



State of New Jersey

DIVISION OF ADMINISTRATION
DEPARTMENT OF LAW AND PUBLIC SAFETY
PO BOX 081
TRENTON, NJ 08625-0081

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

ANDREW J. BRUCK
Acting Attorney General

WILLIAM H. CRANFORD
Chief Administrative Officer

December 2, 2021
NOTICE OF JOB VACANCY
#21-419

An opportunity currently exists in the unclassified service with the Department of Law and Public Safety, Division of Consumer Affairs, for applicants who meet the requirements specified below:

TITLE: Government Representative 1
(Medical Director)

SALARY: \$145,000.00

LOCATION: Division of Consumer Affairs
Board of Medical Examiners
140 E. Front Street
Trenton, NJ 08625

NUMBER OF POSITIONS AVAILABLE: One (1)

DUTIES: Under direction of the Department of Law and Public Safety, Division of Consumer Affairs, will be responsible for reviewing complaints and reports made to the Board of Medical Examiners and/or the Medical Practitioner Review Panel concerning medical malpractice, impairment, incompetence or unprofessional conduct; responsible for coordinating and assisting in the investigation of complaints and/or reports of malpractice, impairment, incompetence, or unprofessional conduct; works with the Board of Medical Examiners to establish standards for treatment and to develop and implement procedures for monitoring the progress of a practitioner's treatment in cases of impairment; assists the Board of Medical Examiners and the Medical Practitioner Review Panel in making recommendations concerning complaint disposition; attends full Board and committee meetings as needed; performs related duties, as required, to assist the Board of Medical Examiners in carrying out its duties.

REQUIREMENTS

LICENSURE/CERTIFICATION: Full licensure to practice medicine and surgery in the State of New Jersey.

EXPERIENCE: Five (5) years of experience in clinical, academic, or administrative practice of medicine and surgery. Proof of licensure must be submitted with resume to be considered.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

If qualified, please send a cover letter indicating interest in job vacancy announcement #21-419, current resume, and a copy of license to practice medicine in the State of New Jersey to:

Recruitment Coordinator
LPS.Humanresources@njoag.gov

-OR-

Recruitment Coordinator
Division of Administration
Human Resource Management
P.O. Box 081, Trenton, NJ 08625-0081

This announcement will remain open until the vacancy is filled.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

