



State of New Jersey

DIVISION OF ADMINISTRATION
DEPARTMENT OF LAW AND PUBLIC SAFETY
PO BOX 081
TRENTON, NJ 08625-0081

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

MATTHEW J. PLATKIN
Acting Attorney General

WILLIAM H. CRANFORD
Chief Administrative Officer

July 19, 2022 NOTICE OF JOB VACANCY #22-385

Opportunities currently exist in the unclassified service with the Department of Law and Public Safety, Division of Alcoholic Beverage Control, for applicants who meet the requirements specified below:

- TITLE:** Deputy Attorney General 2
(Assistant Bureau Chief)
- SALARY:** \$110,546.27 to \$158,260.13
- LOCATION:** Division of Alcoholic Beverage Control
Counsel and Enforcement Bureau
140 East Front Street
Trenton, NJ 08625
Statewide travel required for work responsibilities.

NUMBER OF POSITIONS AVAILABLE: Two (2)

DUTIES: Under direction of an Assistant Attorney General and/or Deputy Attorney General 1 or other supervisory official within the Division of Alcoholic Beverage Control, Department of Law & Public Safety, will assist in the supervision of the Bureau, performing both legal and administrative duties; oversees investigations and prosecution of all charges for violations of the Alcoholic Beverage Control Act; assists with the development of policy, drafting of regulations, special rulings and advisory opinions; initiates and implements training programs; reviews and approves legal filings, applications, pleadings/charges, and interprets and enforces laws, regulations, special rulings and conditions; coordinates with local jurisdictions and other Federal and State entities, as appropriate; assists with attorney case reviews and evaluations; performs other related duties as required.

REQUIREMENTS

EDUCATION: Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney at Law in the State of New Jersey is required.

EXPERIENCE: Four (4) years of experience as a practicing attorney, one (1) year of which shall have been in a supervisory capacity.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey.

Appointees will be required to be compliant with all Executive Orders (EO), mandates, policies, and directives related to Covid-19, including testing and vaccinations, and including but not limited to EO 252 (Murphy), EO 283 (Murphy) and/or EO 290 (Murphy).

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

RESUME NOTE: Eligibility determinations are based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

If qualified, please send a cover letter indicating interest in job vacancy announcement #22-385 and current resume on or before the closing date of August 19, 2022 to:

Recruitment Coordinator
LPS.Humanresources@njoag.gov

-OR-

Recruitment Coordinator
Division of Administration
Human Resource Management
P.O. Box 081
Trenton, NJ 08625-0081

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment. The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

