



NJ Office of the Attorney General

Division on

CIVIL  **RIGHTS**

New Jersey Division on Civil Rights Fall and Spring Externship Application

The New Jersey Division on Civil Rights (DCR) seeks highly motivated law students with a passion for protecting civil rights to participate in its spring and fall semester externship program in DCR's Newark Office. DCR is the division in the New Jersey Attorney General's Office that is responsible for combating discrimination and addressing hate and prejudice in New Jersey. DCR enforces New Jersey's Law Against Discrimination (LAD), the oldest state civil rights statute in the country. It does so by investigating civil rights complaints and bringing appropriate enforcement actions and by issuing regulations, guidance documents and fact sheets to explain the LAD. DCR also issues reports and hosts trainings and conferences with employers, community groups, and other stakeholders to raise the profile of important civil rights issues.

Fall and spring semester externs will work closely with DCR staff to help develop legal, regulatory, and policy strategies to protect the civil rights of New Jersey residents. They will have opportunities to research and draft guidance documents, fact sheets, and reports as well as to assist with case investigation and disposition. Externs will also be able to attend workshops that will help develop their legal skills and introduce them to the full range of work performed by DCR.

To apply, please submit 1) a cover letter, 2) a resume, 3) a brief writing sample of no more than 10 pages that is unedited by others, and 4) an unofficial law school transcript. In the cover letter, please indicate whether you plan on receiving credit for the externship. Applications may be submitted on a rolling basis and will be reviewed on a rolling basis until all externship positions are filled. Please submit all application materials to externship@njcivilrights.gov. Please note that if you are offered a position in the externship program you must complete a Confidential Background Investigation Clearance Form.

The Attorney General's Office is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. State law prohibits discrimination in hiring or employment on the basis of race, creed, color, national origin, nationality, ancestry, age, sex, marital status, pregnancy status, affectional or sexual orientation, gender identity or expression, atypical hereditary cellular or blood trait, or mental or physical disability. For more information, click here: www.nj.gov/oag/diversity-inclusion/reports.html.