

## **PUBLIC NOTICE**

**DEPARTMENT OF LAW AND PUBLIC SAFETY**

**OFFICE OF THE ATTORNEY GENERAL**

**DIVISION OF STATE POLICE**

**Notice of Anticipated Funding: Emergency Management Conference Support Subaward.  
Federal Emergency Management Agency, Emergency Management Performance Grant  
(EMPG)**

The United States Department of Homeland Security continues the Federal Emergency Management Agency (FEMA) efforts to sustain and enhance all-hazards emergency management capabilities through EMPG grant funding. The New Jersey Office of Emergency Management (NJOEM), Preparedness Unit is the Fiscal Year 2024 (FY2024) EMPG program coordinator for the Emergency Management Conference Support Subaward Program.

**Support grant period:** This subaward program provides funding for projects from the FY2024 EMPG performance period. Funding is made only on a reimbursement basis. A 50 percent (dollar for dollar) cash or in-kind match will be required from approved sub-grantees. The performance period will be September 1, 2024 to August 31, 2025.

**Eligibility and application process:** All county and local government agencies and eligible non-governmental, educational, public and private non-profit organizations with emergency management roles and responsibilities are eligible to apply for this subaward funding. Eligibility is subject to review and approval by the NJOEM and the Office of the Attorney General. Upon notification of

preliminary approval, applicants will then be required to complete a detailed subaward grant application kit, completing a full set of State and Federal required forms.

**Projects:** Concept papers are being solicited for projects that conduct all-hazards emergency management-related conferences. Conferences should address all-hazards and all phases of emergency management, including mitigation, preparedness, prevention, response, and recovery. Conference attendees should include all sectors of the public and private-sector that support emergency planning, training and exercising.

**Concept papers:** Interested and eligible entities are to write a brief concept paper which includes the following:

Project title (25 words or less); Project description (1,000 words or less); Methodology (500 words or less); Deliverables (200 words or less); Timeline (100 words or less); Budget (300 words or less) for eligible costs, including personnel; contracts; consultants; equipment; training; travel; exercises; and other expenses. Provide an explanation of 50 percent cash or in-kind match (200 words or less). Note that indirect costs are not eligible expenses under the FY24 EMPG - Emergency Management Conference Support subaward program. Also note that previously received Federal funds cannot be used as a match to this subaward program.

Provide an email address for receiving electronic notifications and file transfers. Concept papers will not be considered without a valid email address.

Concept paper projects may be submitted for up to \$150,000 (\$75,000 federal and \$75,000 match). Only one support subaward will be awarded in this fiscal year cycle.

Concept papers are to be prepared in MS-Word format and postmarked no later than 5:00 P.M., EST on Friday, September 13, 2024. They are to be mailed (any postal method acceptable) to:

EMPG EM Conference Support Subaward Program  
NJOEM Preparedness Bureau  
NJSP Headquarters  
Attn: Patty Panaro  
Box 7068 River Road  
West Trenton, NJ 08628-0068

**Selection Criteria:** Evaluations will be considered with an initial review to ensure the proposal meets minimum standards followed by a substantive review, including an evaluation of the project and whether it fulfills the purpose of the FY24 EMPG Conference Support Subaward Program. For concept papers deemed reasonable and justified, full EMPG Support Subaward Application Kits will be emailed to recipients, no later than Friday, October 4, 2024. Instructions will be provided at that time on how to file the full application kit. Submission of a full application does not guarantee receipt of an award. Applications will be due to the above address no later than 5:00 P.M., Friday, October 25, 2024.

The NJOEM Preparedness Bureau will assemble a committee to assess and evaluate applications based on the point system and make recommendation of projects to be chosen to receive funding under the FY24 program. Points will be assigned for the following: Project description-35 points;

Methodology-25 points; Deliverables-20 points; Timeline-10 points; Budget-10 points. The recommended rankings will then be submitted to the Deputy Director, New Jersey Office of Emergency Management (DD/OEM) for review and final approval. All decisions will be final. Note that funding support is not guaranteed and is pending Federal approval of use of EMPG funds and availability. NJOEM reserves the right to decline any and all applications for funding and to award grants in amounts different than requested. Applicants previously funded are not guaranteed continued funding or funding at previous levels.

**Notification of Award:** Notification of award will be by letter from the NJOEM Preparedness Bureau. The Support subaward will be made after Friday, November 1, 2024. The award will be made on a reimbursement basis, after expense back-up documentation is received and approved.

All accomplishments derived from this support subaward program will be made available to the NJOEM for distribution to any official use agency interested in reviewing them.

Please note that funding allocations and individual subaward amounts are subject to change. For applications that propose new partnerships, NJOEM reserves the right to award a smaller grant. Subrecipients shall recognize and agree that both the initial provision of funding and the continuation of such funding under a grant agreement is expressly dependent upon the availability to NJOEM of funds appropriated by the State or Federal legislature from State and/or Federal revenue or such other funding sources as may be applicable. A failure of NJOEM to make any payment under a grant agreement or to observe and perform any condition on its part to be performed under a grant agreement as a result of the failure of the State or Federal legislature to appropriate funds shall not in any manner constitute a breach of a grant agreement by NJOEM or an event of default under a grant

agreement because of the absence of available funding appropriations. **In addition, future funding shall not be anticipated from NJOEM beyond the duration of the award period set forth in a grant agreement and in no event shall a grant agreement be construed as a commitment by NJOEM to expend funds beyond the termination date set forth in a grant agreement.**