



## State of New Jersey

DIVISION OF ADMINISTRATION  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
PO BOX 081  
TRENTON, NJ 08625-0081

PHILIP D. MURPHY  
*Governor*

SHEILA Y. OLIVER  
*Lt. Governor*

ANDREW J. BRUCK  
*Acting Attorney General*

WILLIAM H. CRANFORD  
*Chief Administrative Officer*

### January 14, 2022 NOTICE OF JOB VACANCY #22-55

An opportunity currently exists in the unclassified service with the Department of Law & Public Safety, Division of Criminal Justice, for applicants who meet the requirements specified below:

**TITLE:** Deputy Attorney General 2  
(Deputy Bureau Chief)

**SALARY:** \$91,134.87 to \$132,123.93

**LOCATION:** Division of Criminal Justice  
Worker Protection and Fair Labor Enforcement Unit  
Hughes Justice Complex, Trenton, NJ 08625  
*Statewide travel required for work responsibilities.*

**NUMBER OF POSITIONS AVAILABLE:** One (1)

The newly created Worker Protection and Fair Labor Enforcement Unit within the Division of Criminal Justice (“DCJ”) is committed to the investigation and prosecution of violations of labor laws, wage theft, misclassification, payroll fraud, prevailing wage violations, labor trafficking, assaults in the workplace, unsafe working conditions, criminal mistreatment of laborers, and all criminal violations endangering the safety of New Jersey’s workforce. DCJ is looking for outstanding candidates passionate about this area of law to conduct both proactive and reactive criminal investigations and prosecutions of violations of laws impacting our workforce.

**DUTIES:** Under the direction and supervision of a Bureau Chief, Deputy Director, Director, Attorney General, or other executive officer or supervisory official in DCJ or the Department of Law and Public Safety (“LPS”), the Deputy Bureau Chief will assist the Bureau Chief and Division leadership with management and oversight of the newly created Worker Protection and Fair Labor Enforcement Unit, which will specialize in the investigation and prosecution of violations of labor laws, wage theft, misclassification, payroll fraud, prevailing wage violations, labor trafficking, assaults in the workplace, unsafe working conditions, criminal mistreatment of laborers, and all criminal violations endangering the safety of New Jersey’s workforce. The Deputy Bureau Chief, working closely with supervisory and executive staff, will be responsible for the cultivation/improvement and maintenance of strong working relationships with local, state, and federal law enforcement partners, relevant community stakeholders (such as organized labor and workers’ rights advocacy groups), NJ Department of Labor, as well as other LPS Divisions and State agencies, committed to the just treatment and protection of New Jersey’s workforce. The Deputy Bureau Chief, under the supervision of the Bureau Chief, will be responsible for managing a team of legal, investigative, and civilian personnel, in conducting proactive and reactive criminal investigations and the prosecutions that follow. The Deputy Bureau Chief will provide legal guidance and investigative strategy support for the work of the Unit; manages the assignment of cases; reviews work product for those in their supervisory chain; develops the appropriate workflow for the Unit; assists the Bureau Chief with administrative tasks and support; and is responsible for assisting, coordinating, and implementing various and ongoing special projects for the Director, Attorney General, and DCJ. The Deputy Bureau Chief will also represent DCJ and/or the Attorney General on various Supreme Court committees, councils, specialized committees, and advisory groups; may coordinate or oversee outreach or training on behalf of DCJ and/or LPS; and will perform other related tasks and duties, as required.

### **REQUIREMENTS**

**EDUCATION:** Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney at Law in the State of New Jersey is required.

**EXPERIENCE:** Four (4) years of experience as a practicing attorney, one (1) year of which shall have been in a supervisory capacity.

**LICENSE:** Appointee will be required to possess a driver’s license valid in New Jersey.

**PREFERENCE:** Preference will be given to candidates with a demonstrated passion and commitment to the pursuit of justice in the area of workers protection and fair labor, as a prosecutor, civil attorney, policy maker, or advocate; have a strong litigation background; past supervisory experience; the ability to work effectively with a broad cross-section of stakeholders; possess excellent written and oral communications skills; and experience in managing and/or training prosecutors and law enforcement.

**RESUME NOTE:** Eligibility determinations are based upon the information presented in resumes only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

***If qualified, please send a cover letter indicating interest in job vacancy announcement #22-55, a current resume, a writing sample (unedited by others), and a completed Division of Criminal Justice Application for Employment, found at: <https://www.nj.gov/oag/dcj/pdfs/DCJ--Employment-Application-v03.27.18.pdf>, on or before the closing date of February 14, 2022. Current Division of Criminal Justice employees need only send a resume and cover letter. Required documents must be sent to:***

Recruitment Coordinator  
[LPS.Humanresources@njoag.gov](mailto:LPS.Humanresources@njoag.gov)

-OR-

Recruitment Coordinator  
Division of Administration  
P.O. Box 081  
Trenton, NJ 08625-0081

The “New Jersey First Act,” N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

