



State of New Jersey

PHILIP D. MURPHY
Governor

DIVISION OF ADMINISTRATION
DEPARTMENT OF LAW AND PUBLIC SAFETY
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ANDREW J. BRUCK
Acting Attorney General

SHEILA Y. OLIVER
Lt. Governor

WILLIAM H. CRANFORD
Chief Administrative Officer

September 21, 2021 NOTICE OF JOB VACANCY #21-322

An opportunity currently exists in the unclassified service with the Department of Law & Public Safety, Division of Law, for applicants who meet the requirements specified below:

TITLE: Deputy Attorney General 2
(Assistant Section Chief)

SALARY: \$91,134.87 to \$132,123.93

LOCATION: Division of Law
Financial Affairs Practice Group
Treasury, Revenue, Estates & Taxation Section
25 Market Street
Trenton, NJ 08625

NUMBER OF POSITIONS AVAILABLE: One (1)

The Treasury - Revenue, Estates & Taxation ("TREAT") Section provides legal representation and advice to many divisions and agencies within the Department of the Treasury, including the Division of Taxation on State tax law administration and defense of Taxation's rulings challenged in court, the Unclaimed Property Administrator to protect property owners, and the Division of Revenue and Enterprise Services on corporate recording and notary issues. Deputies in the TREAT Section are assigned a variety of cases and matters, including litigation, appellate, and counseling assignments. Deputies can expect to appear in all levels of State court, Federal Bankruptcy Court, and Federal District Court, with the guidance of seasoned supervisors.

The TREAT Section plays an integral part in reviewing and approving complex sales, mergers and other hospital dispositions under the New Jersey Community Health Care Assets Protection Act and nonprofit dispositions under the Attorney General's common law role. TREAT DASG are also involved in a wide variety of areas, including: oversight of charitable gifts through estates and trusts; representing the Division of Taxation, Department of Labor, and Motor Vehicle Commission in bankruptcy matters; advising state agencies on bankruptcy issues; State Lottery prize assignments; and tax matters at all levels statewide ranging from strategizing on a case involving a local property issue, or the corporate tax liability of a Fortune-500 company.

DUTIES: The Assistant Section Chief (ASC) works under the supervision of the Assistant Attorneys General (AAsG) in the Financial Affairs Practice Group in Trenton, and the Section Chief (SC) of the TREAT Section, to provide counsel and representation to the Section's clients; assist with planning and managing the supervision and operations of the Section; assign matters and supervise DASG; litigate and supervise litigation; evaluate the performance of assigned DASG; conduct case file reviews; and perform other duties as required.

REQUIREMENTS

EDUCATION: Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney-at-Law in the State of New Jersey is required.

EXPERIENCE: Four (4) years of experience as a practicing attorney, one (1) year of which shall have been in a supervisory capacity.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

If qualified, applicants must complete a Division of Law attorney application for employment found at www.nj.gov/oag/dol-hiring. While completing the application you will be instructed to upload supporting documents including but not limited to: a resume, cover letter indicating interest in job vacancy announcement #21-322, a copy of your Certificate of Good Standing with the Supreme Court of New Jersey, a legal writing sample (unedited by others), a copy of your unofficial law school transcripts (self-prepared transcripts are not acceptable), and an Affirmative Action form. All items must be submitted together, in one package, via the DOL online attorney application portal, on or before the closing date of October 21, 2021.

Current Division of Law employees need only submit a resume and cover letter to:

DOL.Applicant@law.njoag.gov

Current DOL employees must indicate #21-322 - Assistant Section Chief, TREAT in the subject line.

The "New Jersey First Act," [N.J.S.A. 52:14-7 \(L. 2011, Chapter 70\)](#), requires new public employees to reside in the State of New Jersey within one (1) year of employment. The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

