



## State of New Jersey

PHILIP D. MURPHY  
*Governor*

DIVISION OF ADMINISTRATION  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
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WILLIAM H. CRANFORD  
*Chief Administrative Officer*

**March 13, 2023**  
**NOTICE OF JOB VACANCY**  
**#23-165**

An opportunity currently exists in the unclassified service with the Department of Law and Public Safety, Juvenile Justice Commission, for applicants who meet the requirements indicated below.

**TITLE:** Regional Program Supervisor

**SALARY:** \$96,099.57 to \$137,348.82

**LOCATION:** [Juvenile Justice Commission](#)  
Office of Classification, Intake, and Release  
50 Burlington Road  
Bordentown, New Jersey 08505

**NUMBER OF POSITIONS AVAILABLE:** One (1)

**DUTIES:** Under the direction of the Deputy Executive Director or Assistant Director, JJC, in the Juvenile Justice Commission, is responsible for the overall management of all phases of an assigned major program including planning, organizing and coordinating activities in the following areas; Community Programs, Substance Abuse, Classification, Juvenile Parole and Aftercare Services, Community Partnership, Court Liaison; performs related managerial assignments as required.

### **REQUIREMENTS**

**EDUCATION:** Graduation from an accredited college or university with a Bachelor's degree.

**EXPERIENCE:** Five (5) years of experience in the field of juvenile justice, or in a program having responsibility to analyze, develop or implement social, community, or youth services, two (2) years of which shall have been in a supervisory capacity.

**NOTE:** Applicants who do not possess the required education may substitute additional experience as indicated above on a year-for-year basis.

**NOTE:** A Master's degree in Sociology, Psychology, Social Work, Education, Guidance, Counseling, Criminology, Criminal Justice or Public Administration may be substituted for one (1) year of the nonsupervisory experience.

**LICENSE:** Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**RESUME NOTE:** Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

**SAME APPLICANTS:** If you are applying under the NJ CSC "SAME" program, your Schedule A or B letter must be submitted along with your resume and any other required supporting documents indicated on the announcement by the closing date indicated above. For more information on the SAME Program visit the CSC website at: <https://nj.gov/csc/same/overview/index.shtml>, email: [SAME@csc.nj.gov](mailto:SAME@csc.nj.gov), or call CSC at (833) 691-0404.

Appointees will be required to be compliant with all Executive Orders (EO), mandates, policies, and directives related to Covid-19 vaccinations, including testing and vaccinations, and including but not limited to EO 252 (Murphy), EO 283 (Murphy) and/or EO 290 (Murphy).

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

***If qualified, please send a cover letter indicating interest in job vacancy announcement #23-165 and a current resume on or before the closing date of March 27, 2023 to:***

Recruitment Officer  
[jjcrecruitment@jjc.nj.gov](mailto:jjcrecruitment@jjc.nj.gov)

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

