



State of New Jersey

DIVISION OF ADMINISTRATION
DEPARTMENT OF LAW AND PUBLIC SAFETY
PO BOX 081
TRENTON, NJ 08625-0081

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

MATTHEW J. PLATKIN
Attorney General

WILLIAM H. CRANFORD
Chief Administrative Officer

November 17, 2022 NOTICE OF JOB VACANCY #22-623

Opportunities currently exists in the unclassified service with the Department of Law & Public Safety, Office of the Attorney General, for applicants who meet the requirements specified below:

TITLE: Special Investigator, Law and Public Safety

SALARY: \$100,000.00

LOCATION: Office of the Attorney General
SAFE Office
25 Market Street
Trenton, NJ 08625

OR

Office of the Attorney General
SAFE Office
124 Halsey Street
Newark, NJ 07102

Occasional travel between offices required for work responsibilities.

NUMBER OF POSITIONS AVAILABLE: Two (2) – Location preference required.

In July 2022, the Attorney General established the Statewide Affirmative Firearms Enforcement (SAFE) Office within the Department of Law and Public Safety. SAFE exercises the powers and duties vested in the Attorney General by P.L. 2002, c.56, including authority to investigate violations and bring civil enforcement actions against gun industry members. More broadly, SAFE coordinates across the Department to facilitate the efficient and effective administration of laws pertaining to gun violence. SAFE is directed and supervised by the Attorney General.

DUTIES: Under the close supervision of the Director and Deputy Director of the SAFE Office, conduct civil investigations of firearm industry members that may be responsible for injuring or endangering others by violating the law in the manufacture, sale, or marketing of firearms. Work will include interfacing with law enforcement and other government officials to collaborate and gather information; synthesizing and analyzing relevant data and trends; reviewing records, files, financial statements, and correspondence to determine compliance with rules or regulations governing firearms; performs other related duties as required.

REQUIREMENTS

EDUCATION: Graduation from an accredited college with a Bachelor's Degree.

EXPERIENCE: Three (3) years of experience in the conduct of civil or criminal investigations related to compliance, enforcement, detection, or surveillance activity; including the preparation of investigative reports; **OR** Three (3) years of experience in the conduct of investigative administrative audits and/or regulatory examinations of records maintained by businesses and organizations; **OR** Three (3) years of experience in the conduct of investigations for the government, the military, consumer protection programs, public advocacy organizations, or the public interest.

Applicants who do not possess the required education may substitute experience as indicated on a year-for-year basis.

A Juris Doctorate degree or a Master's Degree in Criminal Justice, Public Administration, Business Administration, or other related field may be substituted for one (1) year of the indicated experience.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey.

PREFERENCE: Preference will be given to candidates with experience interfacing with the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) or other agencies that regulate firearms; or performing investigations of business entities for state or federal entities; or investigating licensed businesses in regulated retail/consumer industries. Preference will also be given to candidates possessing experience deploying data analytics to support investigations or expertise.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in disqualification.

All offers of employment are conditional; subject to the applicant agreeing to, and then passing, a background check that may include fingerprinting.

If qualified, please send a cover letter indicating interest in job vacancy announcement #22-623 with desired location preference and current resume on or before the closing date of December 17, 2022 to:

Recruitment Coordinator
LPS.Humanresources@njoag.gov

-OR-

Recruitment Coordinator
Division of Administration
P.O. Box 081
Trenton, NJ 08625-0081

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

