



## State of New Jersey

PHILIP D. MURPHY  
Governor

DIVISION OF ADMINISTRATION  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
PO BOX 081  
TRENTON, NJ 08625-0081

ANDREW J. BRUCK  
Acting Attorney General

SHEILA Y. OLIVER  
Lt. Governor

WILLIAM H. CRANFORD  
Chief Administrative Officer

### November 18, 2021 NOTICE OF JOB VACANCY #21-397

An opportunity currently exists in the classified service with the Department of Law and Public Safety, Office of the Attorney General, for applicants who meet the requirements indicated below:

**TITLE:** Investigator 3, Law and Public Safety  
**SALARY:** \$61,058.29 to \$86,614.87  
**LOCATION:** Office of the Attorney General  
Office of Law Enforcement Professional Standards  
25 Market Street, 4<sup>th</sup> Floor  
Trenton, NJ 08625  
*Statewide travel required for work responsibilities*

**NUMBER OF POSITIONS AVAILABLE:** One (1)

**DUTIES:** Under the general supervision of a Supervising Investigator in the Office of Law Enforcement Professional Standards (OLEPS) conducts in depth audits and inspections of State Police, and other law enforcement agencies, as required, to determine compliance with relevant case law and policies and procedures, including the necessary review of all information such as recordings, reports, and other relevant materials pertaining to the law of arrest, use of force, search and seizure, motor vehicle stops and post stop enforcement activities, supervision of patrol activities, internal affairs practices, training, early warning system management, and any other matters that may impact the integrity of the State Police and law enforcement; conducts complex investigations and other investigative activities related to, for example, allegations of misconduct of State Police and other law enforcement, as required; assists in the production of reports regarding law enforcement practices and procedures and adherence to those policies and procedures and recognized law; performs other related duties as required.

#### **REQUIREMENTS**

**EDUCATION:** Graduation from an accredited college with a Bachelor's Degree.

**EXPERIENCE:** Three (3) years of experience in the conduct of civil or criminal investigations related to compliance, enforcement, detection, and surveillance activity, including the preparation of investigative reports; **OR** three (3) years of experience in the conduct of investigative administrative audits and/or regulatory examinations of records maintained by businesses and organizations; **OR** three (3) years of experience in the conduct of investigations for the government, the military, consumer protection programs, public advocacy organizations, or the public interest.

Applicants who do not possess the required education may substitute experience as indicated on a year-for-year basis.

Completion of a supervised internship field placement of 300 hours in an undergraduate curriculum in Criminal Justice or a related degree program may be substituted for one (1) year of the non-supervisory experience. *A copy of your transcript indicating completion of the internship as part of your undergraduate degree program in Criminal Justice or a related field must be provided in order to meet this substitution requirement. Failure to do so may result in disqualification.*

A Juris Doctorate degree or a Master's Degree in Criminal Justice, Public Administration, Business Administration, or other related field may be substituted for one (1) year of the indicated experience.

**LICENSE:** Appointees will be required to possess a driver's license valid in New Jersey.

**PREFERENCE:** Preference will be given to candidates with knowledge of law enforcement practices and procedures, including those relating to internal affairs, motor vehicle stop and post stop enforcement actions, search and seizure laws, police training, records management, supervision, reporting requirements, investigative processes and who also have an attention to detail, good communication and writing skills.

**RESUME NOTE:** Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in disqualification.

*If qualified, please send a cover letter indicating interest in job vacancy announcement #21-397, current resume and a copy of college transcripts (for internship substitutions only) on or before the closing date of December 2, 2021 to:*

Recruitment Coordinator  
[LPS.Humanresources@njoag.gov](mailto:LPS.Humanresources@njoag.gov)

**-OR-**

Recruitment Coordinator  
Division of Administration  
P.O. Box 081  
Trenton, NJ 08625-0081

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

