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Governor

State of New Jersey  
OFFICE OF THE ATTORNEY GENERAL  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
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Lt. Governor

May 31, 2019  
**AMENDED NOTICE OF JOB VACANCY**  
**#19-116**

Temporary employment services opportunities currently exist with the Department of Law and Public Safety Division of Criminal Justice, for applicants who meet the requirements specified below:

**TITLE:** Special Services (Hourly Attorney)  
**SALARY:** \$30.00 per hour  
**LOCATION:** Division of Criminal Justice  
Appellate Bureau  
Richard J. Hughes Justice Complex  
Trenton, NJ 08625

**NUMBER OF POSITIONS AVAILABLE:** Three (3)

**DUTIES:** Under direction of a Deputy Attorney General 1 or 2, or other supervisory official in the Division of Criminal Justice, handles all aspects of appellate case litigation, including criminal appeals pending in the Superior Court of New Jersey, Appellate Division, the New Jersey Supreme Court, habeas litigation in the federal courts, as well as criminal cases of statewide significance in lower state and federal courts; researches legal issues; prepares legal memorandum; files, prepares and argues Orders to Show Cause in the Law Division; argues cases before the Appellate Division; does other related duties as required.

**REQUIREMENTS**

**EDUCATION:** Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney at Law in the State of New Jersey is required.

**EXPERIENCE:** Three (3) years of experience as a practicing attorney.

**LICENSE:** Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**NOTE:** Positions will be filled on a part-time, temporary basis. Candidates selected to fill vacancies will be limited to 944 hours of work in a fiscal year.

**PREFERENCE:** Preference will be given to candidates with at least 3 years of experience in criminal appellate practice.

**RESUME NOTE:** Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

***If interested, please send a cover letter indicating job vacancy #19-116, current resume and a writing sample, unedited by others, to:***

Recruitment Coordinator:  
[LPS.Humanresources@njoag.gov](mailto:LPS.Humanresources@njoag.gov)

**-OR-**

Recruitment Coordinator  
Office of the Attorney General  
Human Resource Management  
P.O. Box 081, Trenton, NJ 08625-0085

***Announcement will remain open until all positions are filled.***

The "New Jersey First Act," [N.J.S.A. 52:14-7 \(L. 2011, Chapter 70\)](#), requires new public employees to reside in the State of New Jersey within one (1) year of employment. The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

