



## State of New Jersey

PHILIP D. MURPHY  
*Governor*

DIVISION OF ADMINISTRATION  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
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*Lt. Governor*

WILLIAM H. CRANFORD  
*Chief Administrative Officer*

### November 25, 2022 NOTICE OF JOB VACANCY #22-612

An opportunity currently exists in the classified service with the Department of Law and Public Safety, Juvenile Justice Commission, for current State employees with permanent service in a competitive title who meet the requirements specified below:

**TITLE:** Senior Community Program Specialist, Juvenile Justice Commission

**SALARY:** \$60,711.81 to \$86,030.97

**LOCATION:** Juvenile Justice Commission

Office of Programs

Johnstone Campus

Bordentown, NJ 08505

*Statewide travel required for work responsibilities*

**NUMBER OF POSITIONS AVAILABLE:** One (1)

**DUTIES:** Under direction of the Supervising Community Program Specialist or other supervisory official within the Juvenile Justice Commission, facilitates the placement of juvenile offenders; is responsible for development, implementation, monitoring, and evaluation of juvenile offender programs, living arrangements, and other related services; does other related duties. This position may also require non-traditional work hours, on an as needed basis, including weekends and evenings on short deadlines for certain assignments, with or without advance notice, and travel to perform the aforementioned responsibilities.

#### **REQUIREMENTS**

**EDUCATION:** Graduation from an accredited college or university with a Bachelor's degree.

**EXPERIENCE:** Two (2) years of program delivery experience in providing education, habilitative, or social services in programs for juveniles with emotional, social, or behavioral problems.

**NOTE:** Applicants who do not possess the required education may substitute additional experience as indicated on a year-for-year basis with thirty (30) semester hour credits being equal to one (1) year of experience.

**NOTE:** A Master's degree in social or behavioral sciences or other related areas may be substituted for one (1) year of indicated experience.

**LICENSE:** Appointee will be required to possess a driver's license valid in New Jersey.

**RESUME NOTE:** Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide

Appointees will be required to be compliant with all Executive Orders (EO), mandates, policies, and directives related to Covid-19, including testing and vaccinations, and including but not limited to EO 252 (Murphy), EO 283 (Murphy) and/or EO 290 (Murphy).

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

***If qualified, please send a cover letter indicating interest in job vacancy announcement #22-612 and a current resume on or before the closing date of December 9, 2022 to:***

Recruitment Officer  
[jjcrecruitment@jjc.nj.gov](mailto:jjcrecruitment@jjc.nj.gov)

**-OR-**

Juvenile Justice Commission  
Office of Human Resources- Recruitment Officer  
P.O. Box 107, Trenton, NJ 08625-0107

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

