



State of New Jersey

PHILIP D. MURPHY
Governor

DIVISION OF ADMINISTRATION
DEPARTMENT OF LAW AND PUBLIC SAFETY
PO BOX 081
TRENTON, NJ 08625-0081

MATTHEW J. PLATKIN
Acting Attorney General

SHEILA Y. OLIVER
Lt. Governor

WILLIAM H. CRANFORD
Chief Administrative Officer

June 21, 2022 NOTICE OF JOB VACANCY #22-343

Opportunities currently exist in the classified service with the Department of Law & Public Safety, Division of Administration, for applicants who meet the requirements specified below:

TITLE: Investigator 2, Law and Public Safety
SALARY: \$54,390.80 to \$76,912.67
LOCATION: Division of Administration
Office of Equal Employment Opportunity
Station Plaza
Trenton, NJ

NUMBER OF POSITIONS AVAILABLE: Two (2)

DUTIES: Under limited supervision of a supervisory official in the Department of Law and Public Safety, Office of Equal Employment Opportunity (EEO), performs confidential internal Departmental investigations; investigates matters from other State departments/agencies where conflicts of interest may exist; provides EEO training to Department employees; defends discrimination appeals, and assists senior management in arriving at practical solutions to foster a professional and productive workplace; performs other duties as required.

REQUIREMENTS

EDUCATION: Graduation from an accredited college with a Bachelor's degree.

EXPERIENCE: Two (2) years of experience in the conduct of civil or criminal investigations related to compliance, enforcement, detection, or surveillance activity; including the preparation of investigative reports; **OR** Two (2) years of experience in the conduct of investigative administrative audits and/or regulatory examinations of records maintained by businesses and organizations; **OR** Two (2) years of experience in the conduct of investigations for the government, the military, consumer protection programs, public advocacy organizations, or the public interest.

Applicants who do not possess the required education may substitute experience as indicated on a year-for-year basis.

Completion of a supervised internship field placement of 300 hours in an undergraduate curriculum in Criminal Justice or a related degree program may be substituted for one (1) year of the non-supervisory experience. *A copy of your transcripts are required to be eligible for the internship substitution. Internships cannot be considered without receiving a copy of your transcripts and must show at least three credits for the internship as part of your undergraduate degree in Criminal Justice or a related field.*

A Juris Doctorate degree or a Master's Degree in Criminal Justice, Public Administration, Business Administration, Law, or other related field may be substituted for one (1) year of the non-supervisory experience.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

Appointees will be required to be compliant with all Executive Orders (EO), mandates, policies, and directives related to Covid-19, including testing and vaccinations, and including but not limited to EO 252 (Murphy), EO 283 (Murphy) and/or EO 290 (Murphy).

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

If qualified, please send a cover letter indicating interest in job vacancy announcement #22-343, copy of college transcripts (for internship substitutions only) and a current resume on or before the closing date of July 21, 2022 to:

Recruitment Coordinator:
LPS.HumanResources@njoag.gov

-OR-

Recruitment Coordinator
Office of the Attorney General
Human Resource Management
P.O. Box 081, Trenton, NJ 08625-0081

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

