



State of New Jersey

DIVISION OF ADMINISTRATION
DEPARTMENT OF LAW AND PUBLIC SAFETY
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TRENTON, NJ 08625-0081

GURBIR S. GREWAL
Attorney General

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Governor

SHEILA Y. OLIVER
Lt. Governor

WILLIAM H. CRANFORD
Chief Administrative Officer

April 1, 2021

NOTICE OF JOB VACANCY #21-138

An opportunity currently exists in the unclassified service with the Department of Law & Public Safety, Division of Law, for applicants who meet the requirements specified below:

TITLE: Deputy Attorney General 2
(Assistant Section Chief)
SALARY: \$79,247.71 to \$114,890.41
LOCATION: Division of Law
Administrative Practice Group
Environmental Permitting & Counseling
Richard J. Hughes Justice Complex
25 Market Street, Trenton, NJ

NUMBER OF POSITIONS AVAILABLE: One (1)

DUTIES: The Permitting and Counseling Section provides legal counsel and representation to the Department of Environmental Protection and other State agencies and commissions whose responsibilities include protection of the environment. These agencies include the Department of Agriculture, New Jersey Meadowlands Commission and Pinelands Commission. The matters handled include trial court and administrative defense of permitting decisions by these agencies. The section also provides legal counsel to its clients with respect to administrative determinations on penalty enforcement actions, the issuance and denials of permits and the promulgation of regulations. The Assistant Section Chief works under the supervision of the Assistant Attorneys General in the Administrative Practice Group in Trenton, and the Section Chief of the Permitting and Counseling Section, to provide counsel and representation to the Section's clients; assist with planning and managing the supervision and operations of the Section; assign matters and supervise Deputy Attorneys General in the Section; litigate and supervise litigation, as needed; evaluate the performance of assigned Deputy Attorneys General; conduct case file reviews; and perform other duties as required.

REQUIREMENTS

EDUCATION: Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney-at-Law in the State of New Jersey is required.

EXPERIENCE: Four (4) years of experience as a practicing attorney, one (1) year of which shall have been in a supervisory capacity.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

If qualified, applicants must complete a Division of Law attorney application for employment, found at www.nj.gov/oag/dol-hiring. While completing the application you will be instructed to upload supporting documents including but not limited to: a resume, cover letter indicating interest in vacancy #21-138, a copy of your Certificate of Good Standing with the Supreme Court of New Jersey, a legal writing sample (unedited by others), a copy of your unofficial law school transcripts (self-prepared transcripts are not acceptable), and an Affirmative Action form. All items must be submitted together, in one package, on or before the closing date of May 1, 2021.

Current Division of Law employees need only submit a resume and cover letter to:

DOL.Applicant@law.njoag.gov

Current DOL employees must indicate #21-138 - Assistant Section Chief, EPAC Section in the subject line.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

