, deputy attorneys general throughout the Division of Law are assigned to county boards and superintendents of elections to provide legal advice as questions arise, and to appear in court on behalf of county election officials. Deputies usually report to county election officials’ offices for in-person representation, but may also represent election officials by virtual appearance.

This program will familiarize deputies with the election process, including the clients they represent when assigned to election duty, the legal responsibilities and powers of those clients, what a deputy should expect when representing their county elections clients during election duty, and the duties and responsibilities of deputies during early voting and on election days.

#### *Eligibility*

This program is mandatory for Division of Law Deputy Attorneys General hired after October 2023 who have not previously completed the Basic Civil and Administrative Practice (BCAP) series of courses. DOL deputies who are required to take this program must register for all BCAP sessions.

Other Division of Law deputies are welcome to attend this program.

### *Faculty*

**AAG Susan Scott** is the Assistant Attorney General in Charge of Elections in the Division of Law. She was previously the Section Chief of the Community Affairs, State and Elections Section and an Assistant Section Chief in the Tort Litigation and Judiciary Section. Prior to becoming an Assistant Section Chief, AAG Scott was a line deputy in the State Police, Employment and Corrections Section. Throughout her employment in the Division, she has handled all aspects of federal and State litigation, including a variety of high profile matters. Prior to joining the Department of Law & Public Safety, AAG Scott held a clerkship with the Honorable Jamie S. Perri, J.S.C. in the Monmouth Vicinage. She is a graduate of Rutgers University and the University of New Hampshire School of Law.

### *CLE Credit*

**NJ CLE Credit:** This program has been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for 1.8 hours of Alternative Verifiable Learning Format (AVF) total CLE credit. Of these, 0.0 qualify as hours of credit for ethics/professionalism.

### *Registration*

Those who are eligible to apply should use the Zoom Webinar registration link in the Program Announcement email. Students who are registered will receive a confirmation email with a link to access the program.

**Students must download Zoom before the webinar in order for the AGAI to record polling responses that are required for attendance verification and CLE credit.**

The AGAI will be unable to verify attendance or grant CLE credit to students who have not downloaded Zoom before the webinar.