



State of New Jersey

PHILIP D. MURPHY
Governor

DIVISION OF ADMINISTRATION
DEPARTMENT OF LAW AND PUBLIC SAFETY
PO BOX 081
TRENTON, NJ 08625-0081

GURBIR S. GREWAL
Attorney General

SHEILA Y. OLIVER
Lt. Governor

WILLIAM H. CRANFORD
Acting Administrator

March 25, 2020
NOTICE OF JOB VACANCY
#20-75

An opportunity currently exists in the unclassified service with the Department of Law and Public Safety, Office of Public Integrity & Accountability, for applicants who meet the requirements specified below:

TITLE: Deputy Attorney General 2
(Deputy Bureau Chief)

SALARY: \$91,134.87 to \$132,123.93

LOCATION: Office of Public Integrity & Accountability
Integrity Bureau
1 Apollo Drive
Whippany, NJ (North)
(Statewide travel required for work responsibilities)

OR

Integrity Bureau
25 Market Street
Trenton, NJ (Central)

OR

Integrity Bureau
5 Executive Campus, Suite 205
Cherry Hill, NJ (South)

NUMBER OF POSITIONS AVAILABLE: One (1) vacancy. Location preference required.

The Office of Public Integrity & Accountability (OPIA) is dedicated to increasing public confidence in government by holding corrupt government officials and public servants accountable, reviewing claims of actual innocence by convicted individuals and fostering excellence in policing.

OPIA is looking for an outstanding candidate to assist in the management of the Integrity Bureau, including independent investigations of Officer-Involved Shootings, other law enforcement uses-of-force, as well as deaths in-custody; investigations in support of the Conviction Review Unit, which considers claims of actual innocence; and investigations in support of the Cold Case Network, which utilizes modern technology and cooperative law enforcement to solve old homicides and other violent crimes.

The Deputy Bureau Chief of the Integrity Bureau will work under the general direction of the Executive Director of OPIA, the Bureau Chief of the Integrity Bureau, and other supervisory officials within OPIA, by assisting in the supervision of the Bureau, both litigation and administrative; conducts attorney case reviews and evaluations; reviews and approves legal applications and pleadings; interprets and enforces laws, regulations and other official instrumentalities; coordinates legal activities with federal and local jurisdictions and with other State entities; performs other related work as required. The Deputy Bureau Chief shall be available, on an as needed basis, to work non-traditional hours on short deadlines to perform the duties described herein, with or without advance notice.

DUTIES: The OPIA Deputy Bureau Chief will serve in the Civil Service title Deputy Attorney General 2; the Civil Service definition of the position and associated duties can be found in the job specification on file with the Civil Service Commission at: <https://info.csc.state.nj.us/jobspec/30467.htm>.

REQUIREMENTS

EDUCATION: Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney at Law in the State of New Jersey is required.

EXPERIENCE: Four (4) years of experience as a practicing attorney, one (1) year of which shall have been in a supervisory capacity.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey.

SPECIAL NOTE: Subject to management's discretion and in accordance with the State Treasury circular, a State vehicle may be assigned to the appointee, to perform on-call duties required in this position.

PREFERENCE: Preference will be given to candidates who have prior experience in the subject matter of criminal prosecution experience, trial experience, knowledge and/or experience with public corruption, and who possess excellent written and oral advocacy skills. The candidates shall have the keen ability to objectively review and assess current and past investigations and to work closely with law enforcement in the thorough investigation and prosecution of all matters deemed appropriate.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

If qualified, please send a cover letter indicating interest in job vacancy #20-75 with desired location preference, a current resume, a writing sample (unedited by others), and a completed Division of Criminal Justice Application for Employment, found at: <https://www.nj.gov/oag/dcj/pdfs/DCJ--Employment-Application-v03.27.18.pdf>, on or before the closing date of April 25, 2020. Current Division of Criminal Justice employees need only send a resume and cover letter. Required documents should be sent to:

Recruitment Coordinator
LPS.Humanresources@njoag.gov

-OR-

Recruitment Coordinator
Division of Administration
P.O. Box 081
Trenton, NJ 08625-0081

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

