

STATE OF NEW JERSEY
DEPARTMENT OF LAW AND PUBLIC SAFETY
DIVISION OF ALCOHOLIC BEVERAGE CONTROL
COPS IN SHOPS INITIATIVE – FEDERAL FISCAL YEAR 2020

APPLICATION DEADLINE

Municipalities that wish to participate in a Cops in Shops program during Federal Fiscal Year (FFY) 2020 must apply for funding **NO LATER THAN JANUARY 24, 2020**.

PROGRAM DATES

Summer Shore 2020: May 20, 2020 – September 15, 2020

REIMBURSEMENT RATE

The Reimbursement Rate is set by the Division of Highway Traffic Safety at \$55.00 per hour. If a municipality submits a Reimbursement Form with an hourly rate higher than \$55.00, **ABC will reimburse only up to \$55.00 per hour.**

APPLICATION INSTRUCTIONS

1. QUALIFYING LETTER REQUESTING FUNDING TO RUN THE PROGRAM

Summer Shore 2020: (1) Describing the municipality as a summer shore community, or as a gateway to a shore community; (2) detailing that during the summer months, a noticeable influx of individuals under the age of 21 is found in the municipality; and (3) the names and addresses of plenary retail distribution licensees that will be cooperating with the police department to run the program.

2. APPLICATION WITH AWARD CONDITIONS

Must be signed by authorized official (Mayor, Administrator, Clerk, CFO, etc.) Submit ALL pages, including the signature page.

3. APPLICATION AUTHORIZATION **Must be signed by authorized official (Mayor, Administrator, Clerk, CFO, etc.)**

4. RETAIL LICENSED ESTABLISHMENTS' LETTERS OF INTENT (See template provided with this application)

5. DEBARMENT AND SUSPENSION, LOBBYING AND DRUG-FREE WORKPLACE CERTIFICATION **Must be signed by authorized official (Mayor, Administrator, Clerk, CFO, etc.)**

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6. L&PS DEBARMENT AND SUSPENSION CERTIFICATION

Do not submit this document without proof of eligibility to receive federal funds from <https://www.sam.gov>. See instructions with this certification.

7. FEDERAL SINGLE AUDIT REQUIREMENTS AND CERTIFICATION

Must be signed by authorized official (Mayor, Administrator, Clerk, CFO, etc.) If your organization was subject to the federal single or program-specific audit requirements for any fiscal year starting after January 1, 2015, you must attach proof of submission of your audit reporting package from the FAC website.

8. MUNICIPAL RESOLUTION

Resolutions must reference acceptance of funds to implement the Cops in Shops program and ***specify the municipality's allotment amount as well as be signed by the Municipal Clerk.*** Therefore, the municipal resolution should be submitted only **AFTER** acceptance into the program.

APPLICATIONS ARE DUE NO LATER THAN JANUARY 24, 2020

COMPLETE APPLICATIONS WILL CONTAIN ITEMS 1 THROUGH 7.

Send hard copies of applications with signatures via U.S. Mail or Express Mail (UPS, FedEx, etc.), via email or they can be hand delivered. Facsimile copies will not be accepted. No extension of the deadline will be considered. Failure to meet the deadline will result in the application being eliminated from funding consideration.

By Regular Mail:

Lisa Lowe
Div. of Alcoholic Beverage Control
P.O. Box 087
Trenton, New Jersey 08625

By UPS/FedEx/In Person:

Lisa Lowe
Div. of Alcoholic Beverage Control
140 East Front Street, 3rd Floor
Trenton, New Jersey 08625

By Email:

Lisa.Lowe@njoag.gov.

In addition, questions or concerns should be directed to Lisa Lowe at (609) 376-9673 or Lisa.Lowe@njoag.gov.

Applicants will be notified of acceptance or denial on or about February 14, 2020.