



State of New Jersey

PHILIP D. MURPHY
Governor

DIVISION OF ADMINISTRATION
DEPARTMENT OF LAW AND PUBLIC SAFETY
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September 12, 2023 NOTICE OF JOB VACANCY #23-528

An opportunity currently exists in the classified service with the Department of Law & Public Safety, Office of the Attorney General, for applicants who meet the requirements specified below:

TITLE: Research Data Analyst 2
SALARY: \$72,836.90 to \$103,620.41
LOCATION: [Office of the Attorney General](#)
Office of Justice Data
25 Market Street, Trenton, NJ 08625

NUMBER OF POSITIONS AVAILABLE: One (1)

DUTIES: Under the limited supervision of a Research Data Supervisor or other supervisory official in the Department of Law and Public Safety (DL&PS) Office of Justice Data (OJD), Law Enforcement Professional Standards (OLEPS) or Juvenile Justice Commission (JJC), independently performs a variety of complex tasks which include advanced research and data analysis; collection of data, scheduled report maintenance, and statistical work in one or more programmatic or investigative areas, utilizing structured and unstructured data from existing reports and resources for statewide business improvement; does all related duties as required. Please see the Civil Service Commission (CSC) job specification for additional information: info.csc.state.nj.us/jobspec/53052.htm

REQUIREMENTS

EDUCATION: Graduation from an accredited college or university with a Bachelor's degree including or supplemented by 18 credits in social sciences, criminal justice, statistics, or a closely related field.

EXPERIENCE: Three (3) years of experience in collecting, analyzing, reporting, and disseminating large volumes of data using statistical techniques to identify trends or patterns in complex data for research projects.

NOTE: Applicants who do not possess the required degree, but who do possess the specialized credits outlined above, may substitute additional experience for the remaining education (years necessary to complete the degree) on a year-for-year basis.

NOTE: A Master's degree in social sciences, criminal justice, statistics, or a closely related field may be substituted for one (1) year of the required experience.

NOTE: A Ph.D. in social sciences, criminal justice, statistics, or a closely related field may be substituted for two (2) years of the required experience.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

SAME APPLICANTS: If you are applying under the NJ CSC "SAME" program, your Schedule A or B letter must be submitted along with your resume and any other required supporting documents indicated on the announcement by the closing date indicated above. For more information on the SAME Program visit the CSC website at: <https://nj.gov/csc/same/overview/index.shtml>, email: SAME@csc.nj.gov, or call CSC at (833) 691-0404.

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

HOW TO APPLY: If qualified, please send a cover letter indicating interest in job vacancy announcement #23-528, copy of unofficial college transcripts (to verify the required 18 credits) and a current resume to the Recruitment Coordinator via email at jobs@njoag.gov on or before the closing date of **October 12, 2023**.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

