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*The Advocacy Institute Is Pleased to Announce*

## **PROGRAM ANNOUNCEMENT**

### **DIVISION OF LAW - E-DISCOVERY TRAINING**

#### **SEE ATTACHED SCHEDULE FOR PROGRAM LOCATIONS, DATES AND TIMES**

#### ***Program Summary***

This program will provide a basic overview of the law regarding e-discovery. The program will emphasize clients' and lawyers' responsibilities to maintain, gather and produce electronically stored information before and during litigation. The program will also examine practical problems and solutions in dealing with e-discovery issues.

#### ***Who Should Attend?***

This program is **required** for all Division of Law attorneys. All DOL attorneys must attend one of the scheduled sessions. This program is open **only** to Division of Law attorneys.

#### ***Who Is the Faculty?*<sup>1</sup>**

**AAG Kevin Jespersen** is an Assistant Attorney General in the Litigation Group of the Division of Law. He is a Certified Trial Attorney and has devoted almost all of his twenty-nine-year career to handling litigated civil matters. AAG Jespersen has tried over 40 cases to verdict in both jury and non-jury cases. His trials have taken place in both state and federal courts in New Jersey, as well as before the Office of Administrative Law.

**AAG Robert Stoloff** has been with the Division of Law for 35 years, serving in a variety of capacities. AAG Stoloff is a member of the Division of Law's E-Discovery Working Group and has participated in an *ad hoc* working group providing advice to the Office of Information Technology regarding E-Discovery issues.

A member of the Department's Information Technology staff also will address how the Division's litigation hold system will assist the Division's attorneys and legal staff in handling e-discovery

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<sup>1</sup> Either AAG Jespersen or AAG Stoloff will be the presenter based upon their respective availability.

issues in the cases they are handling.

### ***How Do I Register?***

Most State and some county employees will be able to register for this course by going to <http://reg.dcj.lps.state.nj.us/login.aspx?portalid=2> and creating an account. (Your computer must be attached to the government's Garden State Network.). If you are unable to access the above link kindly email the Advocacy Institute at: [AdvocacyInstitute@lps.state.nj.us](mailto:AdvocacyInstitute@lps.state.nj.us) for an authorization code to allow you access to the registration system through the My New Jersey portal. Once you receive the authorization code you will be prompted to go to the My New Jersey portal at <http://www.state.nj.us/> and create an account, if you do not already have one. Once you do, you then will be able to register through the portal at <http://www.state.nj.us>.

### ***CLE Credit***

**NJ CLE Credit:** This program had been approved by the Board on Continuing Legal Education of the Supreme Court of New Jersey for 3.0 hours of total CLE credit. Of these, 0.0 qualify as hours of credit for ethics/professionalism, and 3.0 qualify as hours of credit toward certification in civil trial law and workers compensation law.

**NY CLE Credit:** 3.0 substantive credits (pursuant to the approved jurisdiction policy).

**PA CLE Credit:** 2.5 substantive credits (\$4.50 mandatory registration fee required).

# **DIVISION OF LAW E-DISCOVERY TRAINING**

## **Program Schedule**

**Richard J. Hughes Justice Complex  
6<sup>th</sup> Floor Point Meeting Area  
Attorney General's Library  
25 Market Street  
Trenton, NJ**

Wednesday, October 5, 2011, 9:30 a.m. to 12:30 p.m.

Wednesday, October 12, 2011, 9:30 a.m. to 12:30 p.m.

Thursday, November 3, 2011, 9:30 a.m. to 12:30 p.m.

Thursday, November 10, 2011, 9:30 a.m. to 12:30 p.m.

Wednesday, November 30, 2011, 9:30 a.m. to 12:30 p.m.

Wednesday, December 14, 2011, 9:30 a.m. to 12:30 p.m.

Tuesday, December 20, 2011, 9:30 a.m. to 12:30 p.m.

Tuesday, January 10, 2012, 9:30 a.m. to 12:30 p.m.

Wednesday, February 8, 2012, 9:30 a.m. to 12:30 p.m.

**Large Conference Room  
5th Floor  
124 Halsey Street.**

Wednesday, January 11, 2012, 9:30 a.m to 12:30 p.m.

Wednesday, January 11, 2012, 1:30 p.m. to 4:30 p.m.

Wednesday, January 18, 2012, 9:30 a.m to 12:30 p.m.

Wednesday, January 18, 2012, 1:30 p.m. to 4:30 p.m.

Wednesday, February 1, 2012, 9:30 a.m. to 12:30 p.m.

Wednesday, February 1, 2012, 1:30 p.m. to 4:30 p.m.