



PROGRAM ANNOUNCEMENT

The Advocacy Institute Is Pleased to Present

It Shouldn't Be Taking This Long! Faster, More Accurate Methods for Drafting Complex Documents

**May 23, 2024
1:00 p.m. – 2:00 p.m.**

WEBINAR

Program Summary

Drafting is a bottleneck and pressure point in almost every law office. Most lawyers draft new documents by finding old documents and modifying them to work for the next case or client. However, this approach has a high margin of error, it's slow, and there are superior, alternative methods. In this program, attendees will learn how to find and consolidate the best of their office's intellectual capital in a way that increases drafting speed and accuracy. The presenter will lay out the roadmap for professional template-building; and demonstrate the spectrum of automation tools from the amazing things a word processor is already capable of to document assembly applications. Prepare to be amazed at the possibilities for greater efficiency in document-intensive and transactional practice areas.

Eligibility

This program is open to attorneys and support staff in the Department of Law and Public Safety and county prosecutors' offices.

Faculty

Barron Henley is an attorney, legal technology consultant and a founding partner of Affinity Consulting Group, a legal technology consulting firm focused on automating and streamlining law firms and legal departments. He specializes in automating complex documents and teaches continuing legal education classes on technology, ethics and law practice management. He is a primary software trainer for Affinity and also conducts technology audits. Mr. Henley is a Fellow of the College of Law Practice Management, a Fellow of the American Bar Foundation, a member of Ohio Supreme Court Commission on Technology and the Courts, and a member of the ABA Law Practice Management and Real Property Trust and Estate Law Sections. He holds a B.S.

/B.A. in Marketing and Economics from the Ohio State University and a J.D. from the Ohio State University Moritz College of Law.

CLE Credit

NJ CLE Credit: This program has been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for 1.2 hours of total CLE credit. Of these, 0.0 qualify as hours of credit for ethics/professionalism.

Registration

Those who are eligible to apply should use the Zoom Webinar registration link in the Program Announcement email. Students who are registered will receive a confirmation email with a link to access the program.

Students must download Zoom before the webinar in order for the AGAI to record polling responses that are required for attendance verification and CLE credit.

The AGAI will be unable to verify attendance or grant CLE credit to students who have not downloaded Zoom before the webinar.