

REQUEST FOR A LETTER OF SUPPORT FOR GRANTS

New Jersey's Juvenile Justice Commission (JJC) is the single agency of state government with centralized authority for planning, policy development and provision of services in the juvenile justice system. Its three primary responsibilities are the care, custody, and rehabilitation of juvenile offenders committed to the agency by the courts; the support of local efforts to provide services to at risk and court involved youth; and the supervision of youth on juvenile parole.

The JJC encourages communities, organizations and agencies to take advantage of grant opportunities as they become available. Recognizing that many grant solicitations request or require letters of support from the state's juvenile justice agency, the JJC has established the following guidelines to be followed when requesting a letter of support to submit with a grant application.

- Requests for a letter of support must be submitted 5 (five) business days in advance of the date required by your agency.
- Complete each section of the Request for Letter of Support form. There is optional space for additional comments.
- Submit the request electronically to maryanne.tempone@jjc.nj.gov
- The JJC will consider all requests that complement the continuum of services provided to JJC youth.



LAW & PUBLIC SAFETY
JUVENILE JUSTICE COMMISSION
REQUEST FOR LETTER OF SUPPORT FORM



Agency Name: _____

Agency Type: Government Non-Profit For-Profit
Other: _____

CONTACT INFORMATION

Name: _____ Title: _____
Phone Number: _____ Email: _____

LETTER ADDRESS INFORMATION

Name: _____ Title: _____
Address: _____
Date letter is needed: _____ (This request must be received at JJC 5 (five) business days in advance)

GRANT INFORMATION

Grant Title: _____
Funding Source: _____
Web address for full grant announcement: _____

Brief description of the overall grant opportunity.

Brief description of what the agency intends to do with the grant funds. This must minimally include the target population, geographic area, project goal/activities, and what involvement is requested of the JJC.

Briefly describe past affiliations, partnerships, collaborations, grants, subgrants, and/or contracts with the JJC.

Additional Comments: