

Commission Meeting Number 363

State of New Jersey Department of Law and Public Safety
Division of Criminal Justice

POLICE TRAINING COMMISSION

Minutes of Commission Meeting

December 4, 2024

Location: **Monmouth County Sheriff's Office**
2500 Kozloski Rd. Freehold, NJ 07728

Commission Members Present

<u>Organization</u>	<u>Attendee(s)/Representative(s)</u>
Office of the Attorney General, State of New Jersey	John F. Cunningham
New Jersey State Policemen's Benevolent Association	Kevin Lyons Brian Trotman
New Jersey State Association of Chiefs of Police	James Abbott Lou Brodi
New Jersey State Lodge, Fraternal Order of Police	James Sharrock James Sepp
County Prosecutors' Association of New Jersey	Absent
Sheriffs' Association of New Jersey	Mark Spitzer
Police Academy Director's Association	Daniel Colucci
Commissioner-Department of Education	James Scaringelli
Commissioner-Department of Corrections	Treavor Beatty Kristina Chubenko
Federal Bureau of Investigation	Michael A. Ratta

New Jersey Juvenile Detention Association	Jorge Sandoval
New Jersey State Parole Board	Samuel Plumeri
National Organization of Black Law Enforcement Executives	Edward Steed
Citizen Member—Governor’s Appointment	James Polos
Citizen Member—Governor’s Appointment	Alexander Shalom
New Jersey League of Municipalities	Ray Heck
New Jersey Jail Wardens Association	Oscar Aviles
New Jersey State Police	Jay Mandziuk Amber Hart Dwayne Golding Joseph Falco
New Jersey State Police Fraternal Association	Wayne Blanchard
Essex County Police Academy	Christopher D’Andrea
NJ Division of Criminal Justice	Richard Aitken
NJ Juvenile Justice Commission	Edward Costanzo Ava Morale Sean Haar
Ocean County Sheriff’s Office	Thomas Dellane
Mercer County Police Academy	Martin Masseroni Kristi Weeden

Division of Criminal Justice Staff Present

Deputy Attorney General Rbrey D. Singleton, Office of Public Integrity & Accountability

Assistant Attorney General Stephen Wenger, Office of Public Integrity & Accountability

Deputy Attorney General Marie McGovern, Office of Public Integrity & Accountability

Academy Coordinator Pat Jones, Police Training Commission

Academy Coordinator Forest Kairos, Police Training Commission

Academy Coordinator Allison Gosley, Police Training Commission

Academy Coordinator Elizabeth Pellegrino, Police Training Commission

Analyst, Tykeria T. Lockhart, Police Training Commission

Academy Coordinator Unit Supervisor, Kathleen McSorley, Police Training Commission

Chief Investigator, James Byrd, Police Training Commission

Field Representative, John Janowiak, Police Training Commission

Field Representative, Dion Feltri, Police Training Commission

Field Representative, Kim Arroyo, Police Training Commission

Field Representative, Steve Settles, Police Training Commission

Field Representative, Rae Coles, Police Training Commission

Field Representative, Daniel Brown, Police Training Commission

Field Representative, Aaron Erven, Police Training Commission

Curriculum Unit Supervisor, Tyeka Knight, Police Training Commission

Management Assistant, Dajhonna Collins, Police Training Commission

Police Training Commission Meeting Minutes for December 4, 2024

Administrator John F. Cunningham called the 363rd meeting of the Commission to order at 11:00 am.

Administrator Cunningham led the Commissioners in the flag salute. Commissioner Cunningham asked for a moment of silence in remembrance of the Law Enforcement and military personnel who have lost their lives in the line of duty.

Management Assistant, Dajhonna Collins announced that “notice of the Commission meeting has been publicized in accordance with the provisions of the Open Public Meetings Law by notification to the Secretary of State and five newspapers. The notifications included a copy of the meeting agenda.”

Administrator Cunningham introduced the New Jersey State Policemen's Benevolent Association alternate member, Brian Trotman.

Administrator Cunningham asked Chairperson Kevin Lyons to report on the business of the Appeals and Legislation Committee.

1. Commissioner Lyons reported the following appeals were received since the October 2, 2024 meeting:

2A. Brian Johnson v. Monmouth County Police Academy

Instructor certification suspended due to workplace misconduct. Administrator Cunningham provided an update to the Commission stating this matter was still under review and should have a resolution by the end of the week. Informational only.

2B. Leighran George v. Newark Police Academy

Dismissed from academy on September 30, 2024 for failure to report criminal activity

2C. Michael Danishevsky v. Monmouth County Police Academy

Dismissed from academy on Oct 18, 2024 for failure to qualify with firearms

2D. Marquise Singleton v. NJ DOC Police Academy

Dismissed from academy on July 8, 2024 due to TRO issued against trainee

2E. Jeffrey Parker, Jr v. John H. Stamler Police Academy

Dismissed from academy on July 24, 2024 due to a positive drug test result

2F. Miguel Clermont v. Essex County Police Academy

Disqualified due to results of a secondary background check – extensive criminal record

2G. Jean Milfort v. Essex County Police Academy

Not considered as a candidate for the academy as his application was submitted two days before the class started after the PTC had already reviewed the class applications

2H. Christopher Demetriou v. Essex County Police Academy

Dismissed from academy on August 5, 2024 for submitting false statements/allegations

2I. Cole Goswick v. Camden County College Police Academy

Dismissed from academy on August 7, 2024 for violating residency rules

2J. Wilson Rosa v. Hudson County Public Safety Training Center

Dismissed from academy on August 7, 2024 for failure to complete 90% of the academic portion of the BCPO.

Commissioner Lyons, on behalf of the Appeals Committee, stated no action will be taken at this time on agenda items 2B through 2J.

Appeals Withdrawn by Petitioner at Office of Administrative Law or PTC

2G. Antwain Auletta v. JJC Academy

Commissioner Lyons, on behalf of the Appeals Committee, stated no action will be taken at this time.

2. Commissioner Lyons, reported that Agenda Item 3A was NJPTC Law Enforcement License Denials

3A. Walter Melvin

Applicant knowingly engaged in social media activity exhibiting a public expression of lawlessness or bias

Commissioner Lyons, on the behalf of the Appeals Committee, moved and seconded a motion to deny the Law Enforcement License for Walter Melvin. The motion was approved.

NJPTC Law Enforcement License Revocations

3B. Jonathan Scotto-Difrega

Commissioner Lyons, on the behalf of the Appeals Committee moved and seconded to revoke license. The motion was approved.

3C. Matthew Sickler

Commissioner Scaringelli, on the behalf of the Appeals committee moved and second to uphold the staff decision to suspend the Law Enforcement License. The motion carried.

3D. Phili Paone

Commissioner Lyons, on the behalf of the Appeals committee, moved to continue the matter to the next meeting. Remain suspended.

3E. Commissioner Lyons on the behalf of the Appeals Committee moved and seconded a motion to uphold ten Law Enforcement License Suspensions. The motion was approved.

Matthew I. Kocen
Alfred Soto
Kenneth Rankin
Malcom Waite
Oliver Garcia
Kevin H. Aguilar
Rony Martinez-Checo
Keith Gunther
Peter Cooke
Jorge Orjuela

3F. Commissioner Lyons, on the behalf of the Appeals Committee, moved and seconded a motion to uphold three Law Enforcement Revocations. The motion was approved.

Johnathan Scotto-Difrega
Matthew Sickler
Philip Paone

3. Commissioner Lyons reported that **Agenda Item 4A was a Consideration of Extensions of Training Time** for Juvenile Detention Officers.

4A. Consideration of a Request for an Extension for Training Time for Three Juvenile Detention Officers (Ocean County Juvenile Services)

Commissioner Lyons, on behalf of the Appeals Committee, moved and seconded a motion to approve all of the extension requests for Agenda Item 4A. The motion was approved.

4B. Consideration of a Request for an Extension for Training Time for Four Juvenile Detention Officers (Middlesex County Department of Corrections)

Commissioner Lyons, on behalf of the Appeals Committee, moved and seconded a motion to approve Agenda item 4B. The motion was approved.

Commissioner Lyons concluded the Appeals and Legislation Committee Report

Administrator Cunningham asked Commissioner Sharrock to report on the business of the Standards Committee.

1 . Commissioner Sharrock indicated that **Agenda Item 6A** was the Essex County Police Academy **Recertification**

The Essex County Police Academy has applied for academy school recertification and for authorization to conduct the following courses:

- Basic Course for Police Officers
- Basic Course for County Correctional Police Officers
- Basic Course for Special Law Enforcement Officer Class II
- Methods of Instruction
- Firearms Instructors Course
- Physical Conditioning Instructors Course
- Radar Instructors Course
- Vehicle Operations Instructors Course
- School Resource Officer

Re-certification was also requested to operate the following satellite training facilities:

1. Panther Park Track and Field, Cedar Grove, N.J.
2. Cedar Grove Park, Cedar Grove, N.J.
3. Branch Brook Park, Newark, N.J.
4. Leonard R. Parks School, Cedar Grove, N.J.
5. Met Life Stadium. Parking Lot D, EVOC, East Rutherford, N.J.
6. John H. Stamler Police Academy EVOC Training Site, Scotch Plains, N.J.
7. Essex County Department of Corrections Correctional Facility, Newark, N.J.

NJ PTC Field Investigator, Donald Robertella and Supervising Investigator, John R. Janowiak examined the application for recertification and confirmed the current validity of all information contained therein. Academy Coordinator Forest Kairos assisted as requested/needed. All required attachments were included with the application and were available for inspection. Essex County Police Academy Director, Guy Cirillo certified on the application that the Essex

County Police Academy will be administered and operated in accordance with the New Jersey Police Training Commission policies, rules, regulations and standards.

PTC Field Investigator, Donald Robertella met with Director Guy Cirillo and physically inspected all facilities at the main academy location, as well as all requested satellite training facilities and found them to be in compliance with all NJ PTC requirements and standards. Joseph McCray, a Firearms Coordinator with the New Jersey Division of Criminal Justice, inspected the indoor firearms range at the main academy location and found it to be in compliance with all NJ PTC requirements and standards.

Based upon NJ PTC staff inspection and approval of all recertification documents, as well as inspection and approval of all of the academy's facilities, Administrator Cunningham recommended that the Essex County Police Academy application for recertification be approved for the three (3) year cycle: commencing on January 1, 2025 through and ending on December 31, 2027.

Commissioner Sharrock, on behalf of the Standards Committee, moved and seconded a motion to approve the recertification for three years. Motion carried.

2. Commissioner Sharrock indicated that **Agenda Item 6B** was the Mercer County Police Academy **Recertification**.

The Mercer County Police Academy has applied for academy/school recertification and for authorization to conduct the following courses:

- Basic Course for Police Officers
- Basic Firearms Course
- Methods of Instruction
- Firearms Instructors Course
- Physical Conditioning Instructors Course
- Radar Instructors Course
- Vehicle Operations Instructor Course
- Humane Law Enforcement Officer

Recertification was also requested to operate the following satellite training facilities:

1. Dempster Fire Training Center, Lawrenceville, N.J.
3. Hamilton High School West, Hamilton Township, N.J.
4. Steinert High School, Hamilton Township, N.J.
5. Fort Dix Driver Training Center
6. Mercer County Prosecutor's Office Range, Lambertville, N.J.

NJ PTC Field Investigator Kimberly Arroyo and Supervising Investigator John R. Janowiak examined the application for recertification and confirmed the current validity of all information contained therein. Academy Coordinator Patricia Jones assisted as requested/needed. All required attachments were included with the application and are available for inspection. Mercer County Police Academy Director Martin Masseroni certified on the application that the

Mercer County Police Academy will be administered and operated in accordance with the New Jersey Police Training Commission policies, rules, regulations and standards.

NJ PTC Field Investigator Kimberly Arroyo met with Director Martin Masseroni and assigned Academy Instructor Kristi Weeden and physically inspected all facilities at the main academy location, as well as all requested satellite training facilities and found them to be in compliance with all NJ PTC requirements and standards.

Joseph McCray, a Firearms Coordinator with the New Jersey Division of Criminal Justice, inspected the range and found it to be in compliance with all NJ PTC requirements and standards.

Based upon NJ PTC staff inspection and approval of all recertification documents, as well as inspection and approval of all of the academy's facilities, Administrator Cunningham recommended that the Mercer County Police Academy application for recertification be approved for the three (3) year cycle: commencing on January 1, 2025 through and ending on December 31, 2027.

Commissioner Sharrock, on behalf of the Standards Committee moved and seconded a motion to approve the Recertification. The motion carried.

3. Commissioner Sharrock indicated that **Agenda Item 6C** was the New Jersey Division of Criminal Justice Training Academy **Recertification**.

The New Jersey Division of Criminal Justice Training Academy has applied for academy/school recertification and for authorization to conduct the following courses:

- Basic Course for Investigators
- Modified Basic Course for Investigators
- Methods of Instruction
- Firearms Instructors Course
- Vehicle Operators Instructors Course
- Basic Firearms Course
- Radar Instructors Course

Recertification was also requested to operate the following satellite training facilities:

1. Middlesex County Prosecutor's Office Training Center, Edison, N.J.
2. Colliers Mills Wildlife Management Area Range, Trenton, N.J.
3. Saint Dennis Elementary School, Manasquan, N.J.
4. Fort Dix DTA # 2, EVOC Training Site, Jackson, N.J.
5. Jackson Township Police Department Range, Jackson, N.J.
6. Fort Dix Ranges: #'s: 20, 13, 6A, 18A, 17, 59E, 59F, Fort Dix, N.J.

NJ PTC Field Unit Supervising Investigator, Dion Feltri and Supervising Investigator, John R. Janowiak examined the application for recertification and confirmed the current

validity of all information contained therein. Academy Coordinator Patricia Jones assisted as requested/needed.

All required attachments were included with the application and are available for inspection. New Jersey Division of Criminal Justice Training Academy Director Richard Aitken certified on the application that the New Jersey Division of Criminal Justice Training Academy will be administered and operated in accordance with the New Jersey Police Training Commission policies, rules, regulations and standards.

NJ PTC Field Unit Supervising Investigator, Dion Feltri met with Director Richard Aitken and physically inspected all facilities at the main academy location, as well as all requested satellite training facilities and found them to be in compliance with all NJ PTC requirements and standards.

Christopher Wenger, a Firearms Coordinator with the New Jersey Division of Criminal Justice, inspected the ranges and found them to be in compliance with all NJ PTC requirements and standards. Based upon NJ PTC staff inspection and approval of the recertification documents, as well as inspection and approval of the academy's facilities, Administrator Cunningham recommended that the New Jersey Division of Criminal Justice Training Academy application for recertification be approved for the three (3) year cycle: commencing on January 1, 2025 through and ending on December 31, 2027.

Commissioner Sharrock, on behalf of the Standards Committee, moved and seconded a motion to approve the Recertification. Motion carried.

4. Commissioner Sharrock indicated that **Agenda Item 6D** was the New Jersey Juvenile Commission Training Academy **Recertification**.

The Juvenile Justice Commission Training Academy has applied for academy/school recertification and for authorization to conduct the following courses:

- Basic Course for Juvenile Correctional Police Officers
- Basic Course for Juvenile Detention Officers
- Methods of Instruction

Recertification was also requested to operate the following satellite training facilities:

1. STARS Training Center, Freehold, N.J.
2. NJ Department of Fish and Wildlife Law Enforcement Training Center
Colliers Mill Firing Range, Jackson Township, N.J.

NJ PTC Field Investigator, Steven Settles and Supervising Investigator John R. Janowiak examined the application for recertification and confirmed the current validity of all information contained therein. Academy Coordinator, Allison Gosley assisted as requested/needed. All required attachments were included with the application and are available for inspection. Juvenile Justice Commission Training Academy Director Sean Haar certified on the application that the Juvenile Justice Commission Training Academy will be administered and operated in accordance with the New Jersey Police Training

Commission policies, rules, regulations and standards.

PTC Field Investigator Steven Settles met with Director Sean Haar and physically inspected all facilities at the main academy location, as well as all requested satellite training facilities and found them to be in compliance with all NJ PTC requirements and standards.

Christopher Wenger, a Firearms Coordinator with the New Jersey Division of Criminal Justice, inspected the range and found it to be in compliance with all NJ PTC requirements and standards.

Based upon NJ PTC staff inspection and approval of all recertification documents, as well as inspection and approval of the academy's facilities, Administrator Cunningham recommended that the Juvenile Justice Commission Training Academy application for recertification be approved for the three (3) year cycle: commencing on January 1, 2025 through and ending on December 31, 2027.

Commissioner Sharrock, on behalf of the Standards Committee moved and seconded a motion to approve the Recertification. Motion carried.

5. Commissioner Sharrock indicated that **Agenda Item 6E** was the New Jersey Department of Corrections Correctional Staff Police Academy **Recertification**.

The New Jersey Department of Corrections Correctional Staff Training Police Academy has applied for academy/school recertification and for authorization to conduct the following courses:

- Basic Course for Correctional Police Officer
- Basic Firearms Course
- Methods of Instruction
- Firearms Instructors Course
- Physical Conditioning Instructors Course
- Defensive Tactics Instructors Course

Recertification was also requested to operate the following satellite training facilities:

1. Custody Recruitment Unit and Regional Training Center, New Lisbon, N.J.
2. NJ DOC: Central Regional Training Site, Ewing, N.J.
3. Joint Base McGuire/Dix Ranges
4. Mountainview Correctional Facility Northern Range, Annandale, N.J.
5. Bayside State Prison Southern Range, Leesburg, N.J.

NJ PTC Field Investigator, James Erven and Supervising Investigator, John R. Janowiak examined the application for recertification and confirmed the current validity of all information contained therein. Academy Coordinator Elizabeth Pellegrino assisted

as requested/needed. All required attachments were included with the application and are available for inspection. New Jersey Department of Corrections Correctional Staff Training Police Academy Director David Richards certified on the application that the New Jersey Department of Corrections Correctional Staff Training Police Academy will be administered and operated in accordance with the New Jersey Police Training Commission policies, rules, regulations and standards.

NJ PTC Field Investigator, James Erven met with Director David Richards, Major Christopher Danielson, Lieutenant Egan Shimonis, Lieutenant Anthony Foster, Lieutenant Timothy Morris and Lieutenant Christopher Antoniello, and physically inspected all facilities at the main academy location, as well as all requested satellite training facilities, and found them to be in compliance with all NJ PTC requirements and standards.

NJ DOC Lieutenant Timothy Morris, NJ DOC Range Master, inspected the ranges and found them to be in compliance with all NJ PTC requirements and standards. Note: A New Jersey Division of Criminal Justice Firearms Coordinator to conduct an independent inspection of all requested ranges and file a report with/to the NJ PTC.

Based upon NJ PTC staff inspection and approval of the recertification documents, as well as inspection and approval of the academy's facilities, Administrator Cunningham recommended that the New Jersey Department of Corrections Correctional Staff Training Police Academy application for recertification be approved for the three (3) year cycle: commencing on January 1, 2025 through and ending on December 31, 2027.

Commissioner Sharrock, on behalf of the Standards Committee moved and seconded a motion to approve the Recertification. Motion carried.

6. Commissioner Sharrock indicated that **Agenda Item 6F** Ocean County Police Academy **Recertification**.

The Ocean County Police Academy has applied for academy/school recertification, and for authorization to conduct the following courses:

- Basic Course for Police Officers
- Basic Course for County Correctional Police Officer
- Basic Course for Special Law Enforcement Officer Class II
- Basic Course for Special Law Enforcement Officer Class I
- Basic Waiver Only Course for Police Officers
- Basic Course for Humane Law Enforcement Officer 2018
- Basic Firearms Course
- Methods of Instruction
- Firearms Instructors Course
- Physical Conditioning Instructors Course
- Radar Instructors Course

- Police Management and Supervision
- School Resource Officer
- DT: Defensive Tactics Instructors Course

Recertification was also requested to operate the following satellite training facilities:

1. Americas Keswick Indoor Pool, Manchester, N.J.
2. Joint Base MDL: EVOC (McGuire, Dix, Lakehurst), Lakehurst, N.J.
3. Saint Mary's Parish Center, Manahawkin, N.J.
4. Ocean County Fire Academy, Waretown, N.J.
5. Ocean County Sheriff's Training Facility, Little Egg Harbor, N.J.
6. NJSP / NJ DOC Gym, Sea Girt, N.J.
7. Jackson Township Firearms Range, Jackson, N.J.

NJ PTC Field Investigator, James Erven and Supervising Investigator, John R. Janowiak examined the application for recertification and confirmed the current validity of all information contained therein. Academy Coordinator Allison Gosley assisted as requested/needed. All required attachments were included with the application and are available for inspection. Ocean County Police Academy Director, Thomas Dellane certified on the application that the Ocean County Police Academy will be administered and operated in accordance with the New Jersey Police Training Commission policies, rules, regulations and standards.

NJ PTC Field Investigator James Erven met with Director Thomas Dellane and physically inspected all facilities at the main academy location, as well as all requested satellite training facilities, and found them to be in compliance with all NJ PTC requirements and standards.

Christopher Wenger, a Firearms Coordinator with the New Jersey Division of Criminal Justice, inspected the range and found it to be in compliance with all NJ PTC requirements and standards.

Based upon NJ PTC staff inspection and approval of all recertification documents, as well as inspection and approval of the academy's facilities, Administrator Cunningham recommended that the Ocean County Police Academy application for recertification be approved for the three (3) year cycle: commencing on January 1, 2025 through and ending on December 31, 2027.

Commissioner Sharrock, on behalf of the Standards Committee moved and seconded a motion to approve the Recertification. Motion carried.

7. Commissioner Sharrock indicated that **Agenda Item 6G was a Discussion on Psychological Testing Mandate.**

Pursuant to the authority vested in the Police Training Commission through P.L. 1961, c. 56, P.L. 2008, c. 80, and P.L. 2022, c. 65, the Commission is proposing amendments to N.J.A.C. 13:1 to amend certain items. In accordance with N.J.A.C. 1:30-3.3(a)5, the comment period for this notice of proposal shall be 60 days; therefore, this notice is excepted from the rulemaking calendar requirement.

The Commission is proposing an amendment to N.J.A.C. 13:1-1.1, to clarify the various terms used throughout this Chapter pertaining to the “Chief Law Enforcement Officer.” Proposed amendments to N.J.A.C. 13:1-1.1, 8.1, and 10.6 clarify the Commission’s existing policy that, to be considered a valid psychological examination, both the written personality examination and the psychological evaluation are to be conducted in-person. This has been the position of the Commission for years. The Commission is aware that, during the Covid19 pandemic, various agencies had taken it upon themselves to begin utilizing virtual psychological examinations. The Commission makes clear in these proposed amendments that only in-person psychological examinations will be considered valid by the Commission.

After a brief overview of the rule from AAG Steven Wenger, Commissioner Kevin Lyons stated that he thought it was improper for the Commission to vote on this matter. Eleven Commissioners voted Yes, Four voted No. Commissioner James Abbott, and Mark Spritzer abstained.

8. Commissioner Sharrock indicated that **Agenda Item 7A was a Request** from Director Colucci, Morris County Public Safety Training Academy, to suspend the instructor certification for Keith Gunther.

On October 30, 2024, Supervising Investigator, John Janowiak (in Administrator Cunningham’s absence) received a request from Morris County Public Safety Training Academy Director Daniel Colucci, to suspend all the Police Training Commission Instructor Certifications of Sergeant Keith Gunther, of the East Hanover Police Department. Sergeant Gunther has been charged related to a fatal motor vehicle accident. Those charges include: 2nd Degree Homicide, 3rd Degree Assault by Auto and Driving While Intoxicated.

Supervising Investigator John Janowiak approved the request submitted by Morris County Public Safety Training Academy Director Daniel Colucci.

Commissioner Sharrock, on behalf of the Standards Committee moved and seconded a motion to suspend. Commissioner Colucci and Commissioner Ray Heck abstained. Motion carried.

Commissioner Sharrock concluded the Standards Committee report

Administrator Cunningham reported that **Agenda Item 8A was a Report** of the Law Enforcement Officers Training and Equipment Fund (LEOTEF).

1. Commissioner Colucci reported that quarterly expense reports for the 1st Quarter of State Fiscal Year 2025 have been reviewed and processed. All 16 SFY 2024 grants have been closed. Supplemental academy requests for LEOTEF purchases have been reviewed and approved.

\$258,893.05 will be made available to eligible academies for the SFY25 LEOTEF distribution. The PTC was provided 2 funding scenarios that were passed on to the LEOTEF subcommittee for their recommendation. Application documents have been sent to all 16 academies.

The 2nd quarter of SFY 2025 will end on December 31, 2024. Quarterly reports for the 2nd quarter will be due on January 15th.

Administrator Cunningham reported that **Agenda Item 10A was Good and Welfare**

Administrator Cunningham gave an update to the Commission on the number of license renewals that have been processed by PTC staff thus far and gave guidance on deadlines for the next renewal period. Administrator Cunningham announced the meeting dates for 2025. Administrator Cunningham thanked staff for working hard during his absence and also presented AAG, Alessandra Baldini with a certificate of appreciation for her work with the Commission.

Administrator Cunningham asked for a motion to adjourn the meeting at 11:49 am.

Commissioner Sharrock voted to approve the motion. Commissioner Colucci seconded the motion and the meeting was adjourned.

Administrator Cunningham announced the next meeting is Monday, February 3, 2025