Opportunities currently exist in the unclassified service with the Department of Law and Public Safety, Division on Civil Rights, for applicants who meet the requirements specified below:

**TITLE:** Investigator Trainee, Law and Public Safety

**EDUCATION:** Graduation from an accredited college or university with a Bachelor’s degree.

**EXPERIENCE:** One (1) year of experience in the conduct of civil or criminal investigations related to compliance, enforcement, detection, or surveillance activity; including the preparation of investigative reports; OR One (1) year of experience in the conduct of investigative administrative audits and/or regulatory examinations of records maintained by businesses and organizations; OR One (1) year of experience in the conduct of investigations for the government, the military, consumer protection programs, public advocacy organizations, or the public interest.

Applicants who do not possess the required education may substitute experience as indicated on a year-for-year basis.

Completion of a supervised internship field placement of 300 hours in an undergraduate curriculum in Criminal Justice or a related degree program may be substituted for one (1) year of the non-supervisory experience. You must submit a copy of your transcripts to be eligible for the internship substitution.

Internships cannot be considered without receiving a copy of your transcript. A Juris Doctorate degree or a Master's Degree in Criminal Justice, Public Administration, Business Administration, Law, or other related field may be substituted for one (1) year of the non-supervisory experience.

**REQUIREMENTS**

**Investigator Trainee, Law and Public Safety:**

**EDUCATION:** Graduation from an accredited college or university with a Bachelor’s degree.

**EXPERIENCE:** One (1) year of experience in the conduct of civil or criminal investigations related to compliance, enforcement, detection, or surveillance activity; including the preparation of investigative reports; OR One (1) year of experience in the conduct of investigative administrative audits and/or regulatory examinations of records maintained by businesses and organizations; OR One (1) year of experience in the conduct of investigations for the government, the military, consumer protection programs, public advocacy organizations, or the public interest.

**ADVANCEMENT:** On the successful completion of the 12-month training period, appointees will be eligible for advancement to the title Investigator 1, Law and Public Safety in accordance with Civil Service Commission procedures. The inability of an employee in the trainee title to attain a level of performance warranted advancement to the title listed above shall be considered cause for separation.

**LICENSE:** Appointees will be required to possess a driver's license valid in New Jersey.

**PREFERENCE:** Preference will be given to applicants who demonstrate commitment to the civil rights laws enforced by DCR and personal or public service. Preference will also be given to applicants who have relevant experience in civil or criminal investigations.

**RESUME NOTE:** Eligibility determinations will be based upon information presented on resume and verification of college degree only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

If qualified, please send a cover letter indicating interest in job vacancy announcement #22-244 with desired location preference, a current resume and one of the following proofs of degree completion: (1) a copy of your college diploma or (2) a copy of your final unofficial transcript, which indicates the date your degree was conferred and the type of degree awarded (one is required for consideration).

The “New Jersey First Act,” N.J.S.A. 52:14-7.1 (L. 2011, Chapter 79), requires new public employees to reside in the State of New Jersey within one (1) year of employment. The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

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