

**PUBLIC NOTICE**

**DEPARTMENT OF LAW AND PUBLIC SAFETY**

**OFFICE OF THE ATTORNEY GENERAL**

**DIVISION OF STATE POLICE**

**Notice of Anticipated Funding: Preparedness and Response Communication Subaward.**

**Federal Emergency Management Agency (FEMA), FY2024 Emergency Management**

**Performance Grant (EMPG).**

The United States Department of Homeland Security, Federal Emergency Management Agency, provides EMPG funding to sustain and enhance all-hazards emergency management capabilities.

The New Jersey Office of Emergency Management (NJOEM) is seeking to provide funding to support a public or private agency that address all-hazards communications for preparedness and response during a time of disaster including redundancies in telephony and network capabilities during a disaster.

**Support grant period and available funding:** \$100,000.00 in funding will be used to support this program. Funds will be awarded on a competitive basis and only one subaward will be made.

The performance period will be September 1, 2024, to August 31, 2025. A 50 percent (dollar for dollar) cash or in-kind match will be required. Funding is made on a reimbursement basis and is contingent upon receipt of a FY 2024 EMPG Award. Please note that funding allocations and individual subaward amounts are subject to change. Subrecipients shall recognize and agree that both the initial provision of funding and the continuation of such funding under a grant agreement

is expressly dependent upon the availability of funds appropriated by the State or Federal Legislature from State and/or Federal revenue or such other funding sources as may be applicable. A failure of NJOEM to make any payment under a grant agreement or to observe and perform any condition on its part to be performed under a grant agreement as a result of the failure of the State or Federal Legislature to appropriate funds shall not in any manner constitute a breach of a grant agreement by NJOEM or an event of default under a grant agreement because of the absence of available funding appropriations. In addition, future funding shall not be anticipated from NJOEM beyond the duration of the award period set forth in a grant agreement and in no event shall a grant agreement be construed as a commitment by NJOEM to expend funds beyond the termination date set forth in a grant agreement.

**Eligibility and application process:** All county and local government agencies and eligible non-governmental, educational, public and private non-profit organizations with emergency management roles and responsibilities are eligible to apply for this FY2024 Preparedness and Response Communication subaward funding. Eligibility is subject to review and approval by the NJOEM and the Office of the Attorney General. Upon notification of preliminary approval, applicants will then be required to complete a detailed subaward grant application kit, completing a full set of State and Federal required forms.

**Projects:** Concept papers are being solicited for projects that conduct all-hazards communications for preparedness and response during a time of disaster, as well as, provide state-vetted messaging to the entire state of New Jersey and to include the special populations such as elderly and disabled.

**Concept Papers:** Interested and eligible entities are to write a brief concept paper which includes the following: Project title (25 words or less); Project description (1,000 words or less); Methodology (500 words or less); Deliverables (200 words or less); Timeline (100 words or less); Budget (300 words or less) for eligible costs, including personnel; contracts; consultants; equipment; training; travel; exercises; and other expenses. Provide an explanation of 50 percent cash or in-kind match (200 words or less). Previously received Federal funds cannot be used as a match to this subaward program. Provide an email address for receiving electronic notifications and file transfers. Concept papers will not be considered without a valid email address. Concept paper projects may be submitted for up to \$200,000.00 (\$100,000.00 Federal and \$100,000.00 match).

Concept papers are to be prepared in MS-Word format and postmarked no later than 5:00 P.M. EST on Wednesday, September 11, 2024. They are to be mailed (any postal method acceptable) to:

EMPG Preparedness and Response Communication Subaward  
NJOEM Preparedness Bureau  
NJSP Headquarters  
Attn: Patty Panaro  
Box 7068 River Road  
West Trenton, New Jersey 08628-0068

**Selection Criteria:** Concept papers will be considered with an initial review to ensure the proposal meets minimum standards followed by a substantive review, including an evaluation of the project and whether it fulfills the purpose of the FY 2024 EMPG Preparedness and Response Communication Subaward Program. For concept papers deemed reasonable and justified, full EMPG Preparedness and Response Communication subaward Application Kits will be emailed to applicants no later than Monday, September 23, 2024. Instructions will be provided at that time on how to file the full application kit. Submission of a full application does not guarantee receipt of an award. Applications will be due to the above address no later than 5:00 P.M., Thursday, October 3, 2024.

The NJOEM Preparedness Unit will assemble a committee to assess and evaluate applications based on the point system and make recommendation of projects to be chosen to receive funding under the FY 2024 program. Points will be assigned for the following: Project description-35 points; Methodology-25 points; Deliverables-20 points; Timeline-10 points; Budget-10 points. The recommended rankings will then be submitted to the Deputy Director, New Jersey Office of Emergency Management (DD/OEM) for review and final approval. All decisions will be final. Note that funding support is not guaranteed and is pending Federal approval of use of EMPG funds and availability. NJOEM reserves the right to decline any and all applications for funding and to award grants in amounts different than requested. Applicants previously funded are not guaranteed continued funding or funding at previous levels.

**Notification of Award:** Notification of award will be by letter from the NJOEM Preparedness Bureau. The subaward will be made after October 10, 2024. The award will be made on a reimbursement basis, after expense back-up documentation is received and approved.

All accomplishments derived from this subaward program will be made available to the NJOEM for distribution to any official use agency interested in reviewing them.