# **DIVISION OF CRIMINAL JUSTICE**

# **2022 COURSE CATALOG**



State of New Jersey
Department of Law and Public Safety
Division of Criminal Justice
P.O. Box 283
Sea Girt, New Jersey 08750
www.njdcj.org

Division of Criminal Justice Academy

UPDATED: March 15, 2022

The Division of Criminal Justice Academy has been a Police Training Commission approved academy since 1980. Originally established to conduct the Basic Course for Investigators, the Division of Criminal Justice Academy has expanded its curriculum to include other PTC approved courses, such as the revised Modified Basic Course for Investigators, as well as diverse Firearms Instructor level courses and Basic Arson Investigator through the Middlesex County Fire Academy. In addition, the Academy conducts a wide variety of specialty and management development courses not generally available at other police academies. The Academy also provides continuing education to state investigators and deputy attorney generals from the Division of Criminal Justice.

# **NEW Course Registration Process**

To register for a course, please copy the link next to the specific course of interest; this will take you to the registration site where you will complete the required information.

**Registration Confirmation** – If you successfully registered for a class, you may consider that as confirmation of enrollment. Any course that requires additional information to participate will receive those details at a later date.

## **Payments**

Please send any purchase orders, vouchers, or payments to the following address:

Division of Criminal Justice
Attn: Training Academy Billing Dept.
P.O. Box 085
Trenton, New Jersey 08625-0085

The following represents courses offered for the 2022 calendar year. Please read, description, dates, and registration process carefully before registering.

# **MBCI COURSES**

Criminal Procedure Update
Internal Affairs Policy and Procedure
Interview & Interrogation
Investigator Safety & Security

# **OTHER TRAINING OFFERED**

Basic Course for Investigators
Basic Course for Arson Investigators
Basic Arson In-Service (by invitation only)
CODIS Training
EVOC Instructor Course (limited to 10 ppl)
Firearms Instructor Course
Patrol Rifle Instructor Course
Radar Instructor Refresher

Courses Hosted by JJC – Sea Girt Methods of Instruction Police Bicycle Patrol Course

# Tentative dates are represented in bold type

Please select the Survey Monkey link in the description of each course to register for your specific class.

DATES	,	COURSE	LOCATIONS	
02/18/22		Radar Instructor Refresher 22-1	Camden County Police Academy	
02/23/22		Radar Instructor Refresher 22-2	Monmouth Police Academy	
02/25/22		Radar Instructor Refresher 22-3	Monmouth Police Academy	
	CODIS	S – SEE ALL DATES AND LOCATIONS IN DESCRIP		
01/24/22	06/07/22	Basic Course for Investigators 22-1	DCJ Academy, Sea Girt, Bldg. 37	
			,,	
03/21/22		Criminal Procedure 22-1 (MBCI)	Middlesex County Training Center	
03/22/22		Interview & Interrogation 22-1 (MBCI)	Middlesex County Training Center	
03/23/22		Investigator Safety & Security 22-1 (MBCI)	Middlesex County Training Center	
03/24/22		Internal Affairs Policy & Procedure 22-1 (MBCI)	Middlesex County Training Center	
03/11/22		Radar Instructor Refresher 22-4	Atlantic County Police Academy	
04/08/22		Radar Instructor Refresher 22-5	Ocean County Police Academy	
TBD		EVOC Instructor Course (limited to 10 ppl)	Ft. Dix DTA2	
04/26/22		Radar Instructor Refresher 22-6	Passaic County Police Academy	
04/04/22	04/08/22	Firearms Instructor Course 22-1	Ft. Dix, Range #13	
04/25/22	04/29/22	Patrol Rifle Instructor Course	Ft. Dix, Range #20	
05/09/22	05/20/22	Basic Arson Investigator's Course 22-1	Middlesex County Fire Academy	
5/9/22	5/13/22	Police Bicycle Patrol Course (Hosted by JJC)	Juvenile Justice Commission Training	
			Academy – Sea Girt	
5/16/22	5/20/22	Police Bicycle Patrol Course (Hosted by JJc)	Juvenile Justice Commission Training	
			Academy – Sea Girt	
05/16/22		Radar Instructor Course 22-7	John H. Stamler Police Academy	
09/12/22	09/23/22	Basic Course for Investigators 22-2	DCJ Academy, Sea Girt, Bldg. 37	
09/09/22		Radar Instructor Course 22-8	Morris Co. Police Academy	
6/6/22	6/10/22	Police Bicycle Patrol Course (Hosted by JJC)	Juvenile Justice Commission Training	
			Academy – Sea Girt	
TBD		Basic Course for Arson Investigators	Middlesex County Fire Academy	
09/27/22		Radar Instructor Refresher 22-9	Essex County Police Academy	
09/12/22	09/16/22	Firearms Instructor Course 22-2	Ft. Dix – Range #13	
9/13/22	9/20/22	Methods of Instruction (Hosted by JJC)	Juvenile Justice Commission Training	
0/14/22		De den bestructen Defreshen 22.40	Academy – Sea Girt	
9/14/22		Radar Instructor Refresher 22-10	Monmouth County Police Academy	
10/07/22		Radar Instructor Refresher 22-11	Ocean County Police Academy	
10/17/22		Criminal Procedure 22-2 (MBCI)	Middlesex County Training Center  Middlesex County Training Center	
10/18/22		Interview & Interrogation 22-2 (MBCI) Investigator Safety & Security 22-2 (MBCI)	,	
10/19/22		Internal Affairs 22-2 (MBCI)	Middlesex County Training Center	
10/20/22	10/28/22	Patrol Rifle Instructor Course	Middlesex County Training Center  Ft. Dix, Range #20	
11/15/22	10/28/22	Radar Instructor Refresher 22-12		
11/13/22		nauai ilistiuttoi nellesilei 22-12	Passaic County Police Academy	

This course, mandated pursuant to <u>N.J.S.A.</u> 40a: 14-7.1 for fire personnel assigned to certified arson investigation units in municipal fire departments, is a continuation of the Basic Arson Investigation training and is required for arson investigators appointed pursuant to this statute. The in-service training specializes in more advanced aspects of arson investigation and prosecution.

**Who Should Attend:** Attendance is *strictly* limited to those personnel assigned to certified arson investigation units in municipal fire departments created by municipal ordinance. *Invitation only class.* 

**Contact:** Please contact the <u>Middlesex County Fire Academy</u> for further information (732) 316-7171 or <u>Mike Gallagher at mike.gallagher@co.middlesex.nj.us</u>.

# BASIC COURSE FOR ARSON INVESTIGATORS (BCAI) \$950.00 \*NEW REGISTRATION PROCESS\*

This course is mandated pursuant to <u>N.J.S.A.</u> 40A: 14-7.1 for fire personnel assigned to certified arson investigation units in municipal fire departments. Program topics include the investigation and prosecution of arson, the cause and origin of fire, interview and interrogation techniques, profile of an arsonist, the New Jersey Code of Criminal Justice, and motives for arson. Classroom instruction is supplemented by a practical exercise involving the investigation of actual fire scenes. **Applications Approval by your County Prosecutor's Office is required. Class size is limited to 40.** 

# Who Should Attend:

- Paid firefighters assigned to a certified municipal arson investigation unit;
- Paid fire personnel assigned to a county arson investigation unit;
- Police officers, County Prosecutor's Office investigators or detectives, and Assistant Prosecutor's assigned to investigate arson.
- NOTE: Prior to the start of the BCAI class, the student will have completed the following from CFITrainer.net:
  - The Scientific Method for Fire and Explosion Investigation 3 hours
  - o Fire Investigator Scene Safety 3 hours
  - Basic Electricity 4 hours
  - Documenting the Event 4 hours
  - Ethics and the Fire Investigator 3 hours
  - Arc Mapping 4 hours

CFITrainer.net is free and will be referred to throughout the class. It can be found online at <a href="http://cfitrainer.net">http://cfitrainer.net</a>. You must register to be able to complete the assignments and will receive a transcript of the training completed. Once registered, the site allows you to proceed at your own pace. <a href="https://cfitrainer.net">Transcripts will be collected on the FIRST DAY OF CLASS</a>.

Dates: 05/09/22 – 05/20/22 Location: Middlesex County Fire Academy

09/12/23 – 09/23/22 <u>Location:</u> Middlesex County Fire Academy

\*NEW REGISTRATION PROCESS\* Copy and paste the link below to register for the Basic Arson Investigators Course:

\*NEW BCI REGISTRATION PROCESS\* Copy and paste the link below to register for the Basic Investigator Course:

May, 2022 - https://www.surveymonkey.com/r/BCAIMAY2022

September, 2022 - <a href="https://www.surveymonkey.com/r/BCAISEPT22">https://www.surveymonkey.com/r/BCAISEPT22</a>

# **BASIC COURSE FOR INVESTIGATORS (BCI)**

This basic training program covers general topics such as investigative procedures essential to the successful investigation, apprehension, and prosecution of criminals. In accordance with the provisions of the Police Training Act, this course is mandatory for county prosecutor's investigators and detectives, state investigators, and arson investigators who are assigned to certified arson investigation units. Some components of this course include: Basic Firearms training, Defensive Tactics and Physical Conditioning training.

**Who Should Attend:** County prosecutor's investigators and state investigators with no prior basic law enforcement training in New Jersey and arson investigators assigned to certified arson investigation units.

Requirements: Drug screening results submitted by sending agency prior to Orientation date and medical certification.

Payment: Tuition vouchers, purchase orders, and checks should be forwarded as follows:

Division of Criminal Justice Training Academy
Attn: Billing Department
P.O. Box 085
Trenton, New Jersey 08625-0085

Fees and Withdrawals: \$2,000
Withdrawal (Orientation to Week #5) 500
Withdrawal (Week#6 thru Week #10) 1,000
Withdrawal (Week #11 thru Week #15) 1,500
Withdrawal (Week #16 thru Week #20) 2,000
Dismissal/Failure 2,000

Waiver Fee: \$800

There is no reduction for withdrawal/dismissal for waivers.

Dates: January 24, 2022 – June 8, 2022 Location: DCJ Training Academy, Sea Girt

TBD: Location: DCJ Training Academy, Sea Girt

If needed, please contact Anne Chuilli at Chuillia@njdjc.org for the registration web address.



# New Jersey Division of Criminal Justice

# CODIS Compliance Unit **2022 Regional Training Calendar**

All trailing for 2022 will be done virtually. The training sessions will be live, and registered attendees will receive a link on the morning of the training. Each two-hour session will provide an overview of CODIS and bring attendees completely up to date with the requirements of the CODIS program. The training will include the following:

- > An overview of the NJ and national CODIS program and how it can help your agency
- > The four times DNA collection is required in New Jersey
- > Why CODIS and DNA collection should be a consideration during every arrest
- > A demonstration of how to collect a proper DNA sample
- > The four ways to research if an offender's DNA is already in the database
- > What to do when your agency receives a DNA hit letter
- > Handling offenders who refuse to provide DNA
- > Receive reference materials for your agency
- Certificates awarded to those who complete the training

# **Dates and Locations**

January 20, 2022 (Thursday) Virtual February 17, 2022 (Thursday) Virtual March 24, 2022 (Thursday) Virtual April 21, 2022 (Thursday) Virtual May 26, 2022 (Thursday) Virtual June 9, 2022 (Thursday) Virtual

June 16, 2022 (Thursday) Virtual

June 28 & 29 - Don't forget to visit us at the Police-Security Expo in Atlantic City!

July 14, 2022 (Thursday) Virtual
August 18, 2022 (Thursday) Virtual
September 15, 2022 (Thursday) Virtual
October 13, 2022 (Thursday) Virtual
November 10, 2022 (Thursday) Virtual
December 8, 2022 (Thursday) Virtual

All sessions consist of a two-hour presentation from 10:00 a.m. to 12:00 p.m. Attendees will receive a link to the virtual training along with other information on the morning of the training.

# **Procedure for Registration**

Online registration required. To register, click here or paste the link below into your browser:

# https://www.surveymonkey.com/r/codisnj

You will receive a confirmation email. If you have any questions, please contact our training coordinator Lillian Dutton at (609) 292-1439 or duttonl@njdcj.org.

#### **DOMESTIC VIOLENCE COURSES**

Attorney General's Office Domestic Violence Training Program for Police Officers throughout New Jersey. Please visit: <a href="https://www.nj.gov/oag/newsreleases12">www.njhttp://www.nj.gov/oag/newsreleases12</a>

# Emergency Vehicle Operators Course – FEE: \$400

#### **EVOC** requirements:

- Must have MOI Certification prior to course
- Must have Police Package sedan vehicle. NO SUV'S
- Lights and sirens are preferred

This course is designed to teach Law Enforcement and first responders the necessary skills to safely operate an emergency vehicle.

Class is limited to **10 people**. Registration Link:

Date(s): TBD

Time: 0800 start time

# FIREARMS INSTRUCTOR COURSE: FEE: \$400

This five-day PTC approved course teaches the fundamentals of firearms instruction, including range safety, weapons procedures, and range operation. Also included are the fundamentals of the AG's Re-qualification Guidelines.

**Who Should Attend:** Law Enforcement Officers who require certification of the PTC as firearms instructors, or officers who will conduct in-service firearms training.

**Requirements:** Candidates *must* achieve an average score of 95% or better during three (3) pre-qualification runs of the HQC1 in the morning of the first day of class to be admitted into the course. Candidates *must* also achieve a score of 80% or better in the NHQC and safely handle their firearms throughout the course to successfully complete the course. Class size is limited to 20.

# **Equipment List:**

- service handgun and holster;
- 1,200 rounds of ammunition;
- agency shotgun, with 50 rounds of 00 Buck and 30 rounds of slug ammunition (for those agencies using slug ammo);
- hearing and eye protection;
- baseball style hat; rain gear (no ponchos); and a cleaning kit.

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# Copy and paste the link below to register

# Date(s):

April 4-8, 2022 Ft. Dix, Range #20 Start time: 08:00 <a href="https://www.surveymonkey.com/r/april2022">https://www.surveymonkey.com/r/april2022</a>

September 12-16, 2022 Ft Dix, Range #20 Start Time: 08:00 https://www.surveymonkey.com/r/Sept2022

\*NEW MBCI REGISTRATION PROCESS\* Copy and paste the link below to register for the Modified Basic Course for Investigators (MBCI).

# **MODIFIED BASIC COURSE FOR INVESTIGATORS (MBCI)**

Effective June 1997, the PTC replaced the *Modified Basic Course for Investigators (MBCI)* with a requirement that newly-hired county prosecutor's investigators and detectives, with previous law enforcement experience and training, must complete. A core in-service training curriculum consists of the following courses: Criminal Procedure Update, Internal Affairs Policy and Procedure, Interview & Interrogation, and Investigator Safety and Security. These four courses are NOT open to any other Law Enforcement personnel. Information concerning each of these specific courses is provided below.

These courses will be offered on four consecutive days in both the spring and fall. You **must** choose either the spring or fall courses and complete same within the four day block. You **cannot** split the classes between spring and fall. Few exceptions for splitting the classes may be considered by providing written request to the PTC, with valid reason, and the PTC having granted your request PRIOR to the class start date.

Criminal Procedure Update (MBCI Course) FEE: \$50:00

Internal Affairs (MBCI Course) FEE: \$50.00

Interview & Interrogation (MBCI Course) FEE: \$50.00

Investigator Safety & Security (MBCI Course) FEE: \$50:00

TIME: ALL MBCI COURSES WILL BEGIN AT 08:30 AM UNLESS OTHERWISE STATED

Copy and paste the link below to register.

Date(s): March 21 – 24, 2022 Middlesex County Training Center, Edison, NJ

https://www.surveymonkey.com/r/MBCI MAR22

October 17 – 20, 2022 Middlesex County Training Center, Edison, NJ

https://www.surveymonkey.com/r/MBCIOCT22

# PATROL RIFLE INSTRUCTOR COURSE - \$400

# \*NEW REGISTRATION PROCESS\* Copy and paste the link below to register

This five-day course prepares the law enforcement firearms instructor to teach the fundamentals of operating the law enforcement assault rifle. Successful completion of this course certifies the instructor to qualify police service rifle operators under the Attorney General's Requalification Guidelines. Instruction includes nomenclature, malfunction clearance, semi-automatic and full automatic manipulation drills, shooting on the move, and other street relevant courses of fire.

Note: This is NOT a police Carbine instructor course.

Who Should Attend: Law Enforcement firearms instructors who wish to instruct and qualify law enforcement officers in the use of a police service rifle in accordance with the New Jersey Attorney General's Requalification Guidelines. <u>Class</u> <u>size is strictly limited to 15 people.</u>

**Pre-requisite:** Previous attendance to a Firearms Instructor Course.

**Registration Requirement**: A copy of registrants Firearms Instructor Certification **must** accompany their registration form.

\*\*Candidates will be required to achieve an ARQC score of 80% or higher on the morning of the first day to continue in the course. Iron sights ONLY no optics permitted.\*\*

Candidates must achieve a score of 90% on the Automatic/Semi-Automatic Patrol Service Rifle Qualification Course (ARQC), pass a low light qualification course, pass all standards drills, demonstrate safe handling skills and pass a written examination to successfully complete the course.

# **Equipment Required:**

- Police service/assault rifle (rifle which fires ammunition greater than 2,000 fps [AR-15, M-16, G36], .223 cal. Preferred) with sling; four magazines for the rifle;
- 2,000 rounds of ammunition for the rifle of which 500 rounds will be frangible ammo;
- a flashlight or rifle attached lighting device;
- service handgun and holster; 500 rounds of ammunition for the handgun;
- body armor; wrap-around eye protection; hearing protection; baseball style or other hat with a wide front brim; long sleeve shirts; rain gear (no ponchos); spotting scope or binoculars; and a cleaning kit.

# Date(s):

April 25 – 29, 2022 Ft. Dix, Range #20 Time: 0800 am

https://www.surveymonkey.com/r/Patrolapr22

October 24 -28, 2022 Ft. Dix, Range #20 Time: 0800 am

https://www.surveymonkey.com/r/Oct2022

# **RADAR INSTRUCTOR REFRESHER - NO FEE**

This refresher course is required for radar instructors once every three years. A radar instructor/operator certificate is issued for three years. In the third year, prior to expiration, each instructor must attend the refresher course. The course is conducted from 9 am to 1 pm. You will no longer receive notification that you are due for recertification. It is your responsibility to renew your certification prior to expiration.

Who Should Attend: Law enforcement officers who teach radar operations.

Copy and paste the link below to register Camden County Police Academy <a href="https://www.surveymonkey.com/r/0218camden">https://www.surveymonkey.com/r/0218camden</a>	DATES February 18, 2022
Monmouth County Police Academy <a href="https://www.surveymonkey.com/r/MON0223">https://www.surveymonkey.com/r/MON0223</a>	February 23, 2022
Monmouth County Police Academy <a href="https://www.surveymonkey.com/r/Mon0224">https://www.surveymonkey.com/r/Mon0224</a>	February 25, 2022
Atlantic County Public Safety Academy <a href="https://www.surveymonkey.com/r/Atlantic0311">https://www.surveymonkey.com/r/Atlantic0311</a>	March 11, 2022
Ocean County Police Academy <a href="https://www.surveymonkey.com/r/Ocean0408">https://www.surveymonkey.com/r/Ocean0408</a>	April 8, 2022
Passaic County Police Academy <a href="https://www.surveymonkey.com/r/Passic0426">https://www.surveymonkey.com/r/Passic0426</a>	April 26, 2022
John H. Stamler Police Academy <a href="https://www.surveymonkey.com/r/Stamler0516">https://www.surveymonkey.com/r/Stamler0516</a>	May 16, 2022
Morris County Police Academy <a href="https://www.surveymonkey.com/r/Morris0909">https://www.surveymonkey.com/r/Morris0909</a>	September 9, 2022
Monmouth County Police Academy <a href="https://www.surveymonkey.com/r/Mon0914">https://www.surveymonkey.com/r/Mon0914</a>	September 14, 2022
Essex County Police Academy <a href="https://www.surveymonkey.com/r/Essex0927">https://www.surveymonkey.com/r/Essex0927</a>	September 27, 2022
Ocean County Police Academy <a href="https://www.surveymonkey.com/r/Ocean1007">https://www.surveymonkey.com/r/Ocean1007</a>	October 7, 2022
Passaic County Police Academy <a href="https://www.surveymonkey.com/r/NOV1115">https://www.surveymonkey.com/r/NOV1115</a>	November 15, 2022



# **Juvenile Justice Commission Training Academy Methods of Instruction Course - \$75.00**

The **six-day** Police Training Commission approved course is designed for applicants that plan to instruct at police academies or their respective departments. During the six-day course, the participant will learn how to construct lesson plans, select appropriate teaching methods, establish goals and performance objectives and understand various principles of learning. The student will be required to plan, construct and deliver a 5, 10, 15 and 30 minute presentation. The student must wear business attire or a Class A uniform when presenting. Business causal/professional attire can be worn when the participant is not presenting. Students must bring pads, pens and pencils to take notes.

Dates: 9/13/22 – 9/20/22	Time: 8:30 a.m. – 4:00 p.m. Location: JJC Training Academy, Building 37 West Instructor(s): Juvenile Justice Commission Academy		
Cost: \$75. CHECKS PAYABLE TO: Treasurer, State of New Jersey	Staff and Adjunct Instructors Attendance: Class size is limited to 16		

For more information, contact Officer Robin Morris at 732-974-4339 or Robin.Morris@jjc.nj.gov

JUVENILE JUSTICE COMMISSION TRAINING ACADEMY
P.O. BOX 381
SEA GIRT, NEW JERSEY 08750
Telephone 732-974-4341 / Fax 732-282-6083

REGISTRATION FORM ON NEXT PAGE

# Methods of Instruction Course Course Registration Form

COURSE: METHODS OF INSTRUCTION			<u>.</u>				
DATE(O)							
DATE(S):			<u>.</u>				
APPLICANT INFORMATION (Please type or print clearly using black ink)							
APPLICANT INFORMATION (PI	ease type or print clearly	using bia	CK IIIK)				
LAST NAME	FIRST	MI	EMPLOYMENT E-MAIL				
			ADDRESS				
TITLE/RANK	Last four of SOCIAL SECURITY No.	COUNTY	AGENCY ORI NUMBER				
III LE/RAINK	(Required) XXX-XX	COUNTY	(REQUIRED)				
	(Required) XXX-XX		,				
EMPLOYING AGENCY		HOME TELEPHONE NUMBER					
AGENCY MAILING ADDRESS		AGENCY TELEPHONE NO. (Direct Number)					
CITY/STATE/ZIP (zip code is required)			AGENCY FAX NO.				
(							
SIGNATURE OF APPLICANT		DATE					
SIGNATURE OF APPLICANT'S SUPERVISOR			TELEPHONE				
NAME AND TITLE OF SUPERVISOR (Please type or print legibly) (Required)							
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Fax 732-282-6083



# Juvenile Justice Commission Training Academy Police Bicycle Patrol Course - \$125.00

The Juvenile Justice Commission Training Academy, Sea Girt, N.J., is offering three five (5) day Patrol Bicycle Courses. The courses will be held at Sea Girt. The NJ Juvenile Justice Commission Police Bicycle Patrol Program is a rigorous 5 day/40 hr. course designed to equip the candidate with the skills to successfully and safely operate a bicycle while in performance of their job duties. Candidates will be taught how to maneuver the Police Bicycle at moderate and high speeds, negotiate obstacles, ascend/descend stairs, accident avoidance, breaking maneuvers, proper nutrition, fitness, pedestrian stops/contact, crowd control and using the bicycle as an alternate means of force. Candidates who are interested should be in good physical shape and capable of completing group rides consistent with the pace set by the instructors.

Dates:	Mandatory Equipment:		
5/9/22 - 5/13/22	☐ One Police mountain bike (per applicant) in good working order		
5/16/22 - 5/20/22	☐ Extra tire and tubes		
6/6/22 - 6/10/22	☐ Eye protection ( <i>shatter-resistant</i> , <i>wraparound</i> , <i>clear and /or tinted</i> )		
	☐ Bicycle helmet (ANSI, Snell or CPSC approved)		
Cost: \$125. CHECKS PAYABLE TO:	☐ Padded cycling gloves		
Treasurer, State of New Jersey			

<sup>\*\*</sup>Additional equipment is recommended. A list will be made available upon confirmation of registration.

For more information contact Officer Michael Ziobro at 732-974-4334 or Michael.Ziobro@jjc.nj.gov

JUVENILE JUSTICE COMMISSION TRAINING ACADEMY
P.O. BOX 381
SEA GIRT, NEW JERSEY 08750
Telephone 732-974-4341 / Fax 732-282-6083

REGISTRATION FORM ON NEXT PAGE

# Police Bicycle Patrol Course Course Registration Form

COURSE: POLICE BICYCLE PATROL COURSE	se registration i orm		•			
DATE(S):			<u> </u>			
APPLICANT INFORMATION (Please type or print clearly using black ink)						
LAST NAME	FIRST	MI	EMPLOYMENT E-MAIL ADDRESS			
TITLE/RANK	Last four of SOCIAL SECURITY No.	COUNTY	AGENCY ORI NUMBER			
THEE/TO WICK	(Required)XXX-XX	0001111	(REQUIRED)			
EMPLOYING AGENCY			HOME TELEPHONE NUMBER			
AGENCY MAILING ADDRESS		AGENCY TELEPHONE NO. (Direct Number)				
CITY/STATE/ZIP (zip code is required)			AGENCY FAX NO.			
SIGNATURE OF APPLICANT			DATE			
CIONATURE OF ARRUGANTIC CUREDVICOR	TEL EDUONE	TELEPHONE				
SIGNATURE OF APPLICANT'S SUPERVISOR			TELEPHONE			
NAME AND TITLE OF SUPERVISOR (Please type or print legibly) (Required)		DATE				

Fax 732-282-6083

# **Directions to DCJ Academy**

## **Division of Criminal Justice Academy in Sea Girt**

New Jersey National Guard Training Center Sea Girt, New Jersey 732.282.6060

#### From the North

Take the Garden State Parkway South to Exit 98 (Highway 34 South). Go through the traffic light to the circle and proceed as if going straight up the hill. A Honda dealership and lumber yard will be on your right.

Go to the first turn off. You will see a highway sign which says Sea Girt, Manasquan. Take this ramp around to the right. This will take you under Hwy. 34 and onto Atlantic Avenue. A fire house and industrial park will be on your right. Travel along this road about a mile or so. Just after passing a shopping mall on the right and a farm market on the left, you will be at the Manasquan Circle. Continue 3/4 of the way around the circle onto Hwy. 35 North. Make a right turn at the first traffic light onto Sea Girt Avenue. There will be a Kentucky Fried Chicken and Foodtown store on the right.

Continue along Sea Girt Avenue through two traffic lights. After the second light you will pass over railroad tracks. The New Jersey National Guard Facility, where the DCJ Academy is located, will be on your immediate right. The guard at the gatehouse can provide you with directions to the building where training is scheduled.

#### From the South

Take the Garden State Parkway North to Exit 98. Follow directions to Highway 138 East Take Hwy. 138 East to Route 35 South.

Travel on Route 35 through four traffic lights. At the 5th light, turn left onto Sea Girt Avenue. At this intersection, there will be a Gulf Gas Station on the left.

Proceed on Sea Girt Avenue through two traffic lights. After the second light, you will pass over railroad tracks. The New Jersey National Guard Facility, where the DCJ Academy is located, will be on your immediate right. The guard at the gatehouse can provide you with directions to the building where training is scheduled.

#### From the Turnpike and West

Take Exit 7A off the New Jersey Turnpike to Interstate 195 (I195) East. Travel along I1 95E for approximately 30 miles. I195 will become Route 138 East.

Take Hwy. 138 East to Route 35 South.

Travel on Route 35 through four traffic lights. At the 5th light, turn left onto Sea Girt Avenue. At this intersection, there will be a Gulf Gas Station on the left.

Proceed on Sea Girt Avenue through two traffic lights. After the second light, you will pass over railroad tracks. The New Jersey National Guard Facility, where the DCJ Academy is located, will be on your immediate right. The guard at the gatehouse can provide you with directions to the building.

# Range # 20

Fort Dix, New Jersey

#### FROM THE NORTH

NJ Turnpike to Exit 7A. Take I-195 East to Exit 8. Turn right follow 539 South. At the first traffic light after the Cream Ridge golf course, Route 537, turn right. Follow 537 West 6 - 7 miles and turn Left onto Meany Rd. Continue straight on this road several miles through Cookstown and onto Fort Dix. At the first stop sign after ranges 11, 12, 13, turn Left onto Range Rd. Follow Range Rd to the "T at Range #17 and Range Control, bear right. Range #20 is one mile on the left.

#### **FROM THE NORTHEAST**

NJ Garden State Parkway South to Exit 98 I-195 West. 195 West to Exit 16 - 537 West. Take 537 West past Great Adventure. Continue 537 West across Route 539 and follow 537 6 - 7 miles turning Left onto Meany Rd. Continue straight on this road several miles through Cookstown and onto Fort Dix. At the first stop sign after ranges 11, 12, 13, turn Left onto Range Rd. Follow Range Rd to the "T at Range #17 and Range Control, bear right. Range #20 is one mile on the left.

#### FROM THE SOUTHEAST or EAST

NJ Garden State Parkway to Exit 58. Turn Left onto Route 539. Follow 539 20 miles north to the intersection of Route 70. Turn Left onto Route 70 West. Turn right at mile post 37 onto Fort Dix's *Grand Concourse S*. Follow this access road for 1.5 to 2 miles and turn Left at YIELD signs onto Range Rd. Follow Range Rd for 5 - 6 miles Range # 20 is on the right. or ...follow Rt 37 or 70 W to Rt 70 milepost 37 turn right onto Ft Dix (follow above dir)

#### If the Route 70 Access Road is closed

Continue on Route 70 West 7 -8 miles bearing right onto 530. Follow Route 530 into Browns Mills. Bear Right onto 545. Follow this road 2 miles and turn Right onto Range Rd (blinking traffic light) just before the security gate to Fort Dix. Follow Range Rd to the "T at Range #17 and Range Control, bear right. Range #20 is one mile on the left.

#### **FROM THE SOUTHWEST**

NJ Turnpike to Exit 7A I-195 East or I-295 to I-195 East. Take I-195 East to Exit 8. Turn right follow 539 South. At the first traffic light after the Cream Ridge golf course, Route 537, turn right. Follow 537 6 - 7 miles and turn Left onto Meany Rd. Continue straight on this road several miles through Cookstown and onto Fort Dix. At the first stop sign after ranges 11, 12, 13, turn Left onto Range Rd. Follow Range Rd to the "T at Range #17 and Range Control, bear right. Range #20 is one mile on the left.

OR

Route 70 East. At the **Route 70/72 circle** go 3/4 around the circle and take the **northern road off the circle** (the first one past Route 70 East). Follow this road North bearing right at the fork. Continue to **Route 530.** Turn Right and follow Route 530 into Browns Mills. Turn Left onto **Route 545.** Follow this road 2 miles and turn Right onto **Range Rd** (blinking traffic light) just before the security gate to Fort Dix. Follow **Range Rd** to the "T at Range #17 and Range Control, bear right. Range #20 is one mile on the left.

# RTE 130 or 68 INTO THE MAIN GATE, OR FROM THE MAIN POST OF FORT DIX

After coming through the check point, go 3/4 of the way around the first circle. Continue to Texas Ave.. Make a right on Texas Ave. and continue south through the southern security gate. Turn Left at the blinking light, Range Rd. Follow **Range Rd** to the "T at Range #17 and Range Control, bear right. Range #20 is one mile on the left.

# **Directions to Atlantic County Police Training Center**

# **Atlantic County Police Training Center**

Anthony "Tony" Canale Training Center 5033 English Creek Avenue Egg Harbor Township, NJ 08234-5743 609.407.6742

#### FROM GARDEN STATE PARKWAY (SOUTH BOUND)

Take the Garden State Parkway to Exit 37 (Washington Avenue). Make a right turn and follow Washington Avenue to the Cardiff Circle (follow detour sign to Route 3 22/40). Go West on Route 40 (Black Horse Pike) for 5 miles to English Creek Avenue (County Route 575). Make a left turn at light (by Mobile Gas Station). Go approximately 3 miles. The Canale Training Center will be on you right.

# FROM GARDEN STATE PARKWAY (NORTH BOUND)

Take the Garden State Parkway to Exit 36. Turn right onto Fire Road. Go to the 1st light and make a right turn onto Mill Road (County Route 662). Follow Rte. 662 for 3 1/2 miles to stop sign and make a right turn. At the 1st traffic light, make a right onto English Creek Ave. (County Route 575). Training Center is 1 mile on your left.

#### FROM ATLANTIC CITY EXPRESSWAY (EAST BOUND)

Take Exit 9 (Delilah Road). Make a right turn and go 1 mile. Turn left on English Creek Ave. (County Route 575). Follow Route 575 for 3 1/2 miles (across Black Horse Pike). Training Center will be on the right side.

#### FROM BLACK HORSE PIKE (ROUTE 40) PHILADELPHIA/CAMDEN AREA

Take Route 40 (Black Horse Pike) East past Hamilton Mall and Atlantic City Race track for 1 mile. English Creek Shopping Center will be on the right side. Go to the corner and make a right onto English Creek Ave. (County Route 575). Go straight for 3 miles. Training Center will be on the right side.

# **Bergen County Law and Public Safety Institute**

# **Bergen County Law and Public Safety Institute**

281 Campgaw Road, Mahwah, NJ 07430 (201) 785-6000

Rt. 4 West: At fork, bear right onto 208N.exit on Ewing Ave (first exit in Franklin Lakes). Turn right onto Ewing. At stop sign, turn left onto Franklin for ½ mile. At VFW, make right onto Pulis for 1 mile. Left onto Campgaw. Institute's about 1 mile on the right.

Note: If you miss Ewing Avenue, the next two exits (Summit & Colonial) lead to the Institute. Follow green signs.

Route 17 North/South: Take into Mahwah. Take MacArthur Blvd exit (at MacArthur/Island Road exit) to end. Turn right onto Darlington; left onto Seminary Road; Left onto Campgaw. The Institute is about ½ mile on the left.

Route 202/Ramapo Valley Road: Right onto Darlington, bear right at fork onto Campgaw. The Institute is on the left.

Garden State Parkway North & South: exit 160. Left onto Paramus Road. Travel ¼ mile, take Route 4W/208N exit. Follow directions for Rt. 4W. Alternate: Exit 163 to Rt. 17 North. Follow directions for Rt. 17 North.

287: From Route 287 North to Route 208 South, to Colonial Road Exit. Go under Route 208; go north on Colonial Road to traffic light. At Franklin Ave. turn right onto Franklin Ave. Approximately 500 feet turn left onto Pulis Ave. Approximately one mile turn left onto Campgaw Rd. Institute is one mile on the right.

From S.287 exit/Route 17 South, follow Rt. 17 North/South directions.

#### **Directions to the Camden County College Blackwood Campus**

# **Camden County College Blackwood Campus**

College Drive

Blackwood, NJ 08012

#### FROM PHILADELPHIA/CAMDEN:

Take Route 42 South, Exit College Drive, Exit 7B

Follow Exit to Route 168, Black Horse Pike

Turn right and proceed to first traffic light

Turn left onto Lakeland Road, go straight to "T" intersection

Turn right onto Woodbury-Turnersville Road.

Training center approx. 300 yards ahead on left.

#### FROM ROUTE 295 (Northern Areas):

Take Route 295 South. Exit at Route 42 South.

Proceed exactly as above (From Philadelphia/Camden).

**FROM CHERRY HILL/VOORHEES/MARLTON:** From Route 70, take Springdale Road south 9 miles (note that the road name changes to White Horse Road, Laurel Road, College Drive) until the traffic light at College Drive and Peter Cheeseman Roads. Turn left onto Peter Cheeseman Road; the College is on the right side.

# FROM THE SOUTH JERSEY AREA:

Take Route 42 North

Take Exit 7A and follow signs to Route 168 (Black Horse Pike)

Turn right on Route 168 and proceed to traffic light at Lakeland Road

Turn left on Lakeland Road and proceed to "T" intersection

Turn right on Woodbury/Turnersville Road

Training center is approx. 300 yards ahead on left.

### FROM THE ATLANTIC CITY EXPRESSWAY:

Exit the Expressway at Exit #44.

Proceed to Exit 7A

Proceed as above (from South Jersey)

## FROM THE NJ TURNPIKE:

Take Exit 3 and follow ramp to southbound Route 168...Remain south on Rt. 168 for approx. five (5) miles @ traffic light turn right onto Lakeland Road & proceed to "T" intersection. Turn right on Woodbury/Turnersville Road.

Training center is approx. 300 yards ahead on left.

Middlesex Fire Academy 1001 Fire Academy Drive Sayreville 08872

#### Via Route 9 / Route 35 Northbound:

Come up through South Amboy into Sayreville. Do not go over the bridge. Take the exit on to the Route 9/Route 35 circle. The sign for the exit reads North 35. The ramp is just after a large sign marked Colosseum (sic). At the bottom of the ramp merge right into the circle, then move quickly to the left lane to go around the circle. Bear left going around the circle, passing the Amboy Cinemas. After going under Route 9, merge to the right and take the first right turn-off, on to Chevalier Drive, just past the Sayreville Motor Lodge (Note: Chevalier Drive street sign may be missing, look for signs for Garden State Parkway "South"). After 1/4 mile (just past the Parkway entrance) turn left on to Main Street (large church at corner). After 3/4 mile take the exit for Kennedy Drive. At the bottom of the ramp turn right into the Academy.

## **Traveling from Perth Amboy on Route 35 Southbound:**

Take Route 35 south, crossing the Victory Bridge, and passing the back of Amboy Cinemas. Follow the Route 9/Route 35 circle under Route 9. After going under Route 9, merge to the right and take the first right turn-off, on to Chevalier Drive, just past the Sayreville Motor Lodge (Note: Chevalier Drive street sign may be missing, look for signs for Garden State Parkway "South"). After 1/4 mile (just past the Parkway entrance) turn left on to Main Street (large church at corner). After 3/4 mile take the exit for Kennedy Drive. At the bottom of the ramp turn right into the Academy.

#### Via East Brunswick / South River via Route 535:

Route 535 is Cranbury Road in East Brunswick. It becomes Main Street in South River. Travel North on Route 535 through South River and over the Veterans' Memorial Bridge, stay in left lane. At the light after the bridge go straight on to Washington Road. At the next light, (this will be the second traffic light after crossing the bridge) turn left on to Main Street. Proceed to the fourth traffic light (approx. 5 miles) and make a left into the Fire Academy.

## Via the Garden State Parkway Northbound:

Take Exit 125 (just after the Raritan tolls and before the bridge). At the bottom of the ramp turn left on to Chevalier Drive, then make the first on to Main Street (large church at corner). After 3/4 mile take the exit for Kennedy Drive. At the bottom of the ramp turn right into the Academy.

# Via the Garden State Parkway Southbound:

Take Exit 124 (just after the Raritan tolls). At the bottom of the ramp turn right on to Main Street and after a few hundred feet make the first right on to Kennedy Drive. Stay on Kennedy Drive for 3/4 of a mile, through the traffic light, and straight into the Fire Academy.

## Via Route 9 Southbound:

Take Route 9 south from Woodbridge over the Raritan River. Take the first exit (marked South Amboy Business Center). At the bottom of the ramp take the first right turn on to Chevalier Drive just past the Sayreville Motor Lodge (Note: Chevalier Drive street sign may be missing, look for signs for Garden State Parkway "South"). After 1/4 mile (just past the Parkway entrance) turn left on to Main Street (large church at corner). After 3/4 mile take the exit for Kennedy Drive. At the bottom of the ramp turn right into the Academy.

# From the New Jersey Turnpike North or South:

Take Turnpike Exit 11 for the Garden State Parkway (GSP). After the tolls, bear left and on to the Garden State Parkway (GSP) traveling south. From the GSP take Exit 124 (just after the Raritan tolls). At the bottom of the ramp turn right on to Main Street and after a few hundred feet make the first right on to Kennedy Drive. Stay on Kennedy Drive for 3/4 of a mile, through the traffic light, and straight into the Fire Academy.

# **Directions to Middlesex County Training Center**

# **Middlesex County Training Center**

11 North Patrol Road, Edison NJ 732.225.0750

#### U.S. HIGHWAY 1 NORTH

Turn off at Fords Exit just past Raritan River Bridge onto County Road 514 East (Woodbridge Ave.). Proceed on Woodbridge Avenue through three traffic lights. Just before the fourth traffic light, turn right onto County Road 667 (Mill Road). Go past traffic light (College Ave.) to next sharp left turn (90 degrees); at sign for Thomas Edison Park make left. Go over railroad tracks (100 yards). Make immediate left turn to Police Training Center.

#### U.S. HIGHWAY 1 SOUTH

Turn off at Bonhamtown Exit to County Road 531 (Main Street) and proceed to traffic light. Turn right (just before light) onto County Road 514 West (Woodbridge Avenue). Proceed to third traffic light and turn left onto County Road 667 (Mill Road). Go past traffic light (College Ave.) to next sharp left turn (90 degrees); at sign for Thomas Edison Park make left. Go over railroad tracks (100 yards). Make immediate left turn to Police Training Center.

#### GARDEN STATE PARKWAY NORTH

Turn off at Exit 127 and follow the signs to Interstate 287 and then the signs to 514 West, Bonhamtown (Woodbridge Avenue). When on 514 West, turn left at the sixth traffic light onto County Road 667 (Mill Road). Go past traffic light (College Ave.) to next sharp left turn (90 degrees); at sign for Thomas Edison Park make left. Go over railroad tracks (100 yards). Make immediate left turn to Police Training Center.

#### **GARDEN STATE PARKWAY SOUTH**

Turn off Exit 130 to U.S. Highway 1 South. Take Bonhamtown Exit off Route 1 to County Road 531 (Main Street). Proceed down Main Street and turn right (just before light) onto County Road 514 West (Woodbridge Avenue). Proceed to third traffic light and turn left onto County Road 667 (Mill Road). Go past traffic light (College Ave.) to next sharp left turn (90 degrees); at sign for Thomas Edison Park make left. Go over railroad tracks (100 yards). Make immediate left turn to Police Training Center.

## NEW JERSEY TURNPIKE NORTH AND SOUTH

Turn off at Exit 10 and take to the Highland Park Exit onto County Road 514 West (Woodbridge Avenue). Proceed to sixth traffic light and turn left onto County Road 667 (Mill Road). Go past traffic light (College Ave.) to next sharp left turn (90 degrees); at sign for Thomas Edison Park make left. Go over railroad tracks (100 yards). Make immediate left turn to Police Training Center.

# **Directions to Monmouth County Police Academy**

# **Monmouth County Police Academy**

2000 Kozloski Road, Freehold, New Jersey 07728 732.577.8710

#### NJ Turnpike (from South Jersey)

NJ Turnpike North to exit 7A (195, Shorepoints). Take Rt.#195 East to exit #16. Take Rt.#537 East to Freehold. Proceed through and out of the Freehold business district to traffic light - Kozloski Road. Turn right onto Kozloski Road, go 1/4 mile to light and Academy is on the right.

## NJ Turnpike (from North Jersey)

NJ Turnpike South to exit #11. As you leave the tollgate stay to the left and get on the Garden State Parkway South to exit #123. Take Rt.#9 South for 7.3 miles, stay left to Rt.#18. Take Rt.#18 South to exit 22B. Take Rt.#537 West just before 2nd traffic light - follow sign for Kozloski Road South. At 2nd light the Academy is on the right.

# Garden State Parkway (from South Jersey)

GSP North to exit 100B to Rt.#33 West. Go West on Rt.#33 to Collingswood Circle. Take Rt.#34 North for 1 mile (stay left) to Rt.#33 West. Follow Rt.#33 West at 2nd light stay to the right (Business District) at 4th light Kozloski Road. Turn right onto Kozloski Road, go 3/4/ mile to 2nd light and Academy is on left.

#### Garden State Parkway (from North Jersey)

GSP South to exit #123. Take Rt.#9 South for 7.3 miles, stay left to Rt.#18. Take Rt.#18 South to exit 22B. Take Rt.#537 West just before 2nd traffic light - follow the sign for Kozloski Road South. At 2nd light the Academy is on the right.

# **Directions to Morris County Police Academy**

# **Morris County Fire/Police Academy**

500 Hanover Avenue Parsippany, New Jersey 07056 (973) 285-2979

#### From Route 287 South:

Exit 36 to light. Make right onto Ridgedale Avenue. Next light make left to Hanover Avenue. Proceed through 6 additional traffic lights. After 6th light, the Academy is approximately 3/10s of a mile on right.

#### From Route 287 North:

Exit 36-B. Cross back over highway and stay to extreme right. At traffic light take yield to the right (Ridgedale Avenue). Turn left at second traffic light (Hanover Avenue). Proceed through 6 additional traffic lights. After 6th light, the Academy is approximately 3/10s of a mile on right.

#### From Route 24 West:

Exit 1-A. At first traffic light make right onto Hanover Avenue. Proceed through 7 additional lights. After the 7th light, the Academy is approximately 3/10s of a mile on right.

# From Garden State Parkway North:

Exit 142 to Route 78 East. After going East for a short distance, turn around for 78 West. Follow 78 West to Route 287 (then follow above from 287N). OR, to Route 24 West (then follow above from 24W).

# From New Jersey Turnpike South:

78 West to 24 West (then follow above from 24W)

#### **Union County Police Academy**

(John H. Stamler Police Academy) 1176 Raritan Road, Scotch Plains, NJ 07076 908.889.6112

#### FROM GARDEN STATE PARKWAY SOUTH BOUND

Get off the Parkway at Exit 135 and stay to the right while going down the ramp. This will be Central Avenue. Make a left at the first light (White Diamonds on the corner) onto Raritan Road.

After the third light on Raritan Road there will be a school, Hehnly Grammar School. Bear right when passing the school. At the next light make a right onto Lake Avenue (Routondo Liquor Store will be on the left). Continue over the bridge, stay to the left and approximately .5 miles down Raritan, on the left, is the Union County Vocational/Technical School. Enter the driveway and bear right. The Academy is located in the back of the campus parking lot. You will also notice blue and white John H. Stamler Police Academy signs along the above route.

#### FROM GARDEN STATE PARKWAY NORTH BOUND

Get off the Parkway at Exit 135, bear left down the ramp. Continue through the circle and go underneath the Parkway bridge heading straight onto Central Avenue. Make a left at the first light onto Raritan Rd. At this point, follow the above directions.

#### FROM ROUTE #22 EAST OR WEST

Take the Terrill Road exit (at Sears) and continue on Terrill Road for a few miles, bearing left at the end. Ashbrook Golf Course will be in front of you. Terrill now becomes Raritan Road. A landmark, the Union County Vocational/Technical School, is 1/4 mile down on your right. Enter the Vo/Tech driveway and bear right. The Academy is located in the back of the campus parking lot. Blue and white John H. Stamler Police Academy signs are posted along the above route.

#### FROM ELIZABETH

Take Westfield Avenue, Route 28, which is also called North Avenue, or take West Grand, also called South Avenue. Head west toward Scotch Plains. Make a left turn onto Martine Avenue, also called Park Avenue. Remain on Martine for several miles. At the first traffic light, after passing Union Catholic High School, turn right onto Raritan Road. Continue down Raritan and turn into the Union County Vocation/Technical School driveway, which is 1/4 mile down on your left. The Academy is located in the back of the campus parking lot. Blue and white John H. Stamler Police Academy signs are posted along the above r