



State of New Jersey

PHILIP D. MURPHY
Governor

DIVISION OF ADMINISTRATION
DEPARTMENT OF LAW AND PUBLIC SAFETY
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TRENTON, NJ 08625-0081

GURBIR S. GREWAL
Attorney General

SHEILA Y. OLIVER
Lt. Governor

WILLIAM H. CRANFORD
Chief Administrative Officer

May 11, 2021 NOTICE OF JOB VACANCY #21-107

An opportunity currently exists with the Department of Law & Public Safety, Division of Administration, for current State employees with permanent service in a competitive title who meet the requirements specified below:

TITLE: Database Administrator 2
SALARY: \$78,796.60 to \$112,372.72
LOCATION: Division of Administration
Information Technology Section
Richard J. Hughes Justice Complex
25 Market Street, Trenton, NJ
(*Statewide travel required for work responsibilities*)

NUMBER OF POSITIONS AVAILABLE: One (1)

DUTIES: Under general supervision of a supervisory official within the Information Technology Section, Division of Administration, Department of Law and Public Safety, serves as a senior technical database administrator and the supervisor of a database administration team; is responsible for the management of databases, including the design, development, performance, evaluation, modification, security, backup, version control, and integrity of databases; implements and manages database software and hardware; coordinates Database Administration projects; may work independently providing database administration support to project teams; does other related duties as required. This position may also require non-traditional work hours, on an as needed basis, including evenings and weekends on short deadlines for certain assignments, with or without advance notice, and may require travel to perform the aforementioned responsibilities.

REQUIREMENTS

EDUCATION: Graduation from an accredited college or university with a Bachelor's degree.

EXPERIENCE: Four (4) years of experience in the administration of databases including design, development, performance, evaluation, modification, security, backup, version control, and integrity.

NOTE: A Bachelor's degree in Database Administration, Computer Science, Information Technology, or Management Information Systems may be substituted for one (1) year of experience.

NOTE: A Master's degree in any one or combination of the following areas: Database Administration, Computer Science, Information Technology, or Management Information Systems may be substituted for one (1) year of experience.

NOTE: A Bachelor's degree in Database Administration, Computer Science, Information Technology, or Management Information Systems plus a Master's degree in any one or combination of the following areas: Database Administration, Computer Science, Information Technology, or Management Information Systems may be substituted for two (2) years of experience.

SPECIAL NOTE: An Associate's Degree in Database Administration, Information Technology, Computer Science or Management Information Systems and two (2) additional years of experience in database administration may be substituted for the required Bachelor's degree.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

If qualified, please send a cover letter indicating interest in job vacancy announcement #21-107 and a current resume on or before the closing date of May 25, 2021 to:

Recruitment Coordinator
LPS.Humanresources@njoag.gov

OR

Recruitment Coordinator
Division of Administration
P.O. Box 081
Trenton, NJ 08625-0081

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

