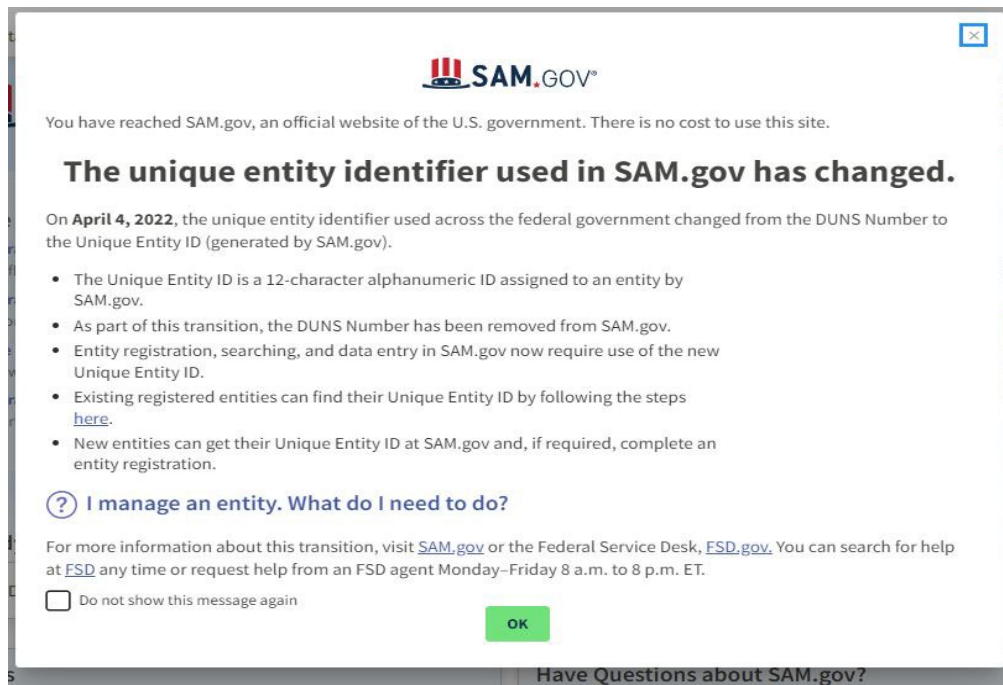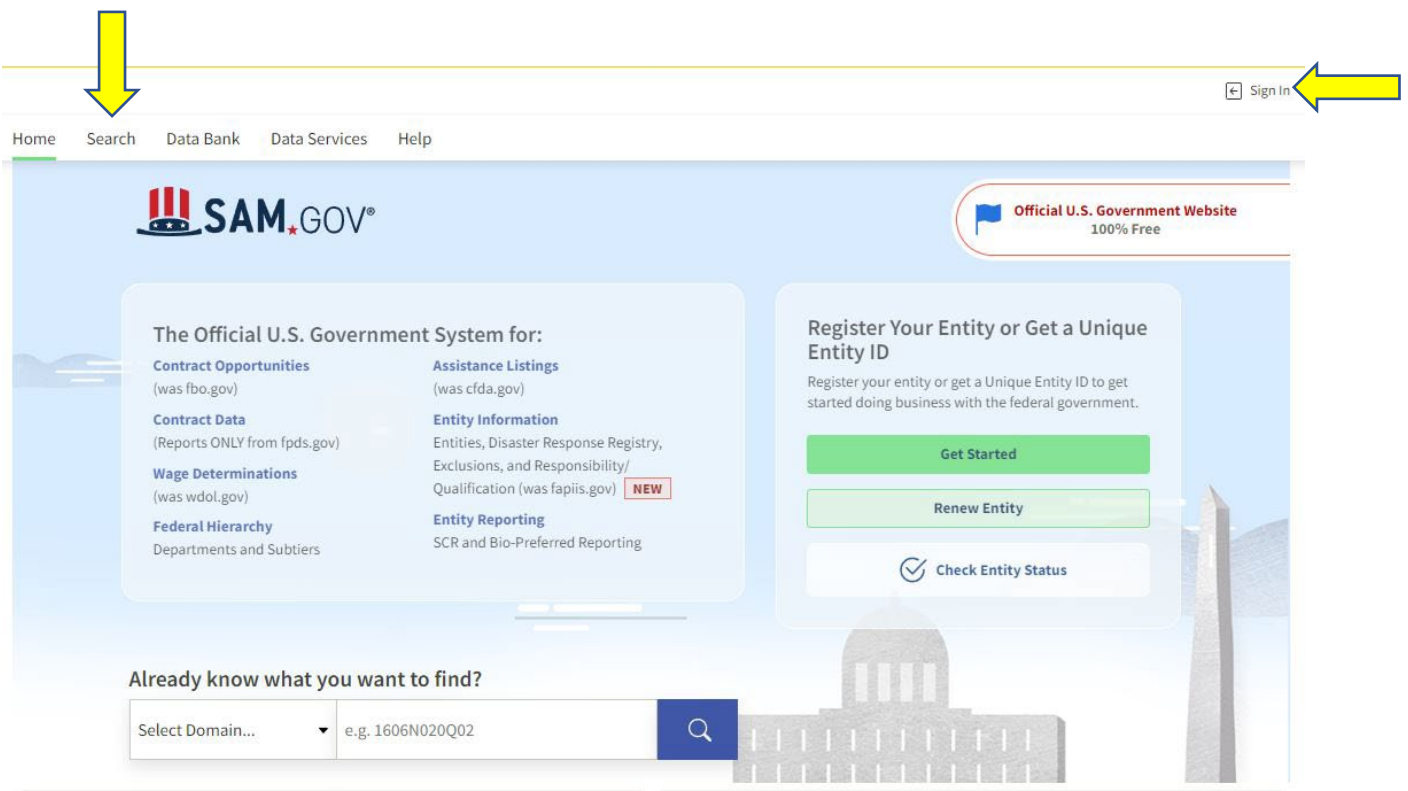# HOW TO SUBMIT PROOF OF
ELIGIBILITY TO RECEIVE FEDERAL FUNDS

In order to complete the Department of Law & Public Safety Debarment and Suspension Certification, you must access https://www.sam.gov and print out proof of eligibility to receive federal funds.

1. ACCESS: HTTPS://WWW.SAM.GOV > SIGN IN AND CLICK ON SEARCH RECORDS

2. SELECT SEARCH CRITERIA

3. ENTER UEI NUMBER AND SEARCH

4. CLICK VIEW DETAILS

5. DOWNLOAD OPTIONS

6. PRINT SCREEN, ATTACH TO DEBARMENT & SUSPENSION CERTIFICATION