

PUBLIC NOTICE

LAW AND PUBLIC SAFETY

OFFICE OF THE ATTORNEY GENERAL

Notice of Availability of Funds

2025 Youth Conference on Gender and Inclusion

a. Name of the Program 2025 Youth Conference on Gender and Inclusion

b. Purpose

The New Jersey Governor's Juvenile Justice and Delinquency Prevention (JJDP) Committee through the Juvenile Justice Commission (JJC) announces the availability of FFY 21 Title II formula grant funding to provide an in-person statewide youth conference on gender and inclusion. The JJDP Committee seeks to support a vendor to design a conference on gender and inclusion in the youth justice system. The conference will be the foundation of a plan for ensuring that all young people, regardless of their gender identity, gender expression or background, are treated equitably and with dignity, while addressing the unique needs and challenges they face. In the youth justice system specifically, the conference should provide attendees with the opportunity to envision a system that ensures fairness, responsiveness, and inclusiveness, while acknowledging diversity and promoting positive outcomes for all youth.

This initiative aims to provide an interactive conference for New Jersey's LGBTQIA+ (lesbian, gay, bisexual, transgender, queer, intersex, asexual) youth, ages 15-24. The conference will address key issues and provide resources related to gender identity, covering areas such as but not limited to physical and mental health; self-advocacy, legal advocacy; training; and justice system reentry support. Additionally, the conference will serve as an opportunity for young people to share their experiences, needs, and perspectives. Insights gathered may be used to guide future programs tailored to support LGBTQIA+ youth. While the conference focuses on supporting LGBTQIA+ youth, participation is open to all youth ages 15 – 24, ensuring an inclusive and welcoming environment for everyone

This conference is expected to minimally serve 150 participants.

Applicants will be responsible for creating workshops and sessions that may include, but are not limited to:

- **Needs of Diverse Youth:** Highlight the specific needs and challenges faced by cisgender females, LGBTQIA+ youth, genderqueer youth, and underserved youth within the juvenile justice system.
- **Trauma-Informed Care:** Incorporate training on trauma-informed care practices to support youth who have experienced trauma.
- **Youth-focused Sessions:** Workshops on life skills, legal rights, self-advocacy, and navigating the justice system.
- **Interactive panel discussions:** Featuring youth voices alongside professionals, fostering dialogue and collaborative problem-solving.
- **School Based Resources and Support:** Dealing with bullying and discrimination in a school setting, identifying and accessing affirming school staff, accessing mental health services, tips for addressing dress codes that might marginalize LGBTQIA+ youth
- **Navigating College:** Tips on finding LGBTQIA+ friendly colleges and universities, resources on campus like LGBTQIA+ centers, inclusive housing options
- **Resources:** Connecting youth and professionals with relevant organizations and support services.
- **Social Events:** Opportunities for informal networking and relationship building.
- **Activities:** Engaging and exciting activities such as body movement/yoga/etc.
- **Social media:** Discuss the benefits and challenges of social media and how to navigate online spaces safely.

c. Funding Available: up to \$95,000

- Start and end date: April 1, 2025 - September 30, 2025. There will be no extension of the grant period.
- Number of awards: 1

- **Please note this is a reimbursement grant.**

Budget Limits

Figures are based on federal financial guidelines and are allowable expenses under conference planning.

Meeting Rooms and Audio-Visual cover the rental of meeting space and necessary audio-visual equipment to support presentations and participant engagement.

- Total cost limit, \$31.25 per day per attendee, not to exceed a cumulative total cost of \$25,000.

Logistical Conference Planner performs the logistical planning necessary to hold a conference, which may include recommending venues, advertising, setting the stage and arranging for audio-visual equipment, securing hotel rooms, interacting with caterers, and other non-programmatic functions.

- The total cost limit is \$62.50 per attendee or \$11,000, whichever is lower.

Programmatic Conference Planner develops the conference agenda, content, and written materials. They may also identify and/or provide appropriate subject matter experts and conference participants.

- The total cost limit is \$250 per attendee or \$43,750, whichever is lower.

Facilitator/Trainer/Presenter – compensation or fees for individuals providing expertise, leading workshops, or delivering presentations during the conference.

- Up to \$81.25 per hour

Printing/Supplies/Advertising/Décor includes the costs for marketing materials, conference signage, participant handouts, and decorations to create a welcoming and engaging environment.

- Up to \$5,015

Transportation covers the costs for providing safe and reliable transportation for youth participants to attend the conference, ensuring accessibility for all youth. Reimburses staff or volunteers for mileage incurred during conference preparation activities.

- Up to \$6,500

Indirect Costs (not to exceed 15%) associated with the direct costs necessary to plan and hold a conference must be included in all conference cost reporting.

- Up to \$14,250

Not allowable

- Supplanting: Funds must be used to establish a program where none previously existed or to expand existing program activities, but these funds cannot replace those funds which have been appropriated for the same purpose.
- Food: Funds awarded under this grant cannot be used for meals and refreshments at meetings, training, or conferences.
- Construction, expansion or building renovation.
- Purchasing or acquiring land.
- Vehicle acquisition.
- Lobbying.
- Bonuses, commissions, or honorariums.
- Gifts/Trinkets/Memorabilia/Commemorative Items.

Eligibility

We are seeking applications from qualified entities with a demonstrated history of providing programs, interventions, or services designed to address the needs of LGBTQIA+ youth. The recipient of these funds will be responsible for designing and delivering the conference, including developing the theme, agenda, workshops, content, creating materials, and managing all related logistics in collaboration with a planning committee comprised of LGBTQIA+ youth, JJDP Committee members, and JJC staff. Applicants should have experience hosting, conferences, forums, or training or they should partner with a professional conference planner to organize and execute the conference.

d. Subject to Appropriations

Please note that funding allocations and individual subaward amounts are subject to change. Subrecipients shall recognize and agree that both the initial provision of funding and the continuation of such funding under a grant agreement is expressly dependent upon the availability to the JJC of funds appropriated by the State or Federal Legislature from State and/or Federal revenue or such other funding sources as may be applicable. A failure of JJC to make any payment under a grant agreement or to observe and perform any condition on its part to be performed under

a grant agreement as a result of the failure of the State or Federal Legislature to appropriate funds shall not in any manner constitute a breach of a grant agreement by JJC or an event of default under a grant agreement, and JJC shall not be held liable for any breach of a grant agreement because of the absence of available funding appropriations. In addition, future funding shall not be anticipated from JJC beyond the duration of the award period set forth in a grant agreement and in no event shall a grant agreement be construed as a commitment by JJC to expend funds beyond the termination date set in a grant agreement.

e. Organizations that are eligible to apply for funding under this program:

- County or municipal governments.
- Public or private agencies, nonprofits, 501C3 agencies, or community-based organizations.
- Faith-based organizations.
- State Agencies are NOT eligible to apply.

f. Qualifications needed by an applicant to be considered for funding:

- Must have a Unique Entity Identifier (UEI). An UEI is used to track Federal assistance applicants, recipients, and sub-recipients. For further information visit on-line at <https://sam.gov/content/entity-registration>.
- Must not have been debarred or suspended from doing business with any unit of government. Applicants must be in good standing with all federal, state, and county agencies with which they have or had an existing grant or contractual agreement (including any grants with the Juvenile Justice Commission).
- Where appropriate, must hold current state licenses, permits and certificates.

g. Procedures for eligible organizations to apply:

The Application and required attachments/forms must be emailed to jjdpccommittee@jjc.nj.gov. “2025 Youth Conference on Gender and Inclusion” should be included in the subject line of the email. Required attachments and forms are available at <https://www.njoag.gov/about/divisions-and-offices/juvenile-justice-commission-home/jjc-funding-opportunities/>.

Applicants must complete and submit the application and all required attachments/forms by the submission deadline. Applications that do not comply with the requirements of the Notice of Availability of Funds or are received after the submission deadline will be administratively rejected. Applications must include a program narrative as described in the application document. Program narrative categories and assigned points are as follows.

1. Agency Capacity (10 points)
2. Program Description (30 points)
3. Target Population (10 points)
4. Collaboration (10 points)
5. Goals, Objectives, and Proposed Logic Model Table (20 points)
6. Program Evaluation (5 points)
7. Project Personnel (5 points)
8. Budget and Budget Narrative (10 points)

Applications that do not score a minimum of 80 out of 100 possible points will not be considered for funding. Please note that applications are being accepted via **e-mail ONLY** at jjdpcommittee@jjc.nj.gov. Mailed or faxed applications will not be accepted.

h. Deadline by which applications must be submitted:

Applications and all required attachments must be received by **3:00 pm on March 3, 2025**.

i. Applicant Bidders Conference

In an effort to assist candidates in applying for these funds, a mandatory bidder's conference will be held virtually on **February 7, 2025**, at 10:00 am. The bidder's conference is mandatory. Please read this NOAF and the funding application in its entirety prior to attending the virtual conference. Please note, the information provided during this bidder's conference will not be made available in any other form to those who do not attend. To attend the bidder's conference, please R.S.V.P. via email to JJDPcommittee@jjc.nj.gov by **February 6, 2025**, and you will receive the login information.

j. Date by which applicants will be notified of approval or disapproval of funding:

Applicants will be notified no later than March 27, 2025.

k. Post award Meeting

In an effort to assist the successful applicant in understanding the award process, a mandatory post award meeting will be held virtually on April 3, 2025, at 10:00 am. The project director and a fiscal representative are required to attend.