



## State of New Jersey

PHILIP D. MURPHY  
Governor

DIVISION OF ADMINISTRATION  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
PO BOX 081  
TRENTON, NJ 08625-0081

MATTHEW J. PLATKIN  
Attorney General

SHEILA Y. OLIVER  
Lt. Governor

WILLIAM H. CRANFORD  
Chief Administrative Officer

### January 26, 2023 NOTICE OF JOB VACANCY #23-46

An opportunity currently exists in the unclassified service with the Department of Law and Public Safety, Division of Gaming Enforcement, for applicants who meet the requirements specified below:

**TITLE:** State Investigator Trainee, Law and Public Safety

**SALARY:** \$50,737.29

**LOCATION:** Division of Gaming Enforcement  
Regulatory Enforcement Bureau  
1300 Atlantic Avenue  
Atlantic City, New Jersey

**NUMBER OF POSITIONS AVAILABLE:** One (1)

**DUTIES:** Under immediate supervision of an Administrator of Investigations or other supervising investigator in the Division of Gaming Enforcement, Department of Law and Public Safety, as a trainee and productive worker, learns to assist in performing specific field and office work relative to underage gambling and drinking, Alcoholic Beverage Control violations, vendor violations, patron complaints, Equal Employment Opportunity complaints, casino security and surveillance reviews, gaming equipment inspections, rules of the games and general gaming operations; performs other related duties as required.

#### **REQUIREMENTS**

**EDUCATION:** Graduation from an accredited college or university with a Bachelor's degree. *Applicants must submit a copy of your final unofficial transcripts, which indicates the date your degree was conferred and the type of degree awarded. Failure to submit final unofficial transcripts and/or a foreign degree evaluation with your resume will result in disqualification from consideration. Matriculating students cannot be considered.*

**LICENSE:** Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**ADVANCEMENT:** Appointees who successfully complete the 12-month training period will be eligible for advancement to the following title under Civil Service Commission procedures: State Investigator 4, Law and Public Safety. *The inability of an employee in a trainee title to attain a level of performance warranting advancement shall be considered as cause for separation.*

**PREFERENCE:** Preference will be given to candidates with a minimum of twelve (12) credits in Accounting.

**RESUME NOTE:** Eligibility determinations will be based upon proof of degree and information within resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency, with a course-by-course credit breakdown, prior to the closing date. Failure to do so will result in your ineligibility.

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

***If qualified, a cover letter indicating interest in job vacancy announcement #23-46, a copy of your final unofficial transcripts that indicate the date your degree was conferred and type of degree awarded, and a current resume must be received before 5:00 PM on the closing date of February 9, 2023. Please submit resume, transcripts and cover letter to:***

Recruitment Coordinator  
Division of Gaming Enforcement  
1325 Tennessee Avenue  
Atlantic City, NJ 08401

**OR**

Email: [jobs@njdgc.org](mailto:jobs@njdgc.org)

#### **RESUMES RECEIVED AFTER 5:00 PM ON THE CLOSING DATE WILL NOT BE CONSIDERED.**

The "New Jersey First Act," [N.J.S.A. 52:14-7 \(L. 2011, Chapter 70\)](#), requires new public employees to reside in the State of New Jersey within one (1) year of employment. The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

