

Project Narrative

The program narrative must specifically describe the way Coverdell grant funds will be used to carry out the State plan to improve the quality and/or timeliness of forensic science or medical examiner/coroner's office services cover current operations. (Reduction of forensic analysis backlogs is considered an improvement in timeliness of services.) If grant funds are requested for projects to address the challenges to the State's forensic science laboratories posed by the opioid abuse crisis, the program narrative should describe the challenges posed and how the requested funds would help to address them. If the agency received prior funding under the Paul Coverdell Subaward Program, please describe activities completed.

Use as many pages as necessary to describe your proposal in detail. It must include the following sections:

- a. **Description of the Issue** Describe the challenges faced in providing forensic and/or medical examiner/coroner services.
- b. **Project Design and Implementation** Describe the strategy to address the identified needs in the Description of the Issue, particularly any areas of specific concern and the relevance to the goals and objectives of the program.
- c. **Capabilities and Competencies** Describe the management structure for implementation of the strategy, including staffing and key partners. Describe how the partners, if any, will work together to implement the key project elements. Provide information, if any, on past efforts and/or outcomes as a result of this partnership, as well as why it will enhance efforts in this area.
- d. **Plan for Collecting the Data Required for This Solicitation's Performance Measures** Describe the process for measuring project performance. Identify who will collect the data, who is responsible for performance measurements, and how the information will be used to guide and evaluate the project's impact. Describe the process to accurately report data.

