



State of New Jersey

PHILIP D. MURPHY
Governor

DIVISION OF ADMINISTRATION
DEPARTMENT OF LAW AND PUBLIC SAFETY
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TRENTON, NJ 08625-0081

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Attorney General

SHEILA Y. OLIVER
Lt. Governor

WILLIAM H. CRANFORD
Chief Administrative Officer

May 13, 2021 NOTICE OF JOB VACANCY #21-177

An opportunity currently exists in the unclassified service with the Department of Law & Public Safety, New Jersey Racing Commission, for applicants who meet the requirements listed below:

TITLE: Official, New Jersey Racing Commission
(Associate Steward/Judge)

SALARY: \$65,000.00 to \$85,000.00

LOCATION: New Jersey Racing Commission
Freehold Raceway
Route 9 & Route 33
Freehold, NJ 07728
Monmouth Park
175 Oceanport Avenue
Oceanport, NJ 07757
Travel is required to various racetracks and farms on assignment.

NUMBER OF POSITIONS AVAILABLE: One (1)

DUTIES: Under the general direction of the Executive Director of the New Jersey Racing Commission and the assigned presiding steward/judge, the official is responsible for the enforcement of rules and regulations governing horse racing contests and events; officiates and oversees pre-and post-race proceedings and the judging of racing contests; authorizes and conducts investigations; conducts hearings; suspends and/or fines individuals for cited infractions of rules and regulations; performs other related work as assigned.

REQUIREMENTS

EDUCATION: Graduation from an accredited college or university with a Bachelor's degree.

EXPERIENCE: Three (3) years of experience in the horse racing industry, two (2) years of which shall have included experience as an official presiding over horse racing related activities, one (1) year of which shall have included experience involving pari-mutuel wagering operations and activities.

NOTE: Applicants who do not possess the required education may substitute additional experience on a year-for-year basis with thirty (30) semester hour credits being equal to one (1) year of experience.

LICENSE: Appointee will be required to possess a valid license issued by the Racing Officials Accreditation Program (ROAP) to officiate at flat racing and/or harness horse races.

Appointee may be required to possess membership in the Association of Racing Commissioners International (ARCI).

Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is required to perform the essential duties of the position.

PREFERENCE: Preference will be given to applicants who possess accreditation by the Racing Officials Accreditation Program (ROAP) to officiate flat racing or a valid license from the United States Trotting Association to officiate harness horse races. Dual licensure/accreditation is also preferred.

RESUME NOTE: Eligibility determinations will only be based upon information presented in resume. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating its U.S. equivalency prior to the closing date. Failure to do so may result in disqualification.

If qualified, please send a cover letter indicating interest in job vacancy announcement #21-177 and a current resume on or before the closing date of June 13, 2021 to:

Recruitment Coordinator
LPS.Humanresources@njoag.gov

-OR-

Recruitment Coordinator
Division of Administration
P.O. Box 081
Trenton, NJ 08625-0081

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment. The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

